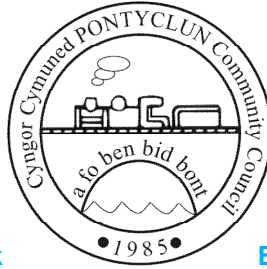


Cyngor Cymuned Pontyclun Community Council

Clerc - Catherine Craven
Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE



Clerc - Catherine Craven
Community Council Office
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A G E N D A

The May monthly meeting of the Pontyclun Community Council will be held in the Committee Room at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on **Wednesday 18 May, 2016 at 7.00 pm.**


Catherine Craven
Clerk to the Council

13 May, 2016

- 1 To receive apologies for absence in accordance with the Local Government Act 1972, Section 85 (1)
- 2 Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - (i) Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - (ii) Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.
- 3 **Matters raised by residents/guests**
None raised
- 4 **Reports and presentations from others**
None received
- 5 To confirm the minutes of the Council's 20 April, 2016 meeting as an accurate record. Appendix 1
- 6 **Reporting on Actions from previous meetings – Action Table** Appendix 2
- 7 **Report and recommendations from Working Groups/Meetings attended by Council Representative**
 - i PAG Christmas
 - ii Pontyclun Community Centre Management Group
 - iii Progress with marketing initiative for Café 50 Appendix
- 8 **Report and recommendations from Clerk**

i	To approve the payment of creditors	Appendix 3
iii	To consider response to the planning applications	Appendix 4
iv	To receive report on the appraisal of options on the provision of public conveniences with two recommendations - 'The Council 1.decides on its preference for the provision of public toilets in Pontyclun 2. requests the Clerk to take any appropriate action'	Appendix 5
v	To decide on grant application submitted by	Appendix 6
	a Pontyclun Arts Festival with budget	a
	b Llantrisant and District Probus Club	b
vi	Proposal for Sponsorship from Full Stop Law for Café 50	Appendix 7
vii	Report from Clerk on Pay Arrangements for Staff with one recommendation; 'the date on staff salary cheques is changed to the 21 st of each month allowing sufficient time for funds to clear before the end of each month'.	Appendix 8
viii	Report from Clerk on Damage to Council Assets	Appendix 9
ix	Report from Clerk on Action 412 – Making Electronic Copies of the Council's Documents with one recommendation 'To contract 40 hours of work to scan and upload Council Minutes at an hourly rate of £8.00 per hour'	Appendix 10
x	To respond to 'The Well-being of Future Generations and what it means for your audit: A consultation by the Auditor General for Wales and the Welsh Government's press release. Closes 23 May 2016. http://www.audit.wales/sites/default/files/download_documents/wfg-consultation-english.pdf Hard copy available from the office on request	Appendix 11
xi	To note letter from Rhondda Cynon Taff County Borough Council dated 19 April 2016 Community Facility Operations.	Appendix 12
xii	To nominate representative for the Arriva Trains 2016 Adopt a Station Conference on Wednesday 15 June.	Appendix 13
10	Notices of Motion from Councillors	
	None received	
11	Questions from Councillors	
	None received	
12	Matters of discussion but not decision	

PONTYCLUN COMMUNITY COUNCIL

APOLOGY FOR ABSENCE

COUNCIL MEETING

Wednesday 18 May 2016

REASON FOR ABSENCE (*see note*)

Guidance Note

It is the policy of the Council that members unable to attend meetings should submit an apology in writing by completing this form. Whenever possible the form should be handed to the Clerk of the Council before the start of the meeting.

Members are also asked, although there is no requirement to do so, to indicate a reason for non-attendance.

Failure to attend any meeting of the Council for a continuous period of six months will render a member unable to continue in office unless their absence was due to some reason approved by the Council before the expiry of six months since the date of the last meeting attended.

Name: (*please print*)

Signed:

Date: