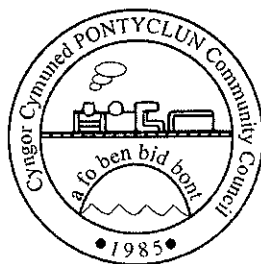


# Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
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## M I N U T E S

Minutes of the **June monthly meeting** of Pontyclun Community Council held at Café 50, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 15 June, 2016.

**PRESENT:** Community Councillors: Janis Jones (Chair), Ann Bennett, Ken Forsdyke, Tony Lane, and Brendan O'Reilly.

### 1. Apologies for absence

Apologies received from Community Councillors Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Gordon Norman and Huw Rees.

The Council noted the apologies and approved the absences.

Community Councillor Bethan Theaker not present.

### 2. Declaration of Interest

**Councillor Ann Bennett**  
"Member of Community Centre Management Committee"

Item 7 (i)

### Matters raised by residents/guests

3

None raised

### 4 Reports and presentations from others

None received

### 5 a To confirm the minutes of the Council's 2016 Annual meeting as an accurate record

**RESOLVED** that the minutes of the 2016 Annual meeting were approved as an accurate record.

  
20/7/16

5 b To confirm the minutes of the Council's 18 May, 2016 Monthly meeting as an accurate record.

**RESOLVED** that the minutes of the Council's 18 May, 2016 Monthly meeting were approved as an accurate record.

**.6 Reporting on Actions from previous meetings – Action Table**

- i Action 403 – Summer Hanging Baskets

The Clerk reported to the Council the quotes obtained.

**RESOLVED** that the existing provider supplies the hanging baskets for summer 2017.

**7 Report and recommendations from Working Groups**

- i Pontyclun Community Centre Management Group  
Councillor Janis Jones presented the report tabled.  
Next meeting: Wednesday 14 September 2016

**RESOLVED** that the report was noted.

**8 Report and recommendations from Clerk**

- i To approve the payment of creditors as shown.

**RESOLVED** that the payment of creditors for the period 1 to 31 May 2016 was approved and signed by the Chair.

- ii To approve the budget monitoring reports for;

- a End of Year 2015/16

**RESOLVED** that the budget monitoring reports as shown was approved.

- b May 2016

**RESOLVED** that the budget monitoring reports as shown was approved.

- iii Audit 2015/16 Financial Year

- a To receive Internal Auditor Report

**RESOLVED** that the Internal Auditor Report was noted.

- b To approve the statement of accounts for the 2015/16 financial year and to approve the annual governance return – part 1 and 2

Councillor Janis Jones presented the statement of accounts for 2015/16. Members agreed Part 1 items 1-9 and Part 2 items 1-3. The Responsible Finance Officer and Chair approved and certified the Annual Return for the year end 31 March, 2016.



**RESOLVED** that the statement of accounts for the 2015/16 financial year and the annual governance return – part 1 and 2 were approved by the Council and certified by the Responsible Finance Officer and Chair.

iv To consider response to the planning applications

Councillor Ken Forsdyke had prepared a summary of the planning applications and handed this out to Members.

**RESOLVED** that no comments made on the planning applications shown.

v To agree and prepare for annual Community Consultation Event 2016  
Members agreed to contribute to the content of the event sending all ideas to Councillors Ann Bennett and Ken Forsdyke or the Clerk.

**RESOLVED** that

(i) a community consultation event would be held on Wednesday 28 September, 2016 at 7:00 pm in Café 50.

(ii) Councillors Ann Bennett and Ken Forsdyke would draft the format of the event and present at the July meeting. A447

vi To receive Clerk's report on the Public conveniences at Pontyclun with one recommendation "That the council agree to award a contract to convert the former police room at the Community Centre into two toilets, as outlined in the plans draw, based on a reduction of the quote provided"

**RESOLVED** that the

(i) contract be awarded to Westgate Building Services (South Wales) Limited based on the quote shown;

(ii) additional cost of panel heaters to the new W C's be included in the contract;

(iii) total cost agreed £20,463. A448

vii To receive tenders of contract for the intended footpath at Maes y Felin Playing Field. The Clerk opened the sealed envelopes and reported the two tenders received.

**RESOLVED** that the Clerk contact quote A to ascertain the total depth of hard fill of the footpath and report back at the next meeting. A449

viii To agree on design of signs to be displayed at Maes y Felin Playing Field.

**RESOLVED** that the

(i) green background design was agreed;

(ii) type face brought closer together to reduce the gap in the middle of the sign;

(iii) name changes from Maes y Felin Playing Fields to Pontyclun Park. A450

ix To receive letter from Fairplay Sports received 19 May, 2016 requesting to use Maes y Felin Field on Saturday mornings.

**RESOLVED** that it was agreed in principle to Fairplay Sports using the Maes y Felin Playing Field for their rugby practice sessions Saturday mornings between 9am and 11 am from September –



November and March – July.

- x To note letter from Welsh Government confirming all this Council's 'obligations have been met and that all associated activities are now regarded as complete' in respect of the Aggregate Levy Fund Grant awarded for the regeneration of Maes Y Felin Playing Field.

**RESOLVED** that the letter was noted.

- xi To decide on request from Children's Pastor at Bethel Baptist Church to use Maes y Felin Playing Field in August to hold a family event

**RESOLVED** that it was agreed in principle to accommodate the event at Maes y Felin Playing Fields.

- xii To implement 2016-18 National Salary Award for all Council's staff

**RESOLVED** that the 2016-18 National Salary Award be implement for all staff.

## 9 Notices of Motion from Councillors

### i Councillor Ken Forsdyke;

'Cafe 50, having become a very successful project under Community Council care, should now be separated from the Council as a stand-alone entity. This will simplify Council accounting whilst allowing for continuing financial support through the normal 'grant' scheme'

Amendment to motion

'Cafe 50, having become a very successful project under Community Council care, should now be separated from the Council as a stand-alone entity. This will simplify Council accounting whilst allowing for continuing financial support through the normal 'grant' scheme'

Members agreed Café 50 has become a very successful project and separating it from the Council would open up opportunities for community inclusion.

**RESOLVED** that

- (i) in principle it supports the amended motion
- (ii) the Clerk write to the Steering Group to explore ways to resource extra support. A451

### ii Councillor Brendan O'Reilly;

- a "What action to take about the issues affecting the Council that have not been dealt with and that led to Mr Paul Lucas speaking to the Council before its May meeting. These issues relate to the dysfunction within the Council and the running of the Council. These include the events surrounding the dismissal of Cllr. Norman and the complaints and events surrounding Cllr Lane to name but a few."

- b "The role and power of the Clerk and Councillors in deciding what motions are included on the agendas for Council meetings and the excessively long period of notice now needed for the inclusion of motions."

**RESOLVED** that Members would meet informally to discuss the issues of concern raised by some members and decide how these may be addressed

iii Councillor Paul Griffiths

"The Council seeks to commission the management of the community content of the website [www.pontyclun.net](http://www.pontyclun.net)."

Deferred to July meeting.

iv Councillor Ann Bennett

"The Council agrees to seek sponsorship from a local business for the funding of an orchard in Pontyclun Park."

**RESOLVED** that sponsorship be sought from a local business for the funding of an orchard in Pontyclun Park.

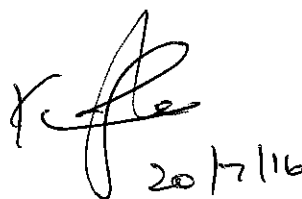
10 Questions from Councillors

None received

11 Matters of discussion but not decision

None received

**Meeting finished at 9.30 pm**



A handwritten signature in black ink, followed by the date "20/7/16".

Community Event

PA Maerkslein

MA cake 30

AB Environment

BTK Groenfaer

GH

~~BTK~~

Boir +

HR

Jan chair

Remove!

for day sign

from 'PortuclenPark'

put a new one  
at other end  
of field.