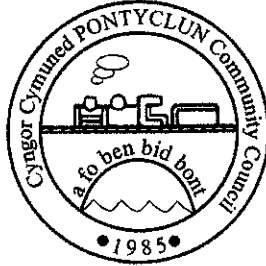


# Cyngor Cymuned Pontyclun Community Council

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## M I N U T E S

Minutes of the **July monthly meeting** of Pontyclun Community Council held in the Pontyclun Community Council Office, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 700 p.m. on Tuesday, 9 July, 2013.

**PRESENT:** Community Councillors; Margaret Griffiths (Chair), Len Arthur, Ann Bennett, Ken Forsdyke, Gwynn Griffith, Paul Griffiths, Janis Jones, Tony Lane, Brendan O'Reilly and Huw Rees

### 1. **Apologies for absence**

Apology for absence was received on behalf of Councillor Gordon Norman. Members accepted the apologies

### 2. **Exclusion of the Press and Public**

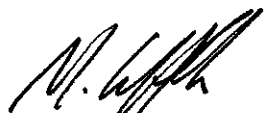
To consider the passing the following resolution

"By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the business to be transacted."  
Item 7 (i) and 9 (v, viii)

**RESOLVED:** The motion was passed

### 3. **Declaration of Interest**

Councillor L Arthur	"I am a Board Member and Trustee of Promo Cymru" Item 8.1 WG 6 report.
Councillor A Bennett	"I am a Member of the Management Committee of the Pontyclun Community Centre Management Committee"
Councillor T Lane	"I am a Member of the Management Committee of the Pontyclun Community Centre Management Committee"

  
8.10.2013

**4. Matters raised by residents/guest**

Miskin Cricket Club has invited Councillors to view the new screens purchased with funds received from Pontyclun Community Council.

**RESOLVED:** That Councillors Brendan O'Reilly, Huw Rees, Gwynn Griffith, Paul Griffiths and Margaret Griffith will visit Miskin Cricket Club.  
Clerk to pass on Cricket Club details to Councillors to arrange a convenient date to visit. A137

**5. Reports raised by residents/guests**

In the absence of a representative from the police there was no crime report for this month's meeting. Councillor Margaret Griffiths reported back to the Council on the recent PACT meeting.

**6.** To confirm the minutes of the Council's  
Extraordinary Meeting of 4 June, 2013, Appendix 3  
Monthly Meeting of 11 June, 2013, Appendix 4  
as an accurate record.

**RESOLVED:** That the minutes of the Council's meeting of 4 June, 2013 be approved as an accurate record subject to an amendment Page 1 / Item 3 recorded vote and to note that Cllr Lane left the meeting at 10 pm.  
That the minutes of the Council's meeting of 11 June, 2013 be approved as an accurate record. A138

**Action 31 Babell Chapel**

Councillor Gwynn Griffith reported to the Council that the meeting held at St Davids Parish Church was very well attended. The selling agent has been made aware that there is a campaign underway to keep the chapel as a community asset and is actively seeking grants to fund a purchase. The Chapel has also been approached to see if the building can be leased.

**Action 123 Cinema Equipment**

Councillor Janis Jones reported to the Council that a request will be made to loan existing equipment to use as a trial.

**7. Matters Arising**

(i) Staff Matters

**RESOLVED:** That the Clerk investigates contracting out the cleaning of the Public Conveniences and places an expression of interest in the noticeboards and on the website. A46C

(ii) Action 52 Community Event  
Baptist Hall booked for Tuesday 17 September, 2013

**RESOLVED:** That each Working Group Convener prepare an outline of their suggestions to present at the Community Meeting. A52a  
That the Clerk invites the successful 2012 grant applicants to the community event. A52b

2012 Chair Councillor Ken Forsdyke and current Chair Councillor Margaret Griffiths prepare annual report. A52c

(iii) Action 124 Standing Orders

Members discussed the RCT CBC Code of Conduct model a copy of which was included in the presentation notes distributed at the training session on 11 June 2013 by Mr Christopher Jones.

**RESOLVED:** That the Council adopt the RCT CBC Code of Conduct model but excludes Item 13 Overview and Scrutiny Committees.  
That the Council adopt Item 7 Code of Conduct in its Standing Orders.

(iv) Action 132 Community Meeting Royal Glamorgan 10 July, 2013

Members discussed the meeting arrangements for the Community Meeting.

**RESOLVED:** That council members would not be invited to speak from the platform at the meeting. Should members wish to speak at the meeting then this must be done from the floor.

8. (i) Working Group 6 Activities with Young People

Convener of the group, Councillor Len Arthur, handed out a written report and briefly outlined its content to Members. Discussions in the Working Group are on-going and further feedback will be given at the next Council meeting.

9. Report and recommendations from Clerk

(i) To approved payment of Creditors

**RESOLVED:** That payment be approved to the creditors listed in appendix 5 of the Council's agenda.

(ii) Budget Monitoring Report

**RESOLVED:** That the Budget Monitoring Report listed in appendix 6 of the meetings agenda be accepted by the Council

(iii) Planning Application

Members noted all planning applications in appendix 7. Concerns were raised over the planning application reference 13/0049/10 at Caergwanaf Uchaf Farm, Miskin as its proposal may have an impact at the Roman Fort site situated in the area. It was also noted that a Roman Iron Works site was situated close to the site. Members did appreciate, and were sympathetic, to the need for farms to diversify however this needed to be balanced with a sensitive approach when sites of historical and archaeological importance may be affected.

**RESOLVED:** That the Clerk write to the Planning Department at RCT CBC outlining its concerns to application 13/0049/10 A140

(iv) Grant Applications 2013

Notices to be placed in Notice Boards, on the website and all previous applicants to be notified that new grants available. Copies of application forms to be sent to Members to distribute in community.

**RESOLVED:** That the Council will decide on 2013 Grant Applications at the September monthly meeting. A141

(v) Staff Matters

**RESOLVED:** That the Council agree to pay the Handyman the supervisory rate for work undertaken as per appendix 9. A142

(vi) Christmas 2013

The Council discussed various options given the budget for 2013.

**RESOLVED:** That the Council may consider erecting Christmas decorations on lampposts or lights across the high street following consideration of the costs and risk assessment. A143

(vii) Council's financial reporting system

Having considered the Clerks report the council agree for the financial reporting system to change to Receipts and Payments and for this method to be kept under review.

**RESOLVED:** That the Council's financial reporting system change from Income and Expenditure to the simpler method of Receipts and Payments A144

(viii) Clerks Toil

**RESOLVED:** That the Council agree to the proposals made in Appendix 11 that outline how the Clerk will use the accumulated TOIL

(ix) RCT CBC Community Boundary and Electoral Arrangements Review

The Community Council agree that no changes should be made to the Community Boundary of Pontyclun but should RCT CBC consider making any changes it is imperative that these are done in consultation with the residents and businesses of any affected areas.

(x) Independent Remuneration Board

Deferred to September's monthly meeting as time was approaching 10 pm

(xi) Final Payment for contractor Public Convenience

Members asked for further clarification of payment due.

Pontyclun Community Council to respond to the Local Health Board consultation following the Community Meeting on the 10 July, 2013.

**RESOLVED:** That the Council respond to the Local Health Board consultation following the Community Meeting on the 10 July, 2013 A145

The meeting ended at 10.00 p.m.

Date of next Council Monthly Meeting 10 September, 2013

*M. G. M.*  
8.10.2013