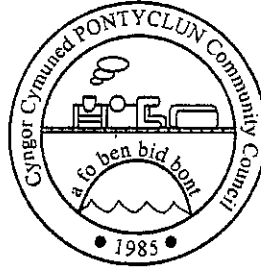


## Cyngor Cymuned Pontyclun

## Pontyclun Community Council

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Minutes of the July monthly meeting of the Pontyclun Community Council held in the Pontyclun Community Centre, Pontyclun, at 7.00 p.m. on Tuesday, 13 July, 2010.

**PRESENT:** Community Councillors J G Davies, P Griffiths, R G Norman, M Rea and C Willis

**ALSO IN ATTENDANCE:** One member of the public for part of the meeting

1. **APOLOGIES:** Apologies for absence were received on behalf of Community Councillors V A Cale, D Clayton- Jones, J V Huish, S Jenkins, and S Rogers

2. **Declarations of Interest**

The following declaration of interest was made:

**Councillor M Rea** for agenda item 6 (e) - "I am a member of the Borough Council's Planning Committee"

3. **Residents' concerns**

None were raised.

4. **Minutes of the Council's monthly meeting of 10 June, 2010**

**RESOLVED:** That the minutes of the Council's monthly meeting of 10 June, 2010, be approved as an accurate record.

5. **Matters arising**

(a) **Car park at Pontyclun Community Centre**

The Clerk reported that the next meeting of the working group to discuss the possible acquisition of the car park would take place in the Lesser Hall of the Bethel Baptist Church, Pontyclun, at 4.00 p.m. on Thursday, 15 July, 2010.

**RESOLVED:** That the report be noted.

(b) **Environmental Partnership Forum**

The Clerk reported that the re-arranged meeting of the Forum had been planned to take place in late June. The Council's representative at the Forum would have been Councillor Jenkins.

**RESOLVED:** That in the absence of Councillor Jenkins discussion on this item of business be deferred to the Council's September monthly meeting.

(c) **Proposed Youth Club at Pontyclun RFC**

The Clerk reminded the Council that the proposed Community Council sponsored youth club at the Pontyclun RFC was due to start in September, 2010. The Clerk had heard nothing further since the Council had made its commitment and Councillor Jenkins had agreed to contact the organiser to establish what progress had been made.

**RESOLVED:** That in the absence of Councillor Jenkins this item of business be deferred to the next meeting of the Council.

(d) **Proposed lease of land in Brynsadler**

(i) **Report from the working group**

Councillor Rea reported that a meeting of Community Council representatives and interim trustees of the charity interested in leasing the land from the Council had taken place on 6 July, 2010.

The meeting had discussed the terms and conditions contained in the draft lease prepared by the Council's solicitor. Agreement had been reached on a number of key points but there were still some terms which would be the subject of further discussion after taking advice from the Council's solicitor. When final agreement between the working group and the interim trustees had been reached

the draft lease would be reported to the Council for approval before being signed.

Councillor Norman wished that his concerns regarding the legal fees being incurred by the Council be recorded in the Council's minutes.

**RESOLVED:** That the report be noted.

(ii) **View of the Council's solicitor on the legal view previously expressed by the solicitors Brodie, Smith and Mahoney**

The Clerk reported that in accordance with the Council's earlier request he had forwarded the legal view sought privately by certain Members to the Council's current solicitor for his legal view.

In response to the request the Council's current solicitor had responded that he had "looked over the advice sent and would not disagree"

**RESOLVED:** That the view of the Council's solicitor be noted.

(e) **Changes to the Accounts and Audit Regulations**

The Clerk reminded the Council that at its previous meeting he had reported on the implications of the introduction of the new Regulations.

In particular, the Clerk had highlighted the effect on the Council of bringing forward the requirement to produce accounts three months earlier and how this would conflict with time which was reserved for the completion and submission of the statutory year end returns to the H M Revenue and Customs.

To overcome this clash the Council had agreed to reverting to its earlier practice of completing its accounts on a Receipts and Payments basis rather than the more detailed Income and Expenditure basis with an accompanying Balance Sheet.

Advice from One Voice Wales indicated that while it was in order to produce year end accounts for 2009/10 on a Receipts and Payments basis it would also be necessary to convert the previous year's Income and Expenditure Account to a Receipts and Payments basis, too.

In view of this unforeseen additional work the Clerk recommended that the Council's accounts for 2009/10 continue

to be produced on an Income and Expenditure basis with an accompanying Balance Sheet.

**RESOLVED:** That the Council's accounts for 2009/10 continue to be produced on an Income and Expenditure basis with an accompanying Balance Sheet.

(f) **Member training for the Code of Conduct**

The Clerk reported that a member of staff of the Borough Council had telephoned him to advise that the Monitoring Officer for the Borough Council, Mr Paul Lucas, intended attending a meeting of each community council in the Borough to deliver training to community councillors on the Code of Conduct.

Mr Lucas, or possibly one of his senior members of staff, intended attending the October monthly meeting of the Pontyclun Community Council to deliver training.

The Council discussed the matter and several Members reported that they had already undergone training in the new Code.

**RESOLVED:** That the Clerk arrange a slot on the agenda for Monitoring Officer to carry out his training at the beginning of the Council's October monthly meeting.

(g) **Site for a bus shelter in Brynsadler**

Councillor Rea reported that a meeting had taken place to identify a site for a bus shelter in Brynsadler. The meeting was attended by representatives of the Community Council, the police and the Highway Authority. The proposed site would be a substitute for the site lost to facilitate the construction of the Clos Brenin Estate.

Councillor Rea reported that a provisional site had been identified on the northbound carriageway of the A4222 between the entrance to the Clos Brenin site and the road bridge over the river Ely. Before approval to proceed could be given it would be necessary for checks to be undertaken to establish the presence of underground services and the Borough Council would liaise with the statutory undertakers.

**RESOLVED:** That the report be noted.

6. **Police matters**

(a) **Reports from the police**

As no representative of the police was present at the meeting this item of business was deferred to the next monthly meeting of the Council.

(b) **Reports from Members**

(i) **Response to an incident**

Councillor Rea reported that there had been a recent break-in at the delicatessen in Cowbridge Road, Pontyclun. Some concern had been expressed at what was seen as the slow response of the police to the incident.

Councillor Rea had subsequently rung the police and had been told that the incident had been given a Category 3 rating. This meant that the police had 24 hours in which to respond to the incident. Police investigations into the incident were on-going.

(ii) **Proposed walking/cycling route**

Councillor Rea reported that plans were being prepared for a proposed walking/cycling route from Pontyclun railway station to the Royal Glamorgan Hospital at Ynysmaerdy. The proposed route would follow the former railway line with a branch linking to Tynant. There was also a possibility of the route being extended northwards from the Royal Glamorgan Hospital to Coed Ely.

**RESOLVED:**

- (i) That the Council welcome the proposals.
- (ii) In view of the likely increased demand for the provision of cycling facilities in the vicinity of the Pontyclun railway station that priority be given to the installation of cycle stands on the footway build-out outside the butcher's premises on the northbound carriageway of Cowbridge Road in Pontyclun.

7. **Matters reported for decision**

(a) **Consultation Paper on Local Authority Byelaws in Wales**

The Council discussed the Consultation Paper produced by the Welsh Assembly Government which invited ideas and views on how to improve and make less bureaucratic the procedures for making and confirming byelaws in Wales.

**RESOLVED:** That the document be noted.

(b) **Training**

The Council received the circular letter from One Voice Wales setting out a range of training courses for community councillors in Wales which were planned to be delivered in the coming financial year.

- RESOLVED:**
- (i) That approval be given for any Member wishing to attend any of the courses.
  - (ii) Any Member wishing to attend any of the courses should notify the Clerk in order that a booking can be made through One Voice Wales.

(c) **Payment of creditors**

**RESOLVED:** That payment be approved to the creditors listed in Appendix 4 to the Council's agenda.

(d) **Planning**

(Councillor Rea declared a personal but not prejudicial interest in this item of business and elected to remain in the Council's Chamber. He did not participate in the Council's discussions)

**RESOLVED:** That the following comments be made to the Planning Authority:

**Application No. 10/0577/10**

That the attention be drawn to the fact that all developments to date had been made on the footprints of existing developments. The current application did not appear to relate to any existing footprint.

8. **Matters for decision since the despatch of agendas**

None were reported.

9. **Matters reported for information**

(a) **Safe Routes in Communities**

The Council discussed the response of the Borough Council to the Community Council's earlier submission under the Safe Routes in Communities Scheme.

The Council was thanked for its submission and informed that due to a lower than anticipated financial settlement from the Welsh Assembly Government it would not be possible to proceed with any of the Community Council's proposals.

Details of the Community Councils submission would be kept on file and may be used in a later programme.

**RESOLVED:** That the response be noted.

(b) **Ombudsman's Report for 2009/10**

The Council received a letter from the Public Services Ombudsman for Wales drawing attention to the publication of his Annual Report for 2009/10.

The Clerk advised that two copies of the report had been received and that any Member wishing to see a copy should contact him.

**RESOLVED:** That the Council note re

(c) **Award of planning consent**

The Council received a copy of the Planning Authority's determination to award planning consent for the construction of a children's play area and multi use games area on the site of a disused parking area at Brynamlwg, Pontyclun.

The consent also included provision for re-seeding of the site of a dismantled children's play area to form a grass-surfaced open space.

**RESOLVED:** That the award of the consent be welcomed and noted since the matter had been outstanding for approximately 10 years.

(d) **Refusal of planning consent**

The Council received a copy of the Planning Authority's determination to refuse consent for the retention of a stable and

store buildings on land adjacent to Fairview Cottage, Cowbridge Road, Talygarn, Pontyclun.

**RESOLVED:** That the decision be noted.

(e) **Proposed Forest Wood Liaison Committee**

The Council received a copy of the e-mail from the Legal and Democratic Officer of the Borough Council who confirmed that while proposals were considered for the creation of a Forest Wood Quarry Liaison Committee the proposed committee had never been established.

**RESOLVED:** That the Clerk ask the Borough Council why the committee had never been established.

(f) **Footpaths Agency Agreement with the Borough Council**

The Clerk reported the receipt of a reply from the Borough Council in response to the Community Council's request for an increase in the annual agency grant of £480.02. The Clerk, in his letter to the Borough Council, had pointed out that the grant had not been increased by the Borough Council for over 25 years despite several requests and, increasingly, the Community Council was subsidising the Highway Authority in expenditure on footpaths.

The reply from the Borough Council stated that due to pressure on the Borough Council's finances it would not be possible to increase the level of grant to the Community Council.

**RESOLVED:** That the response be noted.

(g) **Community Council's Allotments Competition, 2010**

The Clerk reported that judging of the Community Council's Annual Allotment Competition had recently been completed.

A list of prize winners had been prepared by Councillor Norman and copies were circulated to Members at the meeting.

- RESOLVED:**
- (i) That Councillor Norman be thanked for his hard work in organising the competition.
  - (ii) That the list of prize winners be noted and displayed in Community Council noticeboards
  - (iii) That the Clerk arrange for cheques to be



drawn for the prize winners.

10. **Items of business brought forward from the planned Annual Grants Meeting on 6 July, 2010**

**Matters reported for decision**

(a) **Exclusion of press and public**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item on the basis that disclosure would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

(b) **Allocation of grants**

(i) **Guidance given by the former District Auditor**

Before the Council discussed the allocation of grants for 2010 the Clerk read out the guidance offered to the Community Council by the former District Auditor, namely:

- (a) whether the payment was of direct benefit
- (b) whether benefit is in proportion to the payment made
- (c) whether the organisation's own resources are sufficient and other potential income considered including other local councils'
- (d) whether the money was being used to circumvent any limitation on specific powers
- (e) whether the award of grants would result in a precedent leading to applications from other groups

(ii) **Residual matters from the 2009 grants allocation**

The Clerk gave a report on residual matters arising out of the 2009 allocation of grants by the Community Council.

**RESOLVED:** (i) That the Council confirm the 2009 grant awards of £250.00 each to the St David's Church, Groesfaen, and the St Paul's Church Nursery, Pontyclun.

- (ii) That in deciding the level of grants for 2010 the Community Council take into account that Miskin Manor Cricket Club, St David's Church, Miskin, Pontyclun Football Club and the Parish of Pontyclun with Talygarn did not receive a grant in 2009.

(iii) **Allocation of grants for 2010**

**RESOLVED:** (i) That as the Community Council had not increased its precept for 2010/11, organisations applying for grant in 2010 receive the same amount of grant as in 2009 with the exception of those organisations listed in (ii) above.

- (ii) That the following grants be paid:

	£
Merched Y Wawr	75.00
Pontyclun with Talygarn Parish	250.00
Llantrisant & District Local History Society	100.00
Pontyclun & District Allotments Association	100.00
Pontyclun Institute & Athletic Ladies Bowling Club	100.00
Bobath Children's Therapy Centre, Wales	100.00
St Paul's Church Nursery	250.00
1 <sup>st</sup> Pontyclun Boys' Brigade	100.00
The Minnesingers	100.00
Shelter Cymru	100.00
Miskin Manor Cricket Club	300.00
St Paul's Sunday School	100.00
St David's Church, Miskin	250.00
Pontyclun Athletic Men's Bowling Club	200.00
Pontyclun Ladies Short Green Bowls Club	100.00
Tuesday Young at Heart Club	100.00
The Bridgend Samaritans	100.00

Babell C M Church, Groesfaen	250.00
Pontyclun Football Club	300.00
St David's Church, Groesfaen	250.00
Groesfaen Community Group	150.00

11. The meeting ended at 8.40 p.m.



