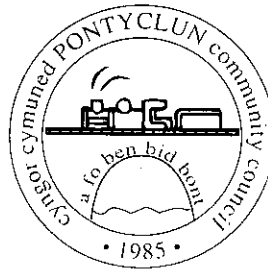


**Cyngor Cymuned Pontyclun****Pontyclun Community Council**

Clerc i'r Cyngor  
 J.H.G. Lewis, A.C.I.S., D.M.A.  
 "Mandalay"  
 Heol Bontfaen  
 Talygarn  
 Pontyclun  
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Minutes of the annual Grants Meeting of the Pontyclun Community Council held at the Pontyclun Community Centre, Pontyclun, at 7.00 pm on Wednesday, 21 July, 2004.

**PRESENT:** Councillors D G Henderson, Ms S R Jenkins, A R Lane, Ms P Thomas and County Borough Councillor J V Huish

**ALSO IN ATTENDANCE:** There were no members of the public in attendance

**1. Apologies for absence**

An apology for absence was received on behalf of Councillors V A Cale, M P Griffiths G Norman and M Rea

**2. Declaration of Acceptance of Office**

The Clerk asked County Borough Councillor Huish to sign his Declaration of Acceptance of Office as this was his first meeting of the Community Council.

On a point of order, Councillor Lane drew the Council's attention by memorandum to the rules of eligibility for Community Councillors, in particular regarding the signing of the Declaration of Acceptance of Office. He had, that day, received advice on the matter from Mr Lyn Llewellyn, Acting Chief Executive of One Voice Wales. Mr Llewellyn had confirmed that an elected community councillor was required to sign his/her Declaration of Acceptance no later than the second meeting of the council. Failure to do so meant that the councillor was automatically disqualified from office.

Councillors were unaware of such a regulation and sought clarification from the Clerk. The Clerk made reference to the Clerk's Manual produced by the Society of Local Council Clerks and

confirmed that the advice received from One Voice Wales was correct, but recommended that further formal advice be taken to ensure that the Community Council acted within current legislation and was not improperly constituted. The Council resolved that further advice be obtained.

County Borough Councillor Huish stated that in the circumstances he would withdraw from the meeting until further advice was received and the matter was clarified. He commented that this was the first opportunity he had been given to complete the Declaration due to his absence from earlier meetings of the council for personal commitments.

3. **Quorum**

Councillor Thomas announced her intention of immediately withdrawing from the meeting as she believed the point of order to have been raised as a personal matter.

The Clerk advised the remaining Councillors that, with the withdrawal of Councillor Thomas, the meeting lacked a quorum to transact the business of the Grants Awarding Meeting.

4. The meeting ended at 7:12 p.m.

