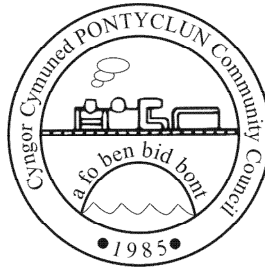


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M I N U T E S

Minutes of the **June monthly meeting** of Pontyclun Community Council held in the Pontyclun Community Council Office, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 700 p.m. on Tuesday, 11 June, 2013.

PRESENT: Community Councillors; Margaret Griffiths (Chair), Len Arthur, Ann Bennett, Ken Forsdyke, Gwynn Griffith, Paul Griffiths, Janis Jones, Tony Lane and Brendan O'Reilly

1. **Apologies for absence**

Apologies for absence were received on behalf of Councillor Gordon Norman and Huw Rees. Members accepted their apologies

2. **Declaration of Interest**

Councillor A Bennett	"I am a Member of the Management Committee of the Pontyclun Community Centre Management Committee"
Councillor T Lane	"I am a Member of the Management Committee of the Pontyclun Community Centre Management Committee"

3. To confirm the minutes of the Council's Monthly Meeting of 14 May, 2013, as an accurate record. Appendix 1

RESOLVED: That the minutes of the Council's meeting of 14 May, 2013 be approved as an accurate record

4 **Matters arising** – Action Table Appendix 2

The Action table has been updated to reflect the discussions raised.

5 Reports from Working Groups

- | | | | |
|---|--------------------------------------|--|---------------|
| i | Working Group 4
Local Environment | To consider the report and recommendations of the
Working Group 'Local Environment 4: | Appendix
3 |
|---|--------------------------------------|--|---------------|

Convener of Working Group 4, Councillor Ann Bennett, presented the report, appendix 3. Members discussed the locations cited and were shown photographs of areas in Pontyclun which have been identified for improvement. Drawings of how the area could look with planting were also circulated. Members commented on the commendable work achieved to date and recognised that there was still a lot to be done in order to properly cost projects in preparation for the Council to make future applications for grant funding.

RESOLVED: That the Council supports Working Group 4: Local Environment to continue its work in further developing the actions outlined in the report; appendix 3, and to cost these projects to report these findings back to Council at a future date. **A130**

- | | | | |
|---------|----------------------------|---|---------------|
| 5
ii | Working Group
convenors | To consider the report and recommendations of capital
projects | Appendix
4 |
|---------|----------------------------|---|---------------|

Councillor Len Arthur presented the report; appendix 4. Members discussed the proposed capital projects for the following financial year and agreed in principal to the recommendations subject to some degree of flexibility on the priority rankings and also the outcome of the cinema trial. The Clerk requested that the Council's notice boards were reviewed along with the bus shelters and wayside seats.

Members also discussed a fun day activity for next year. That cost will need to be presented at the October 2013 monthly meeting to ensure a budget is agreed and allocated for the event.

RESOLVED: That the Council supports the capital programme subject to some degree of flexibility on the priority rankings and also the outcome of the cinema trial and to include the review of notice boards. **A131**

7 (a) Police Matters

In the absence of a representative from the police there was no crime report for this month's meeting.

(b) Reports from Members

Councillor Len Arthur raised concerns over the on-going problem of lorries using Heol Miskin as a route to the A4119 and M4. The quarry has previously agreed to

Speak with any of its drivers provided the lorry's registration number can be given. Councillor Margaret Griffiths advised Members that a campaign would be required in order to impose a weight limit restriction along Heol Miskin.

8 Notices of Motion from Councillor

Pontyclun Community Council should convene a meeting for all local residents to discuss the future of consultant-led maternity and neonatal care, children's inpatient and emergency medicine (A&E) services at the Royal Glamorgan hospital.

Councillor Len Arthur advised the local Health Board consultation was due to finish on the 19 July, 2013. The Council agreed that a community meeting should be organised prior to the next monthly meeting, 9 July, 2013 and that the outcomes of the community meeting should be reported at the July monthly meeting. Members discussed how the community meeting should be organised and agreed for Councillors Margaret Griffiths and Ann Bennett to source and invite guest speakers. Once their availability had been established and a date agreed the Clerk would be requested to book a venue and arrange for notices of the meeting to be displayed in the Council's notice boards.

RESOLVED: That the Council agree to call a community meeting before the 9 July, 2013. Councillors Margaret Griffiths and Ann Bennett to source and invite guest speakers. Once their availability had been established and a date agreed the Clerk would be requested to book a venue and arrange for notices of the meeting to be displayed in the Council's notice boards. **A132**

9 Matters reported for decision

i To approve the payment of creditors Appendix 5

RESOLVED: That payment be approved to the creditors listed in appendix 5 of the Council's agenda.

ii To accept the Budget Monitoring Report Appendix 6

RESOLVED: That the Budget Monitoring Report listed in appendix 5 of the meetings agenda be accepted by the Council.

iii Planning Applications Appendix 7
No comments was made by the Council

iv To approve BT Business Tariff Appendix 8

RESOLVED: That the Council approves the new BT Business Tariff as listed in appendix 8 **A133**

- iv To accept the offer from the Community Centre of a Notice Board to use at external entrance of office/day centre

RESOLVED: That the Council accept the offer from the Community Centre of a Notice Board to use at external entrance of office/day centre.

10 Matters reported for information/discussion

- i Staffing Matters:
6 month probation review of Administrative Assistant

The Clerk reported that a 6 month probation review had been complete with the Administrative Assistant and that the report had been forwarded to the Chair. Subject to a matter arising in the administrative assistance job description the Chair is satisfied that the review has been conducted in an appropriate manner and that a permanent post should now be offered to Karen James as recommended by the Clerk.

Members will need to decide on the method in which the Council's finances are to be kept. In the end of year audit for 2012/13, Gwyn Evans advises the Council that there is merit in considering changing from the current Income and Expenditure accounting system to a more simplified Payments and Receipts method. The Clerk will agenda this matter for Council decision in the July monthly meeting.

RESOLVED: That the Council agrees to offer a permanent post of Administrative assistant to Karen James. **A134**

- ii E-mail from: Beth, Sheila and Tony Giles regarding the sale and future development of the Methodist Chapel, Pontyclun Appendix 9

Members discussed the e-mail from Beth, Sheila and Tony Giles, appendix 9. It was recognised that their situation was difficult given the interest from developers and agreed should they be successful in purchasing the Chapel and develop it as outlined in the e-mail 'bringing art to the wider community' this would indeed provide Pontyclun with a valuable resource. However the Council is not in a position to offer any assistance as the sale of the Methodist Chapel is outside of its influence.

- iv Parking and obstruction in Miskin Appendix 10

Members discussed the matter raised by Mr Burton. The Council work in partnership with the local police and will forward Mr Burtons concerns on to PSCO David Jones.

RESOLVED: That the Council forwards Mr Burton' s concerns on to the police. **A135**

- 10 min* v Cllr B O'Reilly Minor Authorities on school governing bodies Appendix 11

Members were surprised to find that there is no minor authority representative position available on Y Pant School Governors. Given since such a large number of young people attend the school from the area Members agreed that it would be beneficial to write to the Chair of Governors to request such a position be created.

RESOLVED: That the Clerk write to the Chair of Governors at Y Pant School to request a position be made available on the governing body for a minor authority representative. **A136**

The meeting ended at 9:00 p.m.

Date of next Council Monthly Meeting 9 July, 2013