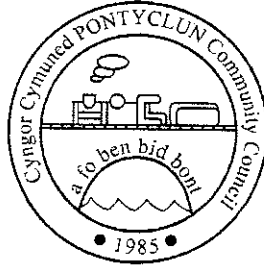


## Cyngor Cymuned Pontyclun

## Pontyclun Community Council

Clerk to Cyngor  
JHG Lewis ACIS DMA  
Mandalay  
Heol Bontfaer  
Talygarn  
Pontyclun CF72 9BZ



Clerk to the Council  
JHG Lewis ACIS DMA  
Mandalay  
Cowbridge Road  
Talygarn  
Pontyclun CF72 9BZ

Phone: 01443 227094  
Fax: 01443 238500  
Email: greg.lewis@pontycluncc.org.uk  
Website: www.pontycluncc.org.uk

Phone: 01443 227094  
Fax: 01443 238500  
Email: greg.lewis@pontycluncc.org.uk  
Web: http://pontycluncc.org.uk

Minutes of the June monthly meeting of the Pontyclun Community Council held in the Minor Hall of the Bethel Baptist Church & Centre, Heol Miskin, Pontyclun at 7.00 p.m. on Tuesday, 12 June, 2012.

**PRESENT:** Community Councillors Len Arthur, Ann Bennett, Ken Forsdyke, Paul Griffiths, Janis Jones, Tony Lane, Gordon Norman and Brendan O'Reilly

**Also in attendance:** One member of the public.

1. **Apologies for absence**

Apologies for absence were received on behalf of Councillors Gwynn Griffith, Margaret Griffiths and Huw Rees

2. **Declarations of interests**

**Councillor Ken Forsdyke** for agenda item 8(d) – "I am Chairman of Pontyclun Community Trust"

**Councillor Janis Jones** for agenda item 8(d) – "I am a member of Pontyclun Community Trust"

**Councillor Len Arthur** for agenda item 9(d) – "I am Chair of ProMo Cymru"

**Brendan O'Reilly** for agenda item 8(d) – "I am a member of the Pontyclun Community Trust"

**Councillor Paul Griffiths** for agenda item 8(d) – "I am a member of the Pontyclun Community Trust" and for item 9(j) "I am a member of

*Margaret Griffiths*

the Rhondda Cynon Taf County Borough Council's Development Control Committee"

**Councillor Ann Bennett** for agenda item 8(d) – "I am a member of the Pontyclun Community Trust"

3. **Residents' concerns**

No matters were raised.

4. **Police matters**

(a) **Reports from the police**

The Clerk reported that PC Mike Perry had contacted him to say that due to existing commitments there would be no police representative at this evening's meeting.

PC Perry had forwarded the Clerk a summary of reported crimes and anti social behaviour received by the police for the previous month. The summary was read out by the Clerk.

**RESOLVED:** (i) That the report be noted.

(b) **Reports from Members**

There were no reports from Members.

5. **Minutes of the Council's Annual Meeting of 15 May, 2012**

**RESOLVED:** That the minutes be approved as an accurate record.

6. **Matters arising**

(a) **Proposed Forest Wood Liaison Committee**

The Council was informed that while the former Taff Ely Borough Council had proposed the establishment of this committee, the Borough Council had not implemented the plans of the former authority and no liaison Committee had been set up.

**RESOLVED:** That in view of the number of complaints received from residents connected with the activities of the Quarry the Council contact both the management of the Quarry and the Borough Council about the establishment of a liaison committee.

(b) **Community Councils'/Borough Council's Joint Liaison Committee**

It was reported that while the Borough Council had received an initial report following publication of the Model Charter, no steps had been taken to establish a Joint Liaison Committee and to formulate action plans between the Borough Council and its community councils.

**RESOLVED:** That the Charter document be tabled for discussion at the next meeting of the Community Council.

7. **Minutes of the Council's monthly meeting of 15 May, 2012**

**RESOLVED:** That the minutes be approved as an accurate record.

8. **Matters arising**

(a) **Minutes of the Council's meeting of 10 April, 2012**

Following the decision taken by the Council at its monthly meeting on 15 May, 2012, the Clerk had written to each of the former councillors present at the Council's meeting of 10 April, 2012, asking for their views on the accuracy of the draft minutes of the meeting. A copy of Councillor Lane's challenge to the draft minutes had also been provided to the former councillors.

Of the four former councillors who replied, all confirmed that the draft minutes of the meeting of 10 April, 2012 were accurate.

**RESOLVED:** That the minutes of the meeting of 10 April, 2012, be approved as an accurate record.

(b) **Publication of Members' telephone numbers and e-mail addresses**

The Clerk advised Members that before publishing their contact details on noticeboards he wished to check on Members' preferences.

**RESOLVED:** That in accordance with Members wishes:

(i) **Telephone Numbers**

The home telephone numbers of Members present be published with

the exception of Brendan O'Reilly and Councillor Janis Jones where their mobile telephone numbers be published.

(ii) **E-mail addresses**

The existing e-mail addresses of all Members present be published with the exception of Councillors M Griffiths and P Griffiths where the e-mail addresses provided by the Borough Council should be published. Councillor Griffiths agreed to provide these addresses to the Clerk.

(iii) **Members not present**

That the Clerk check on the wishes of Councillors Griffith and Rees.

(c) **Foodbank Project**

Councillor P Griffiths informed the Council that he and Councillor M Griffiths attended the joint event for Foodbank (Pontyclun) and Christians against Poverty (Pontyclun) in the Bethel Baptist Church and Centre on 18 May, 2012.

Both he and Councillor M Griffiths had found the event informative and very worthwhile.

(d) **Declaration of Interest**

The Clerk reported that he had followed up Councillor Arthur's wish to have a permanent interest recorded on the Community Council's website. This practice was known to exist in other areas of the public sector.

The Borough Council had responded that there was no legal requirement for a community council to keep records of permanent interests but community councils could do so if required. A copy of the Borough Council's procedure was supplied.

The Clerk advised that he was happy to modify the procedure to suit the Community Council and place the information on the community council's website. He suggested that as there were some pressing issues needing to be addressed at present, as a temporary measure

Councillor Arthur's declaration of a permanent interest be recorded in the Council's minutes.

**RESOLVED:** That the Clerk's suggestion be followed and that Councillor Arthur's permanent interest be recorded as follows:

*"I wish to lodge with you a permanent declaration of interest relating to my voluntary and unremunerated position as chair of the Welsh charity ProMo Cymru. ProMo currently runs two contracts for the Welsh Government Clic and Meic which both involved support for young people which most probably will involve those from RCT and the area of PCC. The ProMo Cymru website has links to the work of both contracts. If an item is raised on the agenda which specifically relates to ProMo activities I will activate the specific reference at that time. However, my experience with HEFCW and other public bodies, is that there should be a standing register of areas of members potential conflict of interest that should be in the public domain and I would like my relationship with ProMo to be available in the way I have described in this section."*

(e) **Council owned land in Brynsadler**

The Clerk reported that on 25 May, 2012, the Council's solicitor had provided him with signed copies of the lease, the Deed of Covenant and a letter from the Welsh Government. The letter would assist the Pontyclun Ward Community Trust in registering the lease with the Land Registry. The completion date for the transaction was 1 May, 2012.

The solicitor had advised that he would not be charging an additional fee for his additional work arising out of the challenge to the map accompanying the lease.

The documents had been passed to the Chair of the Trust who was arranging registration of the lease at the Land Registry.

**RESOLVED:** That the report be noted.

(e) **Pontyclun Public Conveniences**



In response to a question from Councillor Paul Griffiths the Clerk advised the Council that refurbishment work was virtually complete except for a "snagging list". It was expected that the conveniences would be open in a few days' time.

**RESOLVED:** That the Clerk press the contractor for a full completion date in order that the conveniences could re-open.

(g) **Heol yr Orsaf car park**

Brendan O'Reilly drew the Council's attention to a "dip" in the land bordering the car park.

It was believed that the "dip" had been caused by subsidence in earlier years. Further, it was believed that the Borough Council had attempted to remedy the problem in the past but without success. There was concern that the problem would worsen and possibly affect the car park.

**RESOLVED:** That the Clerk take the matter up with the Borough Council emphasising that the Community Council expected the Borough Council to bear the full cost of remedial work.

9. **Matters reported for decision**

(a) **Membership of a sub committee to recommend a replacement Clerk**

**RESOLVED:** That discussion of this item be deferred to agenda item 9 (d)

(b) **Concept of "community meetings" between the Council and members of the Community**

**RESOLVED:** That discussion of this item be deferred to agenda item 9 (d)

(c) **Blue plaque unveiling**

The Council discussed an invitation from the Borough Council to attend the unveiling of a blue plaque in Talygarn to commemorate the life and achievements of George T Clark.

**RESOLVED:** (i) That in addition to the attendance of

*M6*

the Community's two Borough Council members Councillor Gordon Norman and Brendan O'Reilly represent the Community Council at the ceremony.

- (ii) That an invitation to attend the ceremony also be extended to former councillor Dan Clayton-Jones.

(d) **Strategy document**

The Council discussed a document written by the Chair and Vice Chair outlining a proposed strategy for the Council over the next 5 years.

The Council approved the document and expressed the wish to start work immediately to achieve the objectives.

**RESOLVED:**

- (i) That the Council adopt the document's Mission Statement.
- (ii) That the Council approve the document's objectives
- (iii) That the Council approve the establishment of the following 6 task and finish working groups.

**Working Group 1 – Administration**

Councillors K Forsdyke (Convenor), M Griffiths, L Arthur, T Lane, H Rees and the Clerk.

In the absence of Councillor Forsdyke Councillor Griffiths be responsible for convening meetings

**Working Group 2 – (Community Engagement)**

Councillors M Griffiths (Convenor), J Jones and H Rees

**Working Group 3 – (The Local Economy)**

Councillors P Griffiths (Convenor), L Arthur, K Forsdyke and Brendan O'Reilly

**Working Group 4 – (The Local Environment)**

Councillors A Bennett (Convenor),  
P Griffiths, K Forsdyke and G Norman

**Working Group 5 – (Social & Cultural Activities)**

Brendan O'Reilly (Convenor), A Bennett  
and M Griffiths

**Working Group 6 (Activities with Young People)**

Councillors L Arthur (Convenor), Brendan  
O'Reilly, and J Jones.

(e) **Award of Community Council grants**

The Council discussed the joint paper from Councillor M Griffiths  
and K Forsdyke.

- RESOLVED:**
- (i) That the five recommendations in the report be approved.
  - (ii) That an exception be made, for 2012 only, in the case of the Pontyclun Community Allotments Competition and the Council award a donation of the same amount as in the previous year.

(f) **Nomination to the Borough Council's Standards Committee**

**RESOLVED:** That the Council's nominee be Councillor  
Gordon Norman.

(g) **New councillor Induction Course**

The Council received details of Induction Courses being run by  
One Voice Wales.

**RESOLVED:** That contact be made with One Voice  
Wales to find out if an Induction Course  
could be delivered at a Special Meeting of  
the Council and, if so, the cost to the  
Council.

(h) **One Voice Wales Annual Conference & Annual Meeting**



**RESOLVED:** That a reservation to attend the Conference be made for the Chair and the new Clerk.

(i) **Planning**

The Council discussed planning applications contained in the latest Weekly Lists from the Borough Council.

**RESOLVED:** That no comments be made on the applications.

(k) **Creditors**

**RESOLVED:** That payment be approved to the creditors listed in Appendix 13 to the agenda.

10. **Matters reported for decision since the despatch of agendas**

(i) **Display of poster**

The Clerk read out a letter from the proprietors of the Talygarn Equestrian Centre asking if the Council would display a poster in their noticeboards for an event at the Centre in July.

**RESOLVED:** That while the Council would not normally agree to advertise a commercial event, an exception be made in this case since the proceeds were being donated to charity.

(ii) **Sustainable Development Bill**

The Clerk read out an invitation from the Welsh Government to respond to proposals for a Sustainable Development Bill.

**RESOLVED:** That the invitation be referred to the Environmental Working Group.

11. **Matters reported for information**

(a) **Access on to Community Council land**

The Council discussed a recent incident where the Environment Agency appeared to have entered Community Council land and removed trees.

**RESOLVED:** That the Council ask the Environment Agency for a full account of the incident which lead to the Agency accessing private land and removing trees.

*MG*

(b) **Council's Budget for 2012/13**

The Council received a copy of the budget for 2012/13 which had been set by the previous administration.

**RESOLVED:** That the information be noted.

(c) **Report of the Boundary Commission for Wales on initial proposals for Parliamentary Constituencies**

The Council discussed the newsletter received from the Boundary Commission for Wales.

There was general agreement that Pontyclun should remain as part of the Pontypridd Constituency rather than being subsumed into the Cardiff West Constituency. It was pointed out that Pontyclun has strong ties with the Llantrisant area and the proposal for Llantrisant provided for it to remain in the Pontypridd Constituency.

(d) **Council's Annual Return for 2011/12**

The Clerk reported that good progress had been made towards completing the Annual Return since the last meeting.

A letter had been sent to the External Auditor advising that the Return would be completed in the coming weeks after Internal Audit had been completed and an initial report had been made to the Council.

The report was noted.

12. The meeting ended at 9.45 p.m.

