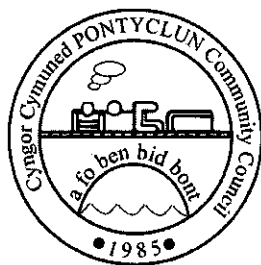


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M I N U T E S

Minutes of the **November monthly meeting** of Pontyclun Community Council held at Committee Room at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 16 November, 2016.

PRESENT: Community Councillors: Janis Jones(Chair), Ann Bennett, Ken Forsdyke, Gwynn Griffith, Neil Holley, Margaret Griffiths, Paul Griffiths, Brendan O'Reilly and Huw Rees

1. Apologies for absence

No apologies received

Absent: Community Councillors Tony Lane and Bethan Theaker

Also present Tracey Gifford, Café 50 Marketing and Development Officer

2. Declaration of Interest

Councillor Margaret Griffiths

"Member of RCT CBC Development Control Committee"

Item 8 v

Item 9 iv

Councillor Ken Forsdyke

"Knows one of the companies"

3. Matters raised by residents/guests

See Item 11

4. Reports and presentations from others

None received

5. Item 7 (i) brought forward

Tracey Gifford, Café 50 Marketing and Development Officer, presented the Marketing Activities Café 50 Report to the Council.

Current and future activities were discussed as Café 50 continues to develop to meet the needs of the community. An external, police approved, key safe box with a coded key pad is to be fitted for the occasional hire. New Café 50 promotional flyers have been produced by Leekes and are distributed throughout the village

Janis F Jones
16.11.16

and in surgeries. Gwyn Jackson is organising a fundraising Quiz Night Thursday evening 17 November.

Members thanked Tracey for her report.

RESOLVED that the report was noted

Tracey Gifford left at 7.15 pm

- 6 To confirm the minutes of the Council's 19 October, 2016 Monthly meeting as an accurate record.

RESOLVED that the minutes of the Council's 19 October, 2016 Monthly meeting were confirmed as an accurate record and duly signed and dated by the Chair.

7 **Reporting on Actions from previous meetings – Action Table**

Action 479 New public convenience sign postings

Councillor Paul Griffiths has arranged for Rhondda Cynon Taff County Borough Council to replace an existing parking sign on a column plinth outside of Giles Gallery with parking and public convenience sign.

Clerk to remove actions 473,465 and 442

8 **Report and recommendations from Working Groups/Meetings attended by Council Representative**

- i To receive feedback from Councillor Ann Bennett, convener of the Environmental Group on Pontyclun Park

Councillor Ann Bennett had met with Rybec Homes Estate Agent, Richard Barratt (Rhondda Cynon Taff County Borough Council) and Lisa Williams (local resident with community garden experience). It is anticipated the new orchard, consisting of a variety of 12 fruit trees, should be planted by the end of this year.

Councillor Ken Forsdyke had been to inspect the new footpath at Pontyclun Park and was disappointed to report the finished path was not of an expected standard.

RESOLVED that the

(i) Council wished to thank Rybec Homes for their kind donation of £1,000 towards the orchard, to Rhondda Cynon Taff County Borough Council who are arranging the planting of the young fruit trees and to Lisa Williams for sharing her valued experience in developing a community green area,
(ii) the Clerk write to footpath contractor with a list of matters of concern and request improvements are carried out. A484

- ii To receive a report notes of the meeting on Christmas Lights Festival held on the 27 October and 10 November, 2016

Councillor Paul Griffiths presented the two reports.

Flyers to advertise the event are to be distributed throughout the village and local schools.

RESOLVED that the report was noted.

- iii To receive feedback from the meeting with Pontyclun Community Centre Management Group held on 9 November, 2016.

This meeting did not take place.

9 Report and recommendations from Clerk

- i To approve the payment of creditors

RESOLVED that the payment of creditors for the period 1 to 31 October 2016 was approved and duly signed and dated by the Chair.

- ii To approve the budget monitoring report as shown

RESOLVED that the budget monitoring report was approved

- iii To receive the Clerks Report on Budget and Precepts 2017/18

A report was received from the Clerk setting out a proposed revenue budget for 2017/18 which included a number of proposed earmarked reserves. The Councils discussed the proposed budget in some depth. Members were requested to submit all new project proposals for 2017/18 for the Council to consider at its next meeting. The Council will consider new project together with the proposed revenue budget at its December 2016 meeting.

The Council carefully considered the request to increase the working hours of the Assistant Caretaker as outlined in the Clerks report and agreed to the contractual change.

RESOLVED that at its next meeting the Council will

- (i) consider new projects proposed;
- (ii) approve the revenue budget and earmarked reserves;
- (iii) the Assistant Caretakers contract to be changed to reflect annualised hours of
Weeks 1-13 Winter time of 9.25 hours per week
Weeks 14-43 Summer time of 40 hours per week
Weeks 44-52 No change winter time of 9.25 hours per week
Total increase of 123 hours to annualised hours. A485

- iv To receive the Clerks report on Footbridge over Nant Dyfrgi

A report was received from the Clerk setting out the estimates obtained for a replacement footbridge.

The Councils discussed the proposed options in some depth.

The Council will need to source additional labour to assist Beaver Bridges to offload, carry the new structure to site in pieces and then remove and carry the existing structure.

RESOLVED that

- (i) the contract be awarded to Beaver Bridges to remove the existing footbridge bridge and install a new hardwood footbridge;
- (ii) a sum of up to £11,000 was allocated to the project;
- (iii) delegate Councillors Ken Forsdyke and Paul Griffiths to work alongside the Clerk and Caretaker on this project. A486

- v To consider response to the planning applications



Council disused the publicity and consultation documents at two proposed locations, St Anne's and Cefn yr Hendy. Should the developers press ahead and apply for planning permission this Council will give each its full consideration.

RESOLVED that no comment be made.

- vi To receive update from Clerk on Public Conveniences

The Clerk reported the new facility was almost complete.

Councillor Paul Griffiths has received written confirmation of Rhondda Cynon Taff County Borough Council's confirmation to consider a proposal for it to acquire the existing Public Conveniences with a view to demolishing the building and re-aligning the existing parking arrangements to make more car parking available.

RESOLVED that the Clerk was instructed to obtain a written market value of the building from two agents. A487

- vii To note the letter from Arriva Trains Wales travel vouchers totalling £300 and decide how to share with volunteers of the Adopt a Station scheme.

Due to pressing time this matter was deferred to the next meeting.

- viii To appoint a Minor Authority Governor on YGGG Llantrisant's governing body

RESOLVED that Councillor Huw Rees was appointed.

- ix To decide on Y PANT request for financial assistance

Due to pressing time this matter was deferred to the next meeting.

- x To decide on grant application from After 50's Afternoon Club request £200

RESOLVED that a grant of £100 be awarded to After 50's Afternoon Club. A488

- xi To consider Eisteddfod Genedlaethol's request for a financial contribution to its 2017 festival in Anglesey.

Due to pressing time this matter was deferred to the next meeting.

- xii To receive the letter from Tesco dated 9 November, 2016 regarding the delivery to the Express Store on Cowbridge Road.

Due to pressing time this matter was deferred to the next meeting.

10 Notices of Motion from Councillors



Councillor Brendan O'Reilly
Car Park:

1 – I propose that the community council impose and enforce a two hour time limit on the car park as a matter of urgency. It appears that a lot of train users are parking there all day and while being sympathetic to those train users, it is an inappropriate use of the car park. It is interfering with people shopping and especially with users of the day centre. This is also having an adverse effect on business and is now urgent. I also propose that the day centre and the community centre through the community council could issue a card exempting certain individuals from this time limit: teachers / leaders who will be there for more than two hours; day centre and community council staff.

Councillor O'Reilly's presented the above motion. The Council was unable to consider the proposed motion as the method of how to impose and enforce a two hour time limit in the car park and its resourcing had not been presented to enable the Council to make an informed decision.

Councillor Paul Griffiths reported to the Council of a recent Welsh Government budgetary provision made available to local councils to support car parking in town centres. Rhondda Cynon Taff County Borough Council currently has a standard charge in all of its car parks and is developing a proposal to introduce a two/three hour free parking in its car parks. Councillor Griffiths has requested that Pontyclun is included in its pilot.

Standing Orders suspended at 10 pm as business had not been completed.

Llantrisant Road:

2 – That the community council ask RCTCBC to lay the yellow line on Llantrisant Road as a matter of urgency and before any of the other proposed traffic works are carried out. There appears to me to be more people parking along here often spread out over a distance meaning that traffic has to weave. This is leading to traffic chaos at busy times and as the traffic has increased it is also affecting the traffic flow at non-busy times, in particular, trucks and buses are forced to wind around the parked traffic thereby blocking the road. The situation has deteriorated.

The Council was unable to consider Councillor O'Reilly's proposed motion as the statutory consultation by Rhondda Cynon Taff County Borough Council was still in progress.

11 Questions from Councillors

Councillor Ken Forsdyke

"Why has the food hygiene rating of the Cafe 50 facility fallen from '5' under RCT to '3' currently? What is being done to rectify this?"

The matters raised by Environmental Health were being addressed by the Caterer.

12 Matters of discussion but not decision

None received

Meeting finished at 10.05 pm

Janis F Jones
16-11-17