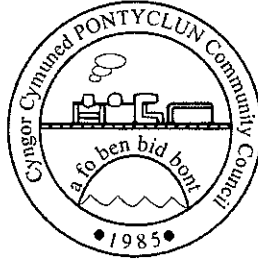


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M I N U T E S

Minutes of the **May monthly meeting** of Pontyclun Community Council held at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 18 May, 2016.

PRESENT: Community Councillors: Janis Jones (Chair), Ann Bennett, Ken Forsdyke, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Brendan O'Reilly Huw Rees and Bethan Theaker.

1. Apologies for absence

Apologies received from Community Councillors Gordon Norman and Tony Lane.

The Council noted the apologies and approved the absences of Councillors Gordon Norman and Tony Lane.

Mr Chris Plummer was also present.

2. Declaration of Interest

Councillor Margaret Griffiths

"Member of Rhondda Cynon Taff County Borough Council"

Item 7 (ii)

"Vice Chair of Rhondda Cynon Taff County Borough Council
Development Control Committee"

Item 8 (iii)

Councillor Paul Griffiths

"Member of Rhondda Cynon Taff County Borough Council"

Item 7 (ii)

Councillor Ann Bennett

"Member of Community Centre Management Committee"

Item 7 (ii)

Councillor Janis Jones

"Member of the Arts Festival".

Item 8 (v)a

Janis F Jones
15/6/16

3 Matters raised by residents/guests

- i Following an e-mail from Mr Chris Plummer to the Council, tabled at the April 2016 meeting, the Council invited Mr Plummer to discuss the matters raised in his e-mail with the Council.

Mr Plummer takes great pride in his local community and litter picks to help maintain a good level of cleanliness. Members thanked Mr Plummer for his valued commitment and recognised other members in this community also shared these same values.

The Council is keen to support all litter picking volunteers and welcomes initiatives from members of its local community.

Concerns over litter being discarded by local sporting clubs during practice sessions and matches were raised.

RESOLVED that this Council seeks to meet with the committee of the Rugby Club to discuss concerns over litter at their facilities. A442

4 Reports and presentations from others

None received

- 5 To confirm the minutes of the Council's Meeting 20 April, 2016 meeting as an accurate record.

RESOLVED that the minutes of the 20 April, 2016 Meeting as an accurate record with a spelling amendment on page 4, item 8 ii to 'To note the increase in charges to services ...' were approved.

6 Reporting on Actions from previous meetings – Action Table

Members reviews the actions and the Clerk was instructed to update the table accordingly.

7 Report and recommendations from Working Groups

- i Pontyclun Community Council and PAG Christmas Event 2016

A report of the meeting was tabled.

Next meeting: Thursday 23 June at 7 pm at the Community Council office.

RESOLVED that the report was noted.

- ii Pontyclun Community Centre Management Group

A report of the meeting was tabled.

Next meeting: Wednesday 8 June.

RESOLVED that

(i) the report was noted;

(ii) the Clerk was instructed to prepare a budget for the Council to consider. A443

- iii Progress with marketing initiative for Café 50.
A report of the meeting was tabled

RESOLVED that the report was noted.

8 Report and recommendations from Clerk

- i To approve the payment of creditors as shown.

RESOLVED that the payment of creditors for the period 1 to 30 April 2016 was approved.

- ii To consider response to the planning applications

Councillor Ken Forsdyke had prepared a summary of the planning applications and handed this out to Members.

RESOLVED that the report was noted.

- iii To receive report on the appraisal of options on the provision of public conveniences with two recommendations -
'The Council
1. decides on its preference for the provision of public toilets in Pontyclun;
2. requests the Clerk to take any appropriate action'

RESOLVED that

- (i) it was agreed to convert the former police room into toilets as shown in the plans;
- (ii) instructed the Clerk to take appropriate action.

- iv To decide on grant application submitted by;

- a Pontyclun Arts Festival with budget

Councillor Janis Jones did not take part in this item.

RESOLVED that a grant of £500 be awarded. A444

- b Llantrisant and District Probus Club

RESOLVED that a grant of £100 be awarded. A445

- v Proposal for Sponsorship from Full Stop Law for Café 50

RESOLVED that the sponsorship was approved.

- vi Report from Clerk on Pay Arrangements for Staff with one recommendation;
'the date on staff salary cheques is changed to the 21st of each month allowing sufficient time for funds to clear before the end of each month'.

RESOLVED that date on staff salary cheques is changed to the 21st of each month.

vii Report from Clerk on Damage to Council Assets

The Clerk informed Members that a claim had been submitted to the Insurance Company for the recently demolished bus shelter in Groes Faen.

RESOLVED that the report was noted.

viii Report from Clerk on Action 412 – Making Electronic Copies of the Council's Documents with one recommendation

'To contract 40 hours of work to scan and upload Council Minutes at an hourly rate of £8.00 per hour'

RESOLVED that all of this Council's minutes be scanned, uploaded to website and bound for a fixed price of £500.

ix To respond to 'The Well-being of Future Generations and what it means for your audit: A consultation by the Auditor General for Wales and the Welsh Government's press release. Closes 23 May 2016.

http://www.audit.wales/sites/default/files/download_documents/wfg-consultation-english.pdf Hard copy available from the office on request

The Clerk reported to Members The Well-being of Future Generations (Wales) Act placed a duty on those Community Councils with a gross income or expenditure was at least £200,000 to take all reasonable steps towards meeting the local objectives included in the local well-being plan that has an effect in their areas.

This statutory duty does not apply to Pontyclun Community Council.

However Welsh Government encourages those Community Councils which are not subject to the duty in Section 40 (1) to voluntarily contribute towards meeting the local objectives in the local well-being plan.

RESOLVED that a response to the consultation would not be made.

x To note letter from Rhondda Cynon Taff County Borough Council dated 19 April 2016 Community Facility Operations.

RESOLVED that the letter was noted.

xii To nominate representative for the Arriva Trains 2016 Adopt a Station Conference on Wednesday 15 June.

No member was available to attend the conference.

Councillor Ann Bennett proposed two volunteers who may be interested be nominated.

RESOLVED that two volunteers be invited to attend the conference on behalf of this Council.

9 Notices of Motion from Councillors

None received



10 Questions from Councillors

Councillor Brendan O'Reilly raised the question how the Clerk sets a deadline for submitting agenda items for consideration.

The Clerk referred the Standing Orders in which motions are to be submitted at least 10 clear days before the meeting.

The Clerk does not include annual leave, toil or Bank Holidays in this period as she is not in work and therefore not able to ensure the proposed motion lawful and proper and that the wording of a motion received is clear in meaning.

RESOLVED that the deadline for submitting agenda items be discussed further at next month's meeting. A446

11 Matters of discussion but not decision

None received

Meeting finished at 10.00 pm

Janis F Jones
15/6/16