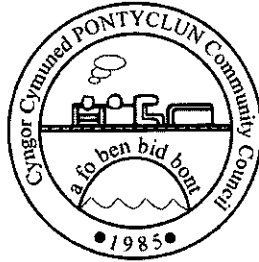


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M I N U T E S

Minutes of the **March monthly meeting** of Pontyclun Community Council held in the Pontyclun Community Council Office, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 7:00 p.m. on Tuesday, 11 March, 2014.

PRESENT: Community Councillors: Margaret Griffiths (Chair), Ann Bennett, Ken Forsdyke, Gwynn Griffith, Paul Griffiths, Janis Jones, Tony Lane, Gordon Norman, Huw Rees and Brendan O'Reilly.

1. **Apologies for absence**

None received.

2. **Declaration of Interest**

Councillor Margaret Griffiths – School Governor at YGGG Llantrisant Item 8 xv
Councillor Huw Rees – School Governor at YGGG Llantrisant Item 8 xv

3. **To consider passing the following resolution:**

"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."

Item 8 vi Appointment of Caretaker and Assistant Caretaker.

RESOLVED: That the Council passed the resolution for Item 8 vi

4. **Matters raised by residents/guest**

- i E-mail received regarding effect of proposed changes to school catchment area on Groesfaen – appendix 1

Councillor Gwynn Griffith informed the Council that he had recently spoken with the resident along with many others from Groesfaen.

Margaret Griffiths
8.04.14

RESOLVED: That the Clerk reply to the e-mail received. A195

This item was deferred as a report on the Day Centre was tabled under 6 (i)

RESOLVED: That the Clerk reply to the e-mail received. A196

5. Reports and presentations from others

None raised.

6. To confirm the minutes of the Council's monthly meeting, 11 February, 2014 as an accurate record - appendix 3

RESOLVED: That the minutes of the monthly meeting 11 February, 2014 shown in appendix 3 be approved as an accurate record subject to an amendment on page 2 Item 6 i to record that the arts festival to be organised 'with the support of Pontyclun Community Council' A197

7. Matters arising – Action Table, appendix 4

(i) Action 193 Pontyclun Day Centre – appendix 5

Report from Working Group 1: Administration following meeting on 24 February, 2014 with four recommendations as follows

The Council agrees that its Administration Working Group should develop a business plan, to be further considered by the Council, for the provision of services for older people at the site of the Day Centre that involves

1. A meals service provided by an external caterer
2. The provision of social activities for older people through working in partnership with the Royal Voluntary Service and Rhondda Housing Association
3. Hiring out the dining room in the evening and weekends, and the ancillary room, to assist the funding of the facility
4. Seeking supplementary sources of funding

Councillor Margaret Griffiths presented the report to the Council.

Councillor Griffiths informed the council that enquiries with Rhondda Housing Association had established that the organisation worked with individuals and not groups.

Councillor Tony Lane reported the members of an action group who are seeking a judicial review challenging Rhondda Cynon Taff County Borough Council's decision to close Rhydyfelin Library. Members agreed that the Council should seek to join with the action group and challenge the closure of Pontyclun Day Centre by Rhondda Cynon Taff County Borough Council.

RESOLVED: That the Council agreed to proceed with the development of a business plan to provide services for older people at the site of the Day Centre adjacent to the Pontyclun Community Centre.
That the Clerk contact the action group opposing the closure of Rhydfelin Library to seek to join in their campaign to challenge Rhondda Cynon Taff County Borough Council's decision to end services both at Rhydfelin Library and Pontyclun Day Centre. A193

(ii) **Action 179 Welsh Government proposal Positive Planning**

SLCC published comments on 20 February, 2014 from the Open Spaces Society – appendix 6

One Voice Wales consultation response on behalf of its member councils – appendix 7

RESOLVED: That the Council noted the documents tabled in appendix 6 and 7.

(iii) **Action 186 Traffic congestion at junction of Heol y Felin**

Reply from RCT CBC CCTV – appendix 5a
Reply from RCT Civil Enforcement Officers

Planning Restriction for shop delivery times. RCT CBC report the following

Dominos Pizza Unit 2

No delivery outside the hours of 8am and 23 pm Mon – Sat.

No deliveries Sunday or public hols without prior written consent.

Tesco Metro Unit 1

No delivery outside 7am and 23pm - except for newspapers. No deliveries between 8-9am and 16.00-18.00pm. Maximum truck size 12.5 metres.

RESOLVED: That the Clerk writes to Rhondda Cynon Taff County Borough Council
(i) to report the use of delivery lorries which exceed the 12.5 meters restriction to the smaller unit
(ii) to question why the smaller unit does not have delivery restrictions during the busy school run times imposed as the planning permission was granted for two units with one planning application. A186

(v) **Action 155 Council Projects**

History Trail: appendix 8

- Report with 2 recommendation.
- (i) The Council agrees to the submission of an application to the heritage Lottery Fund for funding of a Pontyclun Community History Project.

MF

- (ii) The Council agrees to provide up to £1000 towards the cost of three information boards and a welcome to Pontyclun board to be sited at the railway station following agreement by Pontyclun Community Council of the content and design of the boards.

RESOLVED: That the Council approves

- (i) the submission of an application to the heritage Lottery Fund for funding of a Pontyclun Community History Project.
- (ii) to provide up to £1000 towards the cost of three information boards and a welcome to Pontyclun board to be sited at the railway station following agreement by Pontyclun Community Council of the content and design of the boards. A155

(vi) Action 146 Investigate names of fallen soldiers

Previous action was taken on by former councillor Len Arthur.
Investigatory work needs to be reallocated.

RESOLVED: That the Clerk approaches Len Arthur to enquire if he would continue with this work on behalf of the Council.

Action 179 - WG Review of Access and Outdoor Recreation legislation

Councillor Ann Bennett reported that nothing more was forthcoming from the Welsh Government and the item could be removed from the action table.

Action 181 – Community Website

The Clerk reported that no replies had been received from the letters sent to the universities and college. Councillor Margaret Griffiths informed the Council that a member of the public had expressed an interest in keeping the community webpage updated on a voluntary basis and will invite this person to a council meeting.

Action 177a Hendy Quarry

Councillor Ken Forsdyke enquired as to progress of comments on planning application 13/1221/10 with Rhondda Cynon Taff County Borough Council. Clerk reported that an acknowledgement had been received on 23 December 2013.

Action 180 – PCSO using Council Office

Councillor Paul Griffiths had received a reply from Rhondda Cynon Taff County Borough Council in which points were raised for the Council to consider. The Clerk distributed a copy of the e-mail. Members agreed to proceed with the arrangement and requested the Clerk to set up a meeting with PCSO Dave Jones and Maureen Hybard, Chair of the Pontyclun Community Centre Management Committee, to discuss the practical details of the arrangement.

Action 168 Bus Shelters

The Clerk reported that she, Robin Greenslade Transport Officer, Rhondda Cynon Taff County Borough Council and Andy Carter South Wales Police Road Safety Officer had met on site to discuss shelters being placed at Cefn yr Hendy and Ivor Arms. It was agreed to move the bus stop at Cefn Yr Hendy (North from Cardiff side) further away from the T junction to allow more space for traffic to pass a stationary bus safely. Robin Greenslade will make the necessary arrangements to move the bus stop at Cefn yr Hendy. The installation of shelters at the Cefn yr Hendy bus stops received a positive response especially as it is an exposed site. During the discussion the Clerk noted comments made by the Council and Police in that the shelter on the north side would best serve the public if the pane side was placed closest to the roadside to protect from spray. However on the south side the shelter would be best placed panel side to the grass verge as that would not obscure motorists' visibility.

Placing a bus shelter outside the Ivor Arms would not be possible if the bus stop remained where it was due to insufficient space. It was agreed that if the bus stop could be moved further along the lay-by then a shelter may be feasible. However this would require consultation with the Ivor Arms and the house adjacent. Robin Greenslade will undertake this consultation.

Andy Carter expressed concerns on the location of the bus stop on the opposite side of the road. When a bus pulls over here the traffic at the traffic light controlled junction comes to a halt. Robin Greenslade noted these concerns.

The proposed bus shelter at the Tesco Express site is still under review.

Action 164a Tree Baskets

Councillors Ken Forsdyke and Paul Griffiths have been on a site visit with Derek Oram, Caretaker, to look at possible locations for the new tree baskets. The tree basket made by Talbot Green Engineering Limited was the preferred design. However these may be best secured in the existing Council flowering tubs. The Clerk is requested to further investigate this option.

A further site visit needs to be arranged to finalise the location of the 24 hanging baskets; 12 in Pontyclun, 6 in Groes Faen and 6 in Miskin.

Action 192 – Round Table meeting with Mick Antoniw

Councillor Ann Bennett informed the Council that she had been unable to attend the meeting on the 20 February. The Clerk had received a notice of the next meeting on the 20 March 2014. Councillor Ann Bennett agreed to attend this next meeting.

Action 146b – Floodlights for War Memorial at Pontyclun

Clerk reported that a site visit with Rhondda Cynon Taff County Borough Council had taken place and handed out a copy of an e-mail that confirmed the estimated costs to fit lights and cost of future electricity supply.

RESOLVED: That the Clerk is to enquire with Rhondda Cynon Taff County Borough Council if other contactors could be used to carry out work.
That the Clerk seeks an additional quote to carry out the work if Rhondda Cynon Taff County Borough Council agree that another contactor may be used.

Action 155a Project: Fun Day

Councillor Janis Jones reported to the Council that the location of the Fun Day had been confirmed at the rugby club and a meeting had been arranged at the end of the month to further develop plans for the event.

7 Report and recommendations from Clerk

- i To approve budget report - appendix 9

RESOLVED: That the Council approved the budget report for 2013/14 as shown in appendix 9

- ii To approve the payment of creditors - appendix 10

RESOLVED: That the Council approved payment of creditors as shown in appendix 10

- iii To approve virement - appendix 11

RESOLVED: That the Council approved virement shown in appendix 11. A198

- iv To consider planning applications – appendix 12

Councillor Ken Forsdyke raised concerns as to the extent the pruning or felling of trees on School Road, Miskin; planning application 14/0173/19 Lafarge Tarmac Ltd.

RESOLVED: That the Clerk forward the concerns of the Council to Rhondda Cynon Taff County Borough Council. A199

- v To consider recommendations for post of Caretaker and Assistant Caretaker

This matter was deferred to the end of the meeting.

The Chair, Councillor Griffiths, reported that on Monday 10 March 2014 Councillors' M Griffiths, Janis Jones, Ken Forsdyke and the Clerk, Cath Craven interviewed 7 candidates for the post of Community Caretaker.

The panel recommended that Darren Norfolk be appointed as Community Caretaker.

AK

On Tuesday 11 March 2014 Councillors' M Griffiths, Janis Jones and the Clerk, Cath Craven interviewed 4 candidates for the post of Assistant Community Caretaker. The panel recommended that Raymond Blank be appointed as Assistant Community Caretaker.

RESOLVED: That the Council approved the appointment of Darren Norfolk as Community Caretaker and Raymond Blank as Assistant Community Caretaker. A162

vi To consider OVW Motions for 2014 Annual Conference/AGM

RESOLVED: That the Council has no motions to submit to One Voice Wales' Annual Conference.

vii To consider participation on OVW Training Courses – appendix 15

RESOLVED: That the Council noted the OVW Training Courses tabled in appendix 15.

viii To agree the Community Office 2014 15 Hire Agreement

RESOLVED: That the Council agreed to the Hire Agreement for 2014 15 as tabled in appendix 16.

ix To receive the report on Council e-mails

RESOLVED: That the Council noted the Clerk report regarding e-mail procedures tabled in appendix 17.

x To consider the Welsh Government's Local Government (Wales) Byelaws Act 2012 – Implementation
<http://wales.gov.uk/docs/dsjlg/consultation/140217-byelaws-consultation-en.pdf>

RESOLVED: That the Council noted the documents tabled in appendix 18.

xi To note the report Adjudication Panel for Wales Annual Report 2012-2013
<http://wales.gov.uk/docs/dsjlg/publications/apw/140113apw-ann-report-1213-en.pdf>

RESOLVED: That the Council noted the documents tabled in appendix 19.

xii To note the Welsh Government's Natural Resource Management Bulletin
<http://wales.gov.uk/topics/environmentcountryside/consmanagement/natural-resources-management/bulletins/?lang=en>

RESOLVED: That the Council noted the documents tabled in appendix 20.

MB

- xiii To consider the Welsh Government's Statement of Public Participation for the Welsh National Marine Plan
<http://wales.gov.uk/topics/environmentcountryside/consmanagement/marinefisheries/planning/?skip=1&lang=en>

RESOLVED: That the Council noted the documents tabled in appendix 21.

- xiv To approve Easter Holiday office closure between Monday 14 and Friday 25 of April 2014.

RESOLVED: That the Council approved Easter Holiday office closure between Monday 14 and Friday 25 of April 2014.

- xv To consider Grant Applications 2014
Ysgol Feithrin Pontyclun
YGGG Llantrisant
Councillors Margaret Griffiths and Huw Rees declared an interest in this matter and did not take part in the YGGG Llantrisant discussion.
Councillor Ken Forsdyke chaired the discussion and resolution on YGGG Llantrisant.

RESOLVED: That the Council awarded grants of
£250 to Ysgol Feithrin Pontyclun
£250 to YGGG Llantrisant. A200

9 Notices of Motion from Councillors

- i Cllr. P Griffiths
"Pontyclun Community Council supports the position taken by Cwm Taf Local Health Board in seeking to persuade the Welsh Government that consultant led emergency services should be provided jointly at both the Royal Glamorgan and Princess of Wales Hospitals"
In considering this motion colleagues may wish to consider the attached link
<http://www.cwmtafuhb.wales.nhs.uk/news/31331>

Councillor Huw Rees left the meeting at 9.20 pm

RESOLVED: That the Council did not agree the motion tabled by Councillor Paul Griffiths.

- ii Brendan O'Reilly asks that the council write to the Community Health Council and the Minister for Health objecting to this plan.
"This community council are upset to learn that the Cwm Taf Health Board has voted to agree to the South Wales Hospital Plan, albeit with one proviso, and we will now write to the Community Health Council and the Minister for Health at the Welsh Assembly asking that this plan is abandoned."

A named vote was requested.

For – Councillors Ann Bennett, Ken Forsdyke, Gwynn Griffith, Janis Jones, Tony Lane,
Gordon Norman and Brendan O'Reilly

Against - Councillors Margaret Griffiths and Paul Griffiths

RESOLVED: That the Council request the Clerk to write to the Community Health Council and the Minister for Health objecting to this plan. Brendan O'Reilly will assist the Clerk in drafting an objection. A201

Questions from Councillors

None received

10. Matters of discussion but not decision

Meeting closed 9.50 pm

Next monthly meeting

7:00 pm 8, April 2014 at Pontyclun Community Centre

*Margaret Griffiths
8.04.14*