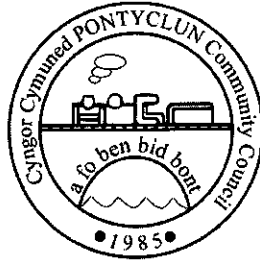


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M I N U T E S

Minutes of the **December monthly meeting** of Pontyclun Community Council held in the Pontyclun Community Council Office, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 7:00 p.m. on Tuesday, 10 December, 2013.

PRESENT: Community Councillors: Margaret Griffiths (Chair), Ken Forsdyke, Paul Griffiths (arrived 7.45), Janis Jones (arrived 8.00), Tony Lane, Gordon Norman, Brendan O'Reilly and Huw Rees.

Also present: Member of the public

1. **Apologies for absence**

Councillor Len Arthur apology had already been accepted by the Council at November's meeting.

Apology received from Councillor Ann Bennett. Members accepted Councillor Bennett's apology.

Apology received from Gwyn Griffiths left on answer machine at office at 5 pm.

2. **Declaration of Interest**

None received.

3. **Reports and presentations from others**

None raised.

4. **Matters raised by residents/guest**

A member of the public raised a question over the arrangements for the flowering tubs proposed at Pontyclun Railway Station. Members noted the comments and the matter would be discussed under Item 6(i) Residents Railway Committee.

M. Griffiths
14.1.14

5. To confirm the minutes of the Council's monthly meeting, 12 November, 2013 as an accurate record.

RESOLVED: That the minutes of the monthly meeting 12 November, 2013 be approved as an accurate record subject to the addition of
(i) Councillor G Norman expressed his sadness that a reputable charity such as the Samaritans should be asked to present their application in order to be considered for local grant funding.

6. **Matters arising** – Action Table appendix 2

Councillor T Lane asked why some items were not showing on the Action Table. The Clerk explained the system adopted was that items/actions were updated in preparation for each months meeting including items/actions completed.

Once completed the item/action was removed the following month.

Councillor T Lane asked why the request to view all documents held at the office relating to the land along the river at Brynsadler had been removed from the Action Table. The Clerk explained that as Councillor Lane had visited the office and had been shown the documents the Action Table had been updated as completed.

Councillor T Lane expressed his belief that he has a document that differs from that in the office. The Chair requested Councillor Lane provide a copy of his document to the Council.

A173

Action 79 c – Outlook e-mails had been copied and transferred to Clerks PC. Councillor T Lane requested the Clerk to retrieve an e-mail dated 23/2/2006 relating to a handrail at the side of road of Brynsadler Mill and a query as to whether conditions have been met. A79d

Councillor G Norman asked the Clerk why there had not been an allotment competition this financial year. The Clerk explained that this had not been raised at any meetings this year. Members agreed to set aside a fund for the following financial year. A174

- (i) **Action 82** – Friends of Pontyclun Station appendix 3

Councillor M Griffiths presented the report, appendix 3, and Members discussed the merits of the community being involved in this project. The secure fitting of the tubs was also confirmed to ensure the flower displays remained in place.

RESOLVED: That the Council agreed to pay £1000 towards flower baskets and tubs at Pontyclun railway station and for the Clerk to contact Arriva Trains Wales with that decision A82/174

- (ii) **Action 152** - Christmas Lights

Councillor P Griffiths arrived at meeting 7:45 pm

The Clerk read out an e-mail received from a local resident had commented what an 'absolute joy' the Christmas lights in Pontyclun was and the potential lift for local business. Councillor M Griffiths gave an update to agreements reached with the owners of local buildings in the high street to attach brackets from which the icicles lights would be strung.

MG

The Clerk was requested to chase up the Lloyds Bank licence and that Rhondda Cynon Taff County Borough Council Highways Department are informed of the Councils intention to leave the supporting catenary in place. A152

(iii) **Action 160** - Weight Restriction for Heol Miskin –appendix 4 a and b

Councillor J Jones arrived at meeting 8:10 pm

Councillor M Griffiths read a letter received from Mr George Jones, Group Director Environmental Services, Rhondda Cynon Taff County Borough Council, and informed Members of a meeting that has been arranged with a cabinet member in the New Year. Members discussed the possibility of the potential increase in traffic congestion at the proposed new retail park site may be a further incentive for heavy vehicles to used Miskin Road. Members questioned why the County Borough Council did not meet the cost of implementing a weight restriction in full but agreed that a financial contribution would demonstrate the Community Council's commitment to addressing the problem of heavy vehicles using the B4264 Heol Miskin.

RESOLVED: That the Council agreed in principle to provide a contribution of £3,000 towards a weight restriction on B4264. A160a

(iv) **Action 162** – New staff appendix 5

Members considered the hours of work required for the Weekend Public Convenience Caretaker and agreed that it should be advertised at 4 hours per weekend.

RESOLVED: That the Council agreed

1. the revised salary figures for the weekend public convenience caretaker at 4 hours per week
2. the pension costs for the public convenience caretaker
3. the revised timetable for appointment

A162

(v) **Action 164** - Floral Display appendix 6

Members agreed to source tree baskets, find suitable locations and test ownership and test ownership of the land and to listen to the residents' view.

RESOLVED: That the Council agreed

1. to reduce the number of hanging baskets to 24, providing 12 in Pontyclun, 6 in Groes Faen and 6 in Miskin, and agreed to the purchase of four basket trees.
2. to instruct the Clerk to test a range of suppliers for basket trees for next year's basket plantings and procure

to instruct the clerk to find suitable locations and to take the necessary action to sight the basket trees

A164a

MG

(v) **Action 167 – Council Notice Boards appendix 7**

RESOLVED: That the Council agreed

1. to request the Clerk to write to Miskin Arms and YGGG Llantrisant about location of new boards
2. to replace and erect new notice boards during the financial year 2014 - 2015 at a total cost of £2,414.00

A167a

(vi) **Action 168 Council Bus Shelters appendix 8**

Councillor T Lane had previously asked for a new bus shelter at Tesco and this was added to the list of sites for consideration by the Council whilst setting the 2014/15 budget. The Clerk withdrew Item 1 on report (appendix 8) as this cost would be paid from the general maintenance budget heading.

Members questioned the viability of some bus routes effecting the five locations identified for repair and new shelters and it was agreed that a phased approach would be the best option following research into this matter.

RESOLVED: That the Council agreed in principle

1. to provide new bus shelters 3m (2 bay) at an approximate cost of £2,200 each as follows
2. at Cefn yr Hendy (north and south), 1 at the Ivor Arms and 1 at Tesco Express
2. to replace the polycarbonate panels at Llantrisant Road at an approximate cost of £1,800
3. The Clerk to approach Rhondda Cynon Taff County Borough Council Transport and Education Departments regarding current and future planned usage of the bus stops.

A168

Action 157 – Decision on receipt of Standing Orders, Financial Regulations and Code of Conduct

The Clerk reported that electronic versions of the documents listed above had already been sent and provided hard copies to those Councillors who had requested at this meeting.

7. Report and recommendations from Clerk

- (i) To approve Budget Monitoring Report appendix 9

Through discussion the following was agreed

Appendix 9

Page 1 – no change

Page 2 –	Increase War Memorial to	£ 1,000
	Increase Competition & Awards to	£ 1,000
	Increase Christmas Lights to	£ 2,000
	Increase Christmas Trees to	£ 500
	Leaflets changed to organisation of an Annual Community Consultation meeting	£ 250
	Special projects	
	Bus shelters	£10,600
	Flower Tree Baskets	£ 2,000
	Street Banners	£ 1,800
	Notice Boards	£ 2,414
	Weight Restriction Heol Miskin	£ 3,000
	Pontyclun Railway station flower tubs	£ 1,000

Members requested

- (i) the amounts set aside for asset depreciation be moved to the Budget 2014/15 heading.
- (ii) that the Capital Project items listed, but not costs to, the revenue budget is shown under the Capital Reserve budget heading.

A174

RESOLVED: That the Council requests the Clerk to produce a finalised budget at the January

meeting at which the 2014/15 precept will be agreed. A175

ii To approved payment of Creditors appendix 10

RESOLVED: That payment be approved to the creditors listed in appendix 10 of the Council's agenda.

iii Proposal from Rhondda Cynon Taff County Borough Council (1/11/13) regarding the Community Boundary and Electoral Arrangements Review.

RESOLVED: That the Council noted the letter from Rhondda Cynon Taff County Borough Council.

iv Car park

RESOLVED: That the Council noted the Clerks report.

v Governing Body at Y Pant – appendix 14

The Clerk had received a response from the Clerk to Governing Body at Y Pant to her letters 14 June and a follow up letter dated the 18 October, 2013 asking if Pontyclun Community Council could nominate a minor authority governor to the governing body. In the reply the Council is told that 'the power to appoint Governors who are community councillors is only available to primary schools'.

Councillor M Griffiths recalls different information received at an Induction training course and will provide the Clerk with the information.

RESOLVED: That Councillor M Griffiths will report on information received in a Governors Induction Pack.

vi Letter from Rhondda Cynon Taff County Borough Council Consultation on the South Wales Regional Aggregates Working Party (SWRAWP) Regional Technical Statement 1st Review.

Following a discussion it was agreed that Councillor Ken Forsdyke would read through the Consultation and report back to the Council with a draft response.

RESOLVED: That Councillor Ken Forsdyke would read through the consultation and report back to the Council with a draft response. A177

vii Planning applications

13/1221/10 Application for determination of conditions for mineral site.

Members raised concerns as to the increase in heavy traffic movement through the villages of Pontyclun and Miskin. In particular Supporting Information, Volume 2 Appendices Appendix 12 Traffic shows the approach and exit of 'large tippers' from the west, using the B4264.

RESOLVED: That the Clerk responds to the planning application by stating that the Council does not object to the application in principle but requests that a condition is included to prohibit vehicles using the B4264 as their approach and exit access to the site, other than for access to the A4119. A178

9. Matters of discussion but not decision

(i) Feedback from Renishaw meeting

An invitation to all members was received from Renishaw Plc. to attend a pre meeting of a planning application for development at the former Bosch Site, Miskin planning application on the 20th November, 2013.

Councillors Paul Griffiths and Tony Lane attended. Both agreed that Renishaw Plc development would bring with it the opportunity of highly skilled jobs in precision engineering. Renishaw Plc intends to grow its current workforce of 200 in design and manufacturing. Members agreed that this planning application was a positive move for the area.

Standing Orders were suspended at 10.00 pm in order to complete the last item on the agenda

(ii) Welsh Government - Review of Access and Outdoor Recreation Legislation raised by A Bennett

RESOLVED: That in the absence of Councillor A Bennett, Councillor P Griffiths will review the Welsh Government document and report back to Council. A179

Meeting closed 10:10 pm

Next monthly meeting

7:00 pm 14, January 2014

at Pontyclun Community Centre.

M. Griffiths
14.1.14