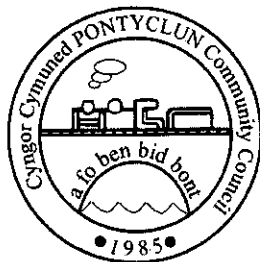


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M I N U T E S

Minutes of the **February monthly meeting** of Pontyclun Community Council held at Pontyclun Day Centre, Heol yr Orsaf, Pontyclun, at 7:00 pm on Tuesday, 10 February, 2015.

PRESENT: Community Councillors: Ken Forsdyke, Gwynn Griffith, Margaret Griffiths (Chair), Paul Griffiths, Janis Jones, Tony Lane, Huw Rees, Brendan O'Reilly

1. **Apologies for absence**

Apologies received from Community Councillors, Ann Bennett, Gordon Norman and Bethan Theaker. The Council accepted the apologies.

2. **Declaration of Interest**

None received

3. **Matters raised by residents/guest**

None received

Councillor Tony Lane objected to the Clerk rejecting his proposed motion of the February agenda.

The Clerk reported to Members that, in accordance with the procedures set out in the Council's Standing Orders, she had provided a written response giving a full explanation as to why the proposed motion from Councillor Lane would not be tabled on the February agenda.

As requested the Clerk read out her written response to Councillor Lane.

4. **Grant Application**

South East Wales River Trust - Clean the Clun project – appendix 1

The Council raised a number of questions in the grant application.

M. Griffiths
10th Feb 2015

1. How would the funding fit into and add to their existing programme of work?
2. The account submitted do not clearly show which organisation is paying the wages of the Clean the Clun staff
3. Please specify the stretch of Clun this project will cover.
4. What is happening upstream? Any work carried out by this project could quickly be wiped out by a lack of upstream activity.

RESOLVED: The Clerk was asked to seek clarification on these matters raised A287

5. Reports and presentations from others

None received

6. Minutes

(i) To confirm the minutes of the Council's monthly meeting, 13 January, 2015 as an accurate record – appendix 2

Brendan O'Reilly noted page 5 -

'Brendan O'Reilly raised an objection to this report questioning its author and the Clerks role to submit recommendations to the Council' should read

'the Clerks role to submit motions to the Council' as this is what he said.

The Clerk was instructed to amend the minutes accordingly but confirmed in practice it is recommendations Clerks submit to the Council for its consideration and not motions.

RESOLVED: That the Council approved the minutes of the 13 January, 2015 meeting as an accurate record subject to the change in wording from recommendations to motions on page 5 as noted above. A288

7 Matters arising from previous meetings – Action Table

Appendix 3

Action 186 Delivery vehicles unit 1 & 2 Cowbridge Road - Appendix 3

RESOLVED: That the Council noted the Clerks report.

Action 285 – Christmas 2014 & 2015 Appendix 4

To confirm with the Council the need for a Working Group to advise on preparations for the provision of Christmas Lights and the 'Turning on' ceremony of 2015.

Brendan O'Reilly, chairman of PAG, told the Council that a reply to the Council's invitation has been sent.

The Clerk informed the Council that a reply had not been received date.

RESOLVED: That the Council instructs the Clerk to arrange a Working Group meeting to advise on preparations for the provision of Christmas Lights and the 'Turning on' ceremony of 2015. A289

Action 284 – RCT Homes Grant Appendix 5
Report from Councillor Theaker on Fund Raising Event

RESOLVED: That the Council noted the report

Action 272 and 271 – Public Meeting 24 February 2015 Appendix 6

To confirm arrangements for the Public Meeting
To note reply from RCT CBC dated 19 January, 2015 in response to Clerks letter requesting Council to urgently examine the traffic, parking and road situation.

RESOLVED: The Council agreed that
1. Brendan Reilly would Chair the Public Meeting
2. The Clerk would minute the Public Meeting A290

8 Report and recommendations from Clerk

i To approve the budget report

Appendix 7

RESOLVED: That the Council approved the budget monitoring report as shown in appendix 7

ii To approve the payment of creditors

Appendix 8

RESOLVED: That the Council approved the budget report as shown in appendix 8

iii To consider planning applications.

Appendix 9

RESOLVED: That the Clerk object to planning application 14/1638/10 on the grounds

1. Proposal is outside of the land allocated in the Local Development Plan
2. Proposal is remote from public transport A291

iv To appoint Gwyn Evans to internally audit accounts for 2015/16

RESOLVED: That the Council agreed to appoint Gwyn Evans to internally audit accounts for 2015/16 A292

v To received report on Café 50

Appendix 10

After careful consideration the Council agreed to continue with its support to offer a valuable service in its community to the over 50 population.

RESOLVED: That the Council agreed to –

1. continue the provision of Café 50 subject to the agreement of the caterer to provide an annual rent of £4000 for 2015-16 A293

2. transfer £4,261 from the Council's reserves to the Café 50 account A294
3. the Café 50 budget for 2015-16 set out in Appendix A which outlines expenditure within the Council's budgetary provision of £5000. A295
4. continue to look for sponsorship and evening rental opportunities as contributions towards the running costs of Café 50
5. confirm the caterer can extent the midday meals to include Saturdays A293
6. convene 3 meetings per year of the steering group in June, October and January to assess the operation of Café 50 and to report back to the Community Council in July, November and February. A296
7. ask the Administration Working Group to resume its analysis of the potential to re-locate the public toilets in the room alongside Café 50 with potential annual savings of £5,500. A297

vi To receive report on Bus shelters A280

Appendix 11

Members considered the request for a shelter to be installed at the bus stop of Cwrt Bethel, northern route. However as no budget had been set aside for new shelters during the 2015/16 financial year it was agreed to consider this call on reserves further on into the next financial year.

RESOLVED: That the Council -

1. Agreed to continue with the installation of a shelter at Tesco Extra bus stop, Cowbridge Road, provided a positive response was received from the consultation currently in progress.
2. Noted a new shelter had replaced the existing one at the southern route of Cwrt Bethel, Llantrisant Road, bus stop.
3. Gives consideration for a new shelter to be installed on the northern route of Cwrt Bethel be postponed until October 2015. A298

vii To decide on hire charge of Café 50 for fund raising event

Appendix 12

RESOLVED: That the Council agreed to raise the standard charge of £10 per hour for non profit organisations for the hire of Café 50 for the Macmillan event. A299.

viii To decide on request for donation from the Teenage Cancer Trust

Appendix 13

RESOLVED: That the Council agreed not to make a donation to the Teenage Cancer Trust A300

ix To nominate Councillor to attend Samaritans AGM on 25 March 2015

Appendix 14

RESOLVED: No offers were made by Members to attend. A301

9 Questions from Councillors

Councillor Ken Forsdyke has requested an update on the situation with layby outside of the Coop on Cowbridge Road.

Councillor Paul Griffiths reported that RCT CBC Highway officials have come to a decision not to sanction making changes to the layby outside of the Coop on Cowbridge Road as this may cause a hazard to users of the zebra crossing.

10 Matters of discussion but not decision

None received

Meeting finished at 9.50 pm

M. Griffiths
10th Feb 2015