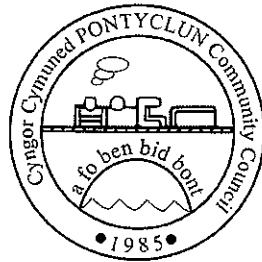


Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE



Community Council Office
Pontyclun Community Centre
Heol yr Orsaf
Pontyclun
CF72 9EE

Ffôn: 01443 238500
E-bost: clerk@pontyclun-cc.gov.wales
Gwefan: www.pontyclun.net

Telephone: 01443 238500
Email: clerk@pontyclun-cc.gov.wales
Website: www.pontyclun.net

M I N U T E S

Minutes of the **October monthly meeting** of Pontyclun Community Council held at Committee Room at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 19 October, 2016.

PRESENT: Community Councillors: Janis Jones(Chair), Ken Forsdyke, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Neil Holley, Brendan O'Reilly and Huw Rees

1. **Apologies for absence**

Community Councillors: Ann Bennett and Bethan Theaker

The Council noted the apologies

Absent: Community Councillor Tony Lane

2. Declaration of office of the new Pontyclun Community Council Member for Cefn yr Hendy Neil Holley

Declaration of Office signed by newly elected Neil Holley in the presence of the Council.

3. **Declaration of Interest**

Councillor Margaret Griffiths
"Member of RCT CBC Development Control Committee"

Item 10 iii

4. **Report from the Chair**

Code of conduct protocol and procedure

The Chair reminded the Council that complaints between Member to Member should follow the set procedure as set out by the Public Service Ombudsman.

Guidance can be obtained from the Clerk, on the Council's website,

<http://pontyclun.net/bank/file5069.pdf>, and also on the Ombudsman website www.ombudsman-wales.org.uk

Janis F Jones
16/10/16

5 Matters raised by residents/guests

Councillor Huw Rees has received a complaint from a local resident over the English language only signs at Pontyclun Park.

Councillor Huw Rees read through an e-mail from a local resident.

RESOLVED that three Welsh language signs of the same design and size are purchased and installed to accompany with the three English signs that are already present. A476

6 Reports and presentations from others

None received

Gwynn Griffith arrived at meeting 7.10 pm

7 To confirm the minutes of the Council's 21 September, 2016 Monthly meeting as an accurate record.

Councillor Brendan O'Reilly queried the accuracy of the resolution of Item 9xiii - to appoint a Minor Authority Governor on YGGG Llantrisant's governing body. Councillor Huw Rees was appointed.

RESOLVED that the minutes of the Council's 21 September, 2016 Monthly meeting as an accurate record subject to the amendments;

(i) of the wording in Item 9 xi now to read ' that the Clerk ascertains further details provided by both companies . . .

(ii) Item 9 xiii - to appoint a Minor Authority Governor on YGGG Llantrisant's governing body - is tabled on the November agenda and the resolution shown in the September minutes be amended to reflect this decision.

8 Reporting on Actions from previous meetings – Action Table

Action 469 Café 50 Flooring

Recorded Vote

For: 7

Community Councillors: Janis Jones(Chair), Ken Forsdyke, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Neil Holley, and Huw Rees.

Against: 0

Abstained: 1

Community Councillor Brendan O'Reilly

Members agreed preferred quote was A.

RESOLVED that the contract be awarded to Carpets N Carpets Ltd.

9 Report and recommendations from Working Groups/Meetings attended by Council Representative

- i Report from the Café 50 Marketing and Development Officer, Tracey Gifford.

Clerk apologised for not including the Marketing and Development Officer complete full Activity Report.

RESOLVED that the Activity Detail was noted and Ms Gifford is to be invited to present her next report its November meeting.

ii Feedback from the Community Consultation Event held on the 28 September 2016

The Chair, Councillor Janis Jones, reported a disappointing turn out at the event. This may be attributed to a number of reasons;

- i. the time of year the event was held; June or July with lighter evenings may attract more people
- ii advertisement of the event in some of the notice boards was obscured by Audit Reports in the days leading up to the event

The Chair reported there were positive discussions between those attending the event..

This Council hopes the Community Consultation Event will continue through the next term of office with an emphasis on attracting members of the public.

RESOLVED that the feedback was noted.

iii Feedback from the meeting to discuss the Pontyclun Festival of Christmas Song and Illumination meeting held on the 22 September 2016

Councillor Janis Jones reported good progress was being made with the arrangements for Saturday 3 December, 2016.

The next meeting was to be held on Thursday 27 October, 2016.

RESOLVED that the feedback was noted.

iv Feedback from the Administration Group meeting held on the 3 October 2016 convened to review the budget monitoring reports.

Councillor Janis Jones, convener of the Administration Working Group reported the progress on replacing the footbridge over Nant Dyrfgi and financial accounts were discussed at the meeting.

- 1. Footbridge - tabled under Item 9 iv
- 2. Budget monitoring reports

The Administrative Assistant prepared the budget monitoring reports as requested by the Working Group and the Clerk will close the Café 50 and Deposit Accounts which will result in saving of bank charges.

RESOLVED that the feedback was noted.

10 Report and recommendations from Clerk

i To approve the payment of creditors

RESOLVED that the payment of creditors for the period 1 to 30 September 2016 were approved and signed by the Chair.

ii To approve the budget monitoring reports as shown

RESOLVED that the budget monitoring reports were approved.

iii To consider response to the planning applications

Councillor Ken Forsdyke had prepared a summary of the planning applications and handed this out to Members.

RESOLVED that the Council had no comments to make

iv To receive Clerks report on Public Toilets

RESOLVED that

(i) the report was noted;

(ii) Council will further consider what to do with the existing public conveniences on Cowbridge Road at its next meeting;

(iii) Two signs are placed in the village to direct the public to the new facility.

v To receive Clerks report on Footbridge over Nant Dyfrgi

As instructed by the Administration Working Group at the meeting held on the 3 October, 2016, the Clerk had requested estimates for a replacement footbridge in softwood, hardwood and FRP materials, removal and installation costs and a timescale to which they would be able to undertake the work as a replacement footbridge is a pressing matter.

The Clerk handed out the collated replies received to date and copies of the estimates attached. The Clerk was still waiting for several firms to forward an estimate.

Councillor Ken Forsdyke was asked to work with Clerk to produce a clear specification for the footbridge as the variation received by the Clerk were too wide to make effective comparisons.

The Clerk handed out copies of the letters between Rhondda Cynon Taff County Borough Council and Youngs Solicitors representing one of the two landowners. In their progress to divert the footpath to date is detailed.

RESOLVED that further estimates for the footbridge are submitted at the November meeting.

vi To receive Clerks report on Rubbish Storage at Pontyclun Park

RESOLVED that a storage shed costing up to £1,500 (plus VAT) and footings of up to £300 was agreed

vii To receive Clerks report on Arrangements for Remembrance Sunday 13 November, 2016

RESOLVED that

(i) Community Councillor Huw Rees will lay a wreath at Miskin Cenotaph on behalf of the Council;

(ii) the Chair, or vice chair if unavailable on the day, will lay a wreath at Pontyclun Cenotaph on behalf of the Council.

viii To decide on grant application from

a Vocelle Ladies Choral Group

RESOLVED that a grant of £100 be awarded. A483

b Friends of RCT Community Band

RESOLVED that a grant of £100 be awarded. A483

c Pontyclun WI

RESOLVED that a grant of £100 be awarded. A483

d Merched y Wawr

RESOLVED that a grant of £100 be awarded. A483

e Young at Heart (Tuesday) Club

RESOLVED that a grant of £100 be awarded. A483

f Perkins Elmer Ladies Bowls Club

RESOLVED that a grant of £100 be awarded. A483

vix To note the letter from Arriva Trains Wales travel vouchers totalling £300 and decide how to share with volunteers of the Adopt a Station scheme.

No decision was made.

RESOLVED that the item be tabled on the November 2016 agenda.

x To respond to the Independent Remuneration Panel draft Annual Report 2017/18 published for consultation and is available on its website through the related link
[:http://gov.wales/irpwsb/home/?lang=en](http://gov.wales/irpwsb/home/?lang=en)
Section 13 relates specifically to Community and Town Councils
Comments on the draft by 28th November to IRPMailbox@wales.gsi.gov.uk

RESOLVED that it has no comment to make.

xi To respond to the Welsh Government's Land Transaction Tax and Anti-avoidance of Devolved Taxes (wales) Bill – online discussion will close 21 November, 2016

RESOLVED that it has no comment to make.

xii To note Mark Drakeford AM, Cabinet Secretary for Finance and Local Government Update on Local Government Reform published 4 October, 2016

RESOLVED that the update was noted.

xiii To respond to Rhondda Cynon Taff County Borough Council's Consultation on proposed amendments to Regulation 123 List. Closes 28 October, 2016.

Members discussed the proposed amendments.

RESOLVED that it has no comment to make.

xiv To nominate a Member to apply to the Rhondda Cynon Taff County Borough Council to be considered for membership of the Local Access Forum.

Councillor Ann Bennett, convener of the Environment Group, was not present at the meeting to be able to accept or decline the nomination of the Council and is free to make her own choice on the matter but does receive the Council's nomination for consideration for membership of the Local Access Forum.

RESOLVED that the convener of the Environment Group, Councillor Ann Bennett, is nominated.

11 Notices of Motion from Councillors

None received

12 Questions from Councillors

None received

13 Matters of discussion but not decision

Meeting finished at 9.10 pm

Janus F Janus
16/11/16