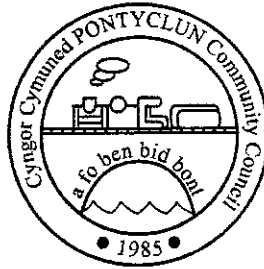


Cyngor Cymuned Pontyclun

Pontyclun Community Council

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Minutes of the January monthly meeting of the Pontyclun Community Council held in the vestry of the Babel Chapel, Groesfaen, Pontyclun, at 7.00 p.m. on Tuesday, 11 January, 2011. 8

PRESENT: Community Councillors P Griffiths, M Rea, S Rogers and C Willis

ALSO IN ATTENDANCE: Two members of the public for part of the meeting

1. **APOLOGIES:** Apologies for absence were received on behalf of Community Councillors V A Cale, D Clayton-Jones, J G Davies, J V Huish, S Jenkins and R G Norman

2. **Declarations of interest**

The following declaration of interest was made:

Councillor M Rea for agenda item 7(b) - "I am a member of the Borough Council's Planning Committee "

3. **Residents' concerns**

- (a) **Mr A R Lane**

Mr Lane stated that he had been approached by a number of businesses in Pontyclun who had asked when the parking charges at the car park at Heol yr Orsaf would be abolished.

Mr Lane stated that it had been suggested by a solicitor that the Borough Council remove the charges immediately and the public advised of this.

Mr Lane also stated that the Borough Council should be approached to introduce a "Section 106 Agreement" to prevent delivery lorries using the car park.

Mr Lane was advised that negotiations with the Borough Council were well advanced in the early part of 2010. A challenge to the Borough Council's ownership of the car park, in which Mr Lane was instrumental, had resulted in the Borough Council temporarily suspending negotiations. Had the challenge not been made the negotiations would have been concluded many months earlier and the public would have enjoyed free parking long before now.

(b) **Mr Brendan O'Reilly**

Mr O'Reilly stated that he had sent a letter to the Community Council about the lack of attendance at Community Council meetings by a member. Mr O'Reilly had sought information on absences from meetings and further stated that he had expected his letter to be included as an agenda item on this evening's agenda.

The Chairperson, Councillor Willis, responded that she had been on holiday and had only recently returned to the country. Councillor Willis had not had an opportunity to read Mr O'Reilly's letter but assured him that he would be provided with the information he had sought within the next few days.

4. **Police matters**

(a) **Reports from the police**

The Clerk advised that he had received an e-mail from PC Mike Perry to say that he would not be able to attend that evening's meeting. Nevertheless, he would arrange for a summary of crimes for the previous month to be sent to the Council.

The Clerk read out the summary of crimes for the information of the Council.

RESOLVED: That the position be noted.

(b) **Reports from Members**

There were no reports from Members.

5. **Minutes of the Council's meeting of 14 December, 2010**

RESOLVED: That the minutes of the Council's meeting of 14 December, 2010, be approved as an accurate record subject to:

- (a) the second sentence of the second paragraph being amended to read "Councillor Willis reported that she had delivered half her allocation of newsletters on Cefn yr Hendy and the distribution of newsletters in Groesfaen would be completed by this weekend"
- (b) the inclusion of a paragraph to state that Councillor Griffiths had reported that trees growing on the embankment of the M4 in Brynsadler were now interfering with overhead lines and needed to be trimmed.

6. **Matters arising**

(a) **Complaints about Domino Pizza, Pontyclun**

The Council discussed the reply of the proprietor to earlier complaints about the operation of the premises. The proprietor also sought the Council's consent for parking spaces in the Heol yr Orsaf car park to be dedicated to his business.

Councillor Rea informed the Council that Domino Pizza in Cowbridge Road, Pontyclun, had been the subject of further complaints from residents.

The complainants had cited early morning delivery times and deliveries by articulated vehicles both in contravention of the premises' planning consent.

Councillor Griffiths referred to the proprietor's claims that all "Horn Signs" were totally stopped and never used again on Cowbridge Road since October, 2010. Councillor Griffiths advised the Council that a sign inviting motorists to "Honk if you are Hungry" was currently displayed on a truck used by the business and regularly parked on Cowbridge Road a short distance from the premises.

- RESOLVED:**
- (i) That the proprietor of Domino Pizza be asked to remove the sign from the back of the truck associated with his business
 - (ii) That the proprietor of Domino Pizza be informed that when the Community

Council takes over management of the Heol yr Orsaf car park all parking spaces will be free - including customers of his premises and that no individual, business or organisation will be provided with dedicated parking spaces

- (iii) That the Clerk obtain a copy of the planning consent for the premises from the Borough Council

(b) **Proposals for expenditure during the 2011/12 financial year**

The Council discussed proposals for expenditure.

The Clerk reminded Members that in the event that the Council wished to extend its hanging basket provision in the Community the Council needed to be mindful that there was a long lead-in period for the erection of baskets. In addition to the manufacture of brackets the Borough Council would need to be satisfied that the lamp posts identified were strong enough, would not obscure existing signage and were in positions where the Community Council's staff were able to park a vehicle to water a basket without causing a hazard to traffic and pedestrians.

There was a consensus of opinion that the Community Council's public conveniences in Llantrisant Road, Pontyclun, should be a first priority for expenditure during the next financial year although the Council wanted to consider a range of alternatives before coming to a decision.

RESOLVED:

- (i) That an architect be approached for suggestions for an updated toilet facility.
- (ii) That Councillor Griffiths approach the management of the Windsor Hotel and the Pontyclun Rugby Football Club to establish if there was any possibility of sharing the toilet facilities at their premises with the public.
- (iii) That the Clerk bring to the next monthly meeting of the Council proposals for a budget for the 2011/12 financial year.

(c) • **Annual grant application form**

The Council discussed the format of its existing grant application form and the time for despatch of grant application forms.

RESOLVED:

- (i) That the form be re-designed to include the following narrative "The Community Council would normally expect that if you apply for a grant you provide your organisation's contact details to include the name and address of the contact, the contact's e-mail address and, where applicable, the organisation's website".
- (ii) That grant applications be sent out in April for return to the Council by early July.

7. **Matters reported for decision**

(a) **Application for financial assistance towards staging the 2011 Urdd National Eisteddfod, Swansea**

RESOLVED: That the Council donate a sum of £300.

(b) **Planning applications**

(Councillor Rea declared a personal but not prejudicial interest in this item of business as a member of the Borough Council's Planning Committee. Councillor Rea elected to remain in the Council chamber but did not take part in any of the discussions)

The Council reviewed planning applications contained in the latest Weekly Lists.

RESOLVED: That no comment be made on the applications.

(c) **Payment of creditors**

RESOLVED: That payment be approved to the creditors listed in Appendix 6 to the Council's agenda.

8. **Matters reported for decision since the despatch of agendas**

(a) **Pontyclun Rugby Football Club**

(i) **Proposal for the erection of a gate**

The Clerk reported that a response had been received from Mr Graham Croad of the Club agreeing to a site meeting between representatives of the Club and the Community Council. Mr Croad had suggested a site meeting on any Tuesday evening at 7. 00 p.m.

RESOLVED: That, the Clerk make arrangements for a meeting preferably at 6.30 p.m. on a Tuesday evening and, if possible, before the Community Council's next monthly meeting.

(ii) **Extension of the footpath lighting along the Windsor Field**

The Clerk reported that he had advised Mr Croad that while the Community Council would not be able to fund an extension to the footpath lighting along the Windsor Field, he had told Mr Croad that he was confident that the Community Council would support any request by the RFC for the work to be funded by the Borough Council.

RESOLVED: That the Clerk's action be confirmed.

(b) **Licensing**

The Clerk reported that he had made enquiries of One Voice Wales to establish whether there were any provisions in the proposed extension to community council powers to comment on local licensing applications.

RESOLVED:

- (i) That Clerk's report be noted.
- (ii) That the Clerk make enquiries of the Borough Council to establish whether there was any way in which the Community Council could have advance notice of licensing applications to enable it to make comments on the application to the Borough Council.

(c) **Proposed changes to Parliamentary and Assembly constituency boundaries as a result of community boundary changes**

The Clerk reported verbally on the changes and advised the Council that the Borough Council had asked for any comments on the proposals to be forwarded by 4 February, 2011

RESOLVED: That the Community Council support the proposals of the Boundary Commission.

(d) **Local Government Pension Scheme**

The Clerk reported that preliminary results were now being received by Administering Authorities following the actuarial valuation of pension funds which took place at 31 March, 2010.

The results showed that for the fund administered by the Borough Council, the Pontyclun Community Council's employer's contribution would increase from the current 18.0% to a "target rate" of 19.4% for the financial year 2011/12.

It was proposed that from 1 April, 2011, the employer's basic contribution rate would be 15% supplemented by a lump sum of £1,480.

The Clerk advised that further details of the change were expected and that these would be reported to the Council when they were received.

RESOLVED: That the report be noted.

(e) **Heol yr Orsaf car park**

The Clerk reported that the Borough Council had advised that the lease for the Heol yr Orsaf car park would be available on 14 January, 2011.

- RESOLVED:**
- (i) That when the lease is received it be passed to the Council's solicitor before being reported for approval to a meeting of the Council.
 - (ii) That arrangements be made for the erection of a sign at the entrance of the car park advising users that the car park is managed by the Community Council, is provided for the drivers of cars and small vans, that there is no charge for parking.

(f) **Latest edition of "Y Llais"**

The Clerk informed the Council that two copies of "Y Llais", the newsletter of One Voice Wales had been sent to the Community Council. The copies were available from the Clerk.

RESOLVED: That the report be noted.

9. **Matters reported for information**

Council Tax precepts for 2011-2012

The Council received the letter of the Borough Council dated 15 December, 2010, giving details of the Community Council's Tax Base for 2011-2012 and the deadline for the submission of the Community Council's precept.

RESOLVED: That the information be noted.

10. **Further matters for decision**

(a) **Exclusion of the press and public**

RESOLVED: That the press and public be excluded from the meeting for the next item of business on the grounds that disclosure of the proceedings would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

(b) **Draft lease for Council owned land in Brynsadler**

The Clerk reported on the recent meeting with the Council's solicitor.

RESOLVED: That the report be noted.

11. The meeting ended at 8.55 p.m.

Carole A. Willis