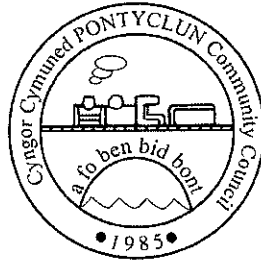


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M I N U T E S

Minutes of the **April monthly meeting** of Pontyclun Community Council held at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 7:00 pm on Wednesday 20 April, 2016.

PRESENT: Community Councillors: Margaret Griffiths (Chair), Ken Forsdyke (Vice Chair), Ann Bennett, Paul Griffiths, Janis Jones, Brendan O'Reilly and Huw Rees.

1. **Apologies for absence**

Apologies received from Community Councillors Gwynn Griffith Gordon Norman, Tony Lane and Bethan Theaker.

The Council noted the apologies received.

Ms Edwina Godwin, Chair of Governors Pontyclun Primary School was also present.

2. **Declaration of Interest**

Councillor Margaret Griffiths

"Member of RCTCBC Development Control Committee".

Item 6a

"Member of Rhondda Cynon Taff County Borough Council Planning Committee.

Item 8 iii

Councillor Paul Griffiths

"Member of Rhondda Cynon Taff County Borough Council".

Item 6a

Councillor Ann Bennett

Item 7 a

"Member of Community Centre Management Committee."

Councillor Janis Jones

"Member of the Arts Festival"

Item 9 vi

Councillor Ken Forsdyke

"Chairman of PAG

Item 9 vii a and b

3 **Matters raised by residents/guests**

- i Ms Godwin thanked the Council on behalf of the Governors for its role in regenerating the Maes y Felin Playing Fields. The improved facilities are being well used by the local community and the school for outside classroom activities. The school children and governors have concerns about dog owners using the

Janis F Jones
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playing field to walk their dogs.

Even when responsible owners pick up mess after their pets residue can often left behind. This poses a potential risk to the health and wellbeing of those using the facility.

Ms Godwin asked this Council to make Maes y Felin Playing Field a 'dog free' zone.

Should the Council agree Pontyclun Community Shop has agreed to sponsor a school competition to design and produce signs to display at Maes y Felin Field. The Council considered the request and agreed in principle but asked the posters aim to discourage dog owners using the facility through pressure with positive messages and clear reasons why dog owners should use alternative locations to exercise their pets.

RESOLVED: That the Council agreed to

- (i) making Maes y Felin Playing Field a 'dog free' zone;
- (ii) display posters designed and produced by Pontyclun Primary School in the area;
- (iii) the Clerk to contact the Rugby Club to explain the new arrangement and ask if it wishes to join the Community Council in displaying the schools competition posters at its facilities. A440

3 Matters raised by residents/guests

ii

E-mail from local resident referring to Maes y Felin.

The Clerk informed the Council that four new bins had been ordered; two have been delivered and installed. The remaining two bins should arrive within the next fortnight.

The Council is keen to explore all initiatives from its local residents to tackle litter in the area.

RESOLVED: That the Council agreed to

- (i) invite the local resident to a Council meeting to discuss ideas on litter management;
- (ii) the Clerk contacting the Rugby Club regarding disposal of the rubbish that had been collected. A441

4 Reports and presentations from others

None received

Councillor Brendan O'Reilly requested the standing orders be suspended as the papers received for this meeting had some pages missing.

Having checked through the papers, the Clerk did find an error in the photocopying where the reverse side of some documents had been omitted.

The meeting was suspended at 7.15 pm whilst the Clerk printed the missing pages.

The meeting was resumed at 7.30pm.

The Council discussed whether or not to continue with the meeting based on the documentation received. A recorded vote was requested.

For: Councillors Paul Griffiths, Janis Jones, Huw Rees, Ken Forsdyke, Ann Bennett and Margaret Griffiths.

Against: Councillor Brendan O'Reilly.

The Chair allowed time for Members to read through the missing documents before proceeding to Item 5.

- 5** To confirm the minutes of the Council's Meeting 16 March, 2016 meeting as an accurate record.

RESOLVED: That the Council approved the minutes of the 16 March, 2016 Meeting as an accurate record with a spelling amendment on page 6, item xiii to Members expressed concern on the continued and repeated requests for information from Councillor Lane and the Clerks time taken to respond to the repeated requests.

.6 Reporting on Actions from previous meetings – Action Table

Councillor Brendan O'Reilly left the meeting at 7.55 pm

a Action 425 – Meeting with Management Committee of Pontyclun Community Centre.

Feedback from meeting 14 April, 2016.

Councillor Janis Jones fed back key matters from the meeting. Councillor Huw Rees agreed it had been a positive meeting and a good foundation to further explore the future arrangements for the management of Pontyclun Community Centre. Members noted the report.

Further meetings between this Council and the Community Centre Management Committee had been scheduled for the 2nd Wednesday of each month at 7:00 pm.

RESOLVED: That the Council agreed for Councillors Ken Forsdyke, Janis Jones and Huw Rees to be its representatives at further meetings with the Pontyclun Community Centre Management Committee and report back to the full Council. A442

8.20 pm Councillor Janis Jones left the meeting.

b Action 417 – Café 50 Panel

Feedback from Panel given delegated powers to publicise and award the contract to a suitable candidate.

RESOLVED: That the Panel had awarded the contract to Ms Tracey Gifford.

c Action 404 – Trade Waste Refuse collection for Café 50

See attached correspondence.

RESOLVED: That the Council noted the correspondence.

d Action 399 – Mediation for this Council.

It was discussed and suggested that Mr Paul Lucas, Director of Legal and Democratic Services Rhondda Cynon Taff County Borough Council be invited to conduct mediation between Councillors on 18 May, 2016 at 6.00 pm

RESOLVED: That the Council agreed to invite Mr Paul Lucas, Director of Legal and Democratic Services Rhondda Cynon Taff County Borough Council to conduct a mediation session at 6.00 pm on the 18 May with Members of this Council. A443

7 Report and recommendations from Working Groups

None received.

8 Report and recommendations from Clerk

i To approve the payment of creditors as shown.

RESOLVED: That the Council approved the payment of creditors for the period 1 March to 31 March 2016 subject to an amendment of the Urdd Gobaith Cymru grant payment shown as £50.00 but should read £500.00.

ii To note increase in charges in servicers included in the budget for 2016/17.
Insurance premium tax increase increased from 6% to 9.5 % effective from 1/11/15 was
Lloyds bank account charge increased to £5.00 per month.
Trade Refuse Collection increasing from £8.20 to £8.65 per week effective from 1/4/16.

RESOLVED: That the Council noted the increase in charges as listed.

iii To consider response to the planning applications

Councillor Ken Forsdyke had prepared a summary of the planning applications and handed this out to Members.

RESOLVED: That the Council noted the report.

a To note letter from Rhondda Cynon Taff County Borough Council

RESOLVED: That the Council noted the letter.

iv Update of Maes y Felin project
To decide on level of insurance cover required
Residents query over boundary fencing at Heol y Felin
E-mail from local resident.

Members discussed the merits of having Public Liability or All Damage insurance cover and considered the costs of both noting the annual sum of £5000 earmarked in the 2016/17 budget for maintenance.

Following a site visit by the Caretaker and Councillor Paul Griffiths it was agreed with local residents of Heol y Felin for the fence to be repaired on an 'as needed'



basis rather than replaced.

E-mail from a local resident was discussed under Item 3 of this agenda.

RESOLVED: That the Council agreed

- (i) to have Public Liability level of insurance cover for Maes y Felin Playing Fields;
- (ii) boundary fence at Heol y Felin to be repaired on an 'as needed' basis by the Council. A444

- v To receive report on the responses received on the consultation on public toilets in Pontyclun.

The Clerk reported nine consultation forms had been returned to date.

RESOLVED: That the Council agreed

- (1) to keep the consultation open until its next meeting;
- (2) a full report to be presented at the next meeting at which a decision would be reached. A445

- vi To decide on grant application submitted by the Pontyclun Arts Festival

The Council agreed in principle to provide financial support for the festival. Members wished to view the agreed budget of the Festival Committee.

RESOLVED: That the Council requested sight of a budget for the festival and will consider the application for financial assistance. A446

- a To note e-mail from Yr Urdd thanking the Council for its financial support.

RESOLVED: That the Council noted the e-mail.

- b To note letter from Pontyclun WI thanking the Council for its financial support and providing an account of how the grant was used.

RESOLVED: That the Council noted the letter.

- vii Request received from Pontyclun Action Group to meet with Council to discuss Christmas 2016 arrangements

RESOLVED: That the Council

- (1) nominated Councillors Paul Griffiths, Janis Jones and Huw Rees to represent it at a meeting with PAG and report back to full the Council;
- (2) request a meeting with PAG. A447

- viii Request received from Pontyclun Action Group to hold summer fete on Maes y Felin Playing Field.

The Clerk has requested a copy of PAG's insurance certificate.

RESOLVED: That the Council agreed in principal to the fete being held on Maes y Felin Playing Field provided the facility was returned to its original state and no nuisance is caused. A448

- ix To respond to the Welsh Government's proposed to the Planning Policy Wales Chapter. Comments must be submitted by 13 June 2016.
<http://gov.wales/consultations/planning/proposed-changes-to-planning-policy-wales-chapter-6-the-historic-environment/?lang=en>. Hard copy available from the office on request.

RESOLVED: That the Council will not be responding to the Welsh Government proposal.

- x To note the revised version of the 'Community Asset Transfers in Wales: a best practice guide'
<http://gov.wales/topics/people-and-communities/communities/community-asset-transfer/best-practice-guide/?lang=en>
Hard copy available from the office on request

RESOLVED: That the Council noted the version of the 'Community Asset Transfers in Wales: a best practice guide'.

- xi To note the Welsh Government Finance Committee report: Consideration of the consultation on the Draft Public Services Ombudsman (Wales) Bill
<http://www.assembly.wales/laid%20documents/cr-ld10644/cr-ld10644-e.pdf>
Hard copy available from the office on request.

RESOLVED: That the Council noted the report.

- xii To note Rhondda Cynon Taff County Borough Council report on Council Tax year ending March 2017.
<http://www.rctcbc.gov.uk/EN/Council/CouncillorsCommitteesandMeetings/Meetings/Council/2016/03/10/Reports/CouncilTaxResolution.pdf>
Hard copy available from the office on request.

RESOLVED: That the Council noted the report.

- xiii To decide on request from Y Bont to financial support the charity

RESOLVED: That the Council did not award a grant to Y Bont.

- xiv Report on Ivor Woods – tree inspections 2016.
To agree to award contract for the actions recommended following the inspection.

RESOLVED: That the Council agreed to contract Orange Forestry to carry out the actions identified in Ivor Woods Annual Tree Inspection report costing £920 plus VAT. A449

9 Notices of Motion from Councillors

J Jones
13/5/16

Councillor Paul Griffiths

"This Council agrees that dogs should not be allowed on Maesyfelin Field and that it invites school children from Pontyclun Primary School to design pictures which can be displayed around the field to communicate this policy."

Discussed under Item 3

10 Questions from Councillors

None received.

11 Matters of discussion but not decision

Meeting finished at 9.20 pm

J. Jones
18/5/16