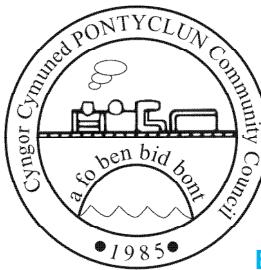


Cyngor Cymuned Pontyclun Community Council

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A G E N D A

The July monthly meeting of the Pontyclun Community Council will be held in Café 50 at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on **Wednesday 20 July at 7.00 pm.**


Catherine Craven
Clerk to the Council

8 July, 2016

- 1 To receive apologies for absence in accordance with the Local Government Act 1972, Section 85 (1)
- 2 Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - (i) Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - (ii) Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.
- 3 **Matters raised by residents/guests**

To consider the Rotary Club of Llantrisant request to install planter boxes in Pontyclun and plant with purple crocuses supporting projects to eliminate polio from the world.

Appendix 1

- 4 **Reports and presentations from others**
None received
- 5 To confirm the minutes of the Council's 15 June, 2016 Monthly meeting as an accurate record. Appendix 2
- 6 **Reporting on Actions from previous meetings – Action Table** Appendix 3
- 7 **Report and recommendations from Working Groups/Meetings attended by Council Representative** Appendix 4
 - i To receive a report from Café 50 Steering Group meeting held on the 7 July, 2016 4a
 - ii To receive a report from the Pontyclun Festival of Christmas Song and Illumination meeting held on the 23 June, 2016 4b
 - iii To arrange Community Consultation Event 2016

8 Report and recommendations from Clerk

- i** To approve the payment of creditors Appendix 5
- ii** To approve the budget monitoring reports as shown Appendix 6
- iii** To consider response to the planning applications Appendix 7
- iv** To receive feedback on Clerk's appraisal from Chair with one recommendation - 'Award annual increment from scale 29 to scale 30 effective from 1 April 2016.
- v** To receive Clerks report on tenders for hard surface footpath from the gate at the back of Maesyfelin Crescent past the orchard and raised beds to the play area at Pontyclun Park and decide on preferred quote to award a contract. Appendix 8
- vi** To receive Clerks report on Pontyclun Park with two recommendations –
 - (a) The Council agree to authorise the repairs to the damaged play equipment totalling £648.33 plus VAT
 - (b) The Council review the £500 upper limit permitting the Clerks to incur expenditure to '*carry out any repair replacement or other work*' under regulation 3.4 of its Financial Regulations.Appendix 9
- vii** To receive Clerks report on plants being taken from the Council's Summer Floral Displays. Appendix 10
- viii** To receive Clerks report on the footbridge over Nant Dyfrgi, Maesyfelin
- ix** To note the Wales Audit Office Annual Plan and Reports for 2015-16. Link to document http://www.audit.wales/system/files/publications/Annual_Report_2016_ENG.pdf
Hard copy available from the office on request
- x** To nominate representative to attend the 'Meet the Future Generations Commissioner' event on the 4th July, 2016 in Cardiff Appendix 11
- xi** To decide on request from Marie Curie for financial support for its cause. Appendix 12
- xii** To nominate representative to attend the 'Redesigning public services: The strategic importance of digital' event on 13th September, 2016 in Cardiff
<http://www.audit.wales/events/redesigning-public-services-strategic-importance-digital>
Hard copy available from the office on request Appendix 13
- xiii** To receive letter from Pontyclun Arts Festival thanking the Council for its financial support. Appendix 14

9 Notices of Motion from Councillors

- i** Councillors Ann Bennett, Margaret Griffiths, Paul Griffiths, Janis Jones, Huw Rees and Bethan Theaker

Special Motion proposed under Standing Order 11 (a)

'Pontyclun Community Council is proud of its achievement in maintaining Café 50 since 2013. Working with the community of Pontyclun, volunteers and local businesses, the Council has developed a remarkable service for older residents of Pontyclun which has been commended by Pontyclun residents, the Welsh Government and other community councils throughout Wales.

Café 50 provides over 100 meals a week and engages over 200 older people in a wide range of much valued sociable activities which are crucial to promoting independence and quality of life for older residents of our community.

The Community Council is pleased to provide the necessary administrative support to Café 50 and is committed to continuing this as an integral part of its role in supporting the community of Pontyclun. The Council has no intention of requiring that a private body takes responsibility for administering Café 50'.

Standing Order 11 Rescission of previous resolutions

a) A resolution (whether affirmative or negative) of the Council shall not be reversed within 6 months except either by a special motion, the written notice whereof bears the names of at least 3 councillors of the Council, or by a motion moved in pursuance of the report or recommendation of a committee.

- ii** The Council seeks to commission the management of the community content of the website www.pontyclun.net

10 Questions from Councillors

None received

11 Matters of discussion but not decision

None received

PONTYCLUN COMMUNITY COUNCIL

APOLOGY FOR ABSENCE

COUNCIL MEETING

Wednesday 20 July 2016

REASON FOR ABSENCE (*see note*)

Guidance Note

It is the policy of the Council that members unable to attend meetings should submit an apology in writing by completing this form. Whenever possible the form should be handed to the Clerk of the Council before the start of the meeting.

Members are also asked, although there is no requirement to do so, to indicate a reason for non-attendance.

Failure to attend any meeting of the Council for a continuous period of six months will render a member unable to continue in office unless their absence was due to some reason approved by the Council before the expiry of six months since the date of the last meeting attended.

Name: (please print)

Signed:

Date: