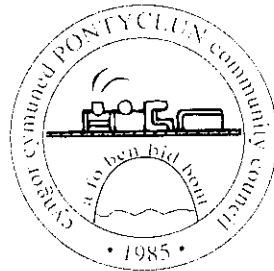


Cyngor Cymuned Pontyclun

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Minutes of the meeting of the Pontyclun Community Council held at the Pontyclun Community Centre, Pontyclun, at 7.00 pm on Wednesday, 2 October, 2002.

PRESENT: Community Councillors Mrs V A Cale, J G Davies, R G Norman, S Rogers and Mrs P Thomas

ALSO IN ATTENDANCE: P C Steve Keddle for part of the meeting.

1. **Apologies for absence**

Apologies for absence were received on behalf of Community Councillors C G Bendle, C Davies, J R Dilworth, J V Huish, and M Rea

2. **Declarations of interest**

Declarations of interests were received from Members.

RESOLVED: That the Clerk make the appropriate entry in the Register of Disclosures of Personal Interests under Section 81 of the Local Government Act, 2000, at the appropriate time.

3. **Chairperson**

In the absence of the Chairperson the Chair was occupied by the Vice Chairperson, Councillor Mrs Thomas

4. **Chairperson's/Leader's business**

(i) **Chairperson**

There were no items of Chairperson's business.

(ii) **Leader**

In the absence of the Leader, Councillor Huish, there was no discussion under this heading

5. **Police matters**

(i) **Burglaries**

P C Keddle reported that there had been a number of burglaries in the Community recently. In one case, thanks to the prompt action of a member of the public, arrests of three individuals had been carried out within 15 minutes of the report of the incident being received by the police.

The report was noted.

(ii) **Status of footpath**

P C Keddle reported that a member of the public had contacted the police to report the regular usage of a footpath parallel to Heol Miskin, Pontyclun, by vehicle drivers. The complainant had asked the police to prosecute the offenders since, it was claimed, that the footpath was intended for the use of pedestrians, only.

P C Keddle stated that no prosecutions had taken place since it seemed that the status of the footpath was "grey". The definitive position of the footpath had been requested from the Highway Authority.

The report was noted.

(iii) **Proposed waiting restrictions, Heol yr Orsaf, Pontyclun**

P C Keddle referred to the proposed waiting restrictions for Heol yr Orsaf, Pontyclun, and asked whether there was any news on when the restrictions would be implemented.

RESOLVED: That the Clerk clarify the matter with the Highway Authority.

(iv) **Burglary at the brewery development, Brynsadler**

Councillor Rogers referred to the earlier report given by P C Keddle and wished to offer his personal congratulations at the prompt action of the police which resulted in the apprehension of 3 individuals in connection with a recent burglary in Brynsadler.

RESOLVED: That the Council endorse Councillor Rogers' congratulations to the police for their prompt action.

(v) **Proposed installation of CCTV**

P C Keddle enquired whether the Community Council had any news on the proposed installation of CCTV in Pontyclun.

RESOLVED: That the Clerk ascertain from the Rhondda Cynon Taf County Borough Council the expected date when the installation would be operational.

(vi) **Community Centre car park**

Councillor Norman drew to P C Keddle's attention the actions of certain youths in removing brick paviors from the car park of the Pontyclun Community Centre. Councillor Norman asked that the police visit the car park, periodically, to discourage the removal of paviors.

6. **Minutes of the Council's meeting of 4 September, 2002**

RESOLVED: That the minutes of the Community Council's meeting of 4 September, 2002, be approved as an accurate record.

7. **Matters arising**

(a) **Re-location of bus shelter**

The Clerk advised the Council that he continued to press the Rhondda Cynon Taf County Borough Council for a date for a further site meeting in Heol Miskin. He would report back to Members when a date had been agreed.

During the Clerk's conversation with officers of the Rhondda Cynon Taf County Borough Council the Clerk had pointed out that the bus stop in Heol Miskin has been moved some 40 yards from its original site. The Community Council was disappointed that no consultation had taken place on this re-siting.

The Clerk had been informed that the normal practice of the Borough Council when considering the re-siting of bus stops was to consult the landowner, the police, the bus company and any residents in the immediate locality who might be affected by the proposal. Consultation with community councils would not normally take place.

RESOLVED: That discussion on the matter be deferred until a date for the site meeting for the re-location of the bus shelter takes place.

(b) **New Audit Regulations**

The Clerk advised the Council that arrangements had been made with Mr Peter Morgan, a retired accountant and Chief Officer of



the Borough Council, to carry out an internal audit of the Community Council's financial affairs for 2001/2002 prior to the external audit by the District Auditor. Mr Morgan's fee for the audit, subject to any unforeseen work, was £175.00.

The Clerk reminded the Council that in addition to an internal audit prior to an external audit, there was a need for a internal audit arrangements during the financial year. The frequency of audit during the year was at the Council's discretion.

- RESOLVED:**
- (i) That the actions to appoint an internal auditor be noted.
 - (ii) That the Clerk make arrangements for Mr Peter Morgan to carry out one internal audit of the Community Council's financial affairs during the current financial year.

(c) **Proposed Christmas lights in Miskin**

The Clerk reported that he and Councillor Chris Davies attended a site meeting with a lighting engineer of the Rhondda Cynon Taf County Borough Council on the feasibility of installing Christmas lights on the large chestnut tree in Miskin.

While a number of possibilities existed for getting an electricity supply to the tree, the solution considered safest involved installing a feeder box on the external wall of The Old Shop. The owner of the premises indicated his willingness for the installation of the feeder box and the engineer suggested that the Borough Council would be able to arrange a wayleave.

The Clerk was following up the agreement of a wayleave.

- RESOLVED:**
- (i) That progress be noted
 - (ii) That the Clerk advise the Council at its next meeting on the earlier decision to organise a Christmas lights competition in Pontyclun.

8. **Matters reported for decision**

(a) **Request for financial assistance**

The Council discussed a request for financial assistance on behalf of Carl Whiteley and Matthew Aryes, both members of Mid Glamorgan Cricket Club, in connection with a tour of Australia.

RESOLVED: That, reluctantly, the Council decline to make a financial contribution to the fund for the two youths on the grounds that the application fell outside the parameters for granting financial assistance provided by the District Auditor.

(b) **Annual General Meeting of Rhondda and Taff Ely Crossroads**

The Council received an invitation to attend the Annual General Meeting of Rhondda and Taff Ely Crossroads.

RESOLVED: That the Chairperson, or substitute Member be authorised to attend the meeting.

(c) **"Thank you" evening of Bridgend Branch, The Samaritans**

The Council received an invitation to attend a "Thank you" evening organised by the Bridgend Branch, The Samaritans.

RESOLVED: That the Vice Chairperson, Mrs P Thomas, together with Councillor Mrs Cale, and any other Member, be authorised to attend the "Thank you evening"

(d) **Application for the Transfer of a Justices' Licence**

The Council discussed the application for a Transfer of the Justices Licence at The Barn, Mwyndy, Pontyclun.

RESOLVED: That no comments be offered on the application.

(e) **Planning applications contained in Weekly Notifications for Weeks Ended 30 August, 6 & 13 September, 2002**

(Councillor Norman declared an interest in this item of business and left the Council chamber)

RESOLVED: That no comment be offered on any of the applications.

(f) **Payment of creditors**

RESOLVED: That payment be approved to the creditors listed in Appendix 6 to the Council's agenda.

9. **Matters reported for decision since the despatch of agendas**

There were no matters reported for decision since the despatch of agendas.

10. **Matters reported for information**

(a) **Freedom of Information Act, 2002**

The Council discussed the letter dated 6 September, 2002, from the Information Commissioner and noted that as a "public authority" defined in the Act it would be necessary for the Pontyclun Community Council to adopt and maintain a publication scheme which had been approved by the Information Commissioner.

A model publication scheme had been approved for parish and community councils. Where a council opted to adopt the model scheme no further approval would be required. Alternatively, it was open to the parish and community councils to produce a bespoke scheme. Where councils opted for the latter solution the bespoke scheme would need approval.

Once an authority has adopted the model scheme it will be obliged to routinely publish information in accordance with the scheme.

RESOLVED: That the Clerk arrange for a model scheme to be included with the agenda of the next Community Council meeting.

(b) **Area Committee meeting of the Wales Association of Community and Town Councils**

The Clerk gave a report on his attendance at the last meeting of the Glamorgan and Gwent Area Committee of the Wales Association of Community and Town Councils held in Llanmaes on 24 September, 2002.

RESOLVED: That the report be noted.

11. The meeting ended at 8.00 p.m.