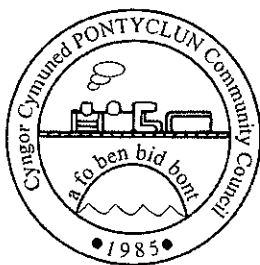


# Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
Heol yr Orsaf  
Pontyclun  
CF72 9EE



Community Council Office  
Pontyclun Community Centre  
Heol yr Orsaf  
Pontyclun  
CF72 9EE

Ffôn: 01443 238500  
E-bost: [pontycluncc@hotmail.co.uk](mailto:pontycluncc@hotmail.co.uk)  
Gwefan: [www.pontyclun.net](http://www.pontyclun.net)

Telephone: 01443 238500  
Email: [pontycluncc@hotmail.co.uk](mailto:pontycluncc@hotmail.co.uk)  
Website: [www.pontyclun.net](http://www.pontyclun.net)

## M I N U T E S

Minutes of the **July monthly meeting** of Pontyclun Community Council held at Café 50, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 20 July, 2016.

**PRESENT:** Community Councillors: Ken Forsdyke (Chair), Ann Bennett, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Tony Lane, Brendan O'Reilly and Bethan Theaker.

1. **Apologies for absence** Community Councillors: Huw Rees Gordon Norman Janis Jones

The Council noted the apologies.

The Council approved the absence of Councillor Gordon Norman.

Also present 39 members of the public

The Chair read through Community Councillor Gordon Norman letter of resignation from this Council.

Clerk advised Council that a Community Council does not have the power to purchase flowers for a Member.

The Clerk informed Members the Chairman's Allowance enables the Chairman to meet the expenses of his/her office. However this Council has not allocated a budget for a Chair's Allowance in this financial year.

**RESOLVED** that

- (i) the Council accepted the letter of resignation from Councillor Norman;
- (ii) a letter of thanks be sent by the Clerk from the Council for the long and valued service Councillor Norman has provided the Community Council;
- (iii) Councillor Norman's letter of resignation and Notice of Thanks to the Pontyclun Community be enlarged to A3 and displayed in all the Council's noticeboards as requested by Councillor Norman;
- (iv) Flowers to the value of £50.00 be purchased from the Council's reserves and delivered to Councillor Norman's home;
- (v) Clerk to seek advice from the Internal Auditor as to why the Council does not have the power to purchase flowers for a Member but may have used its discretion to make purchase using the Chair's Allowance. A452

*Janis F Jones*  
22/7/16  
*JA*

## 2. Declaration of Interest

**Councillor Margaret Griffiths**

Item 8 iii

"Member of RCT CBC Development Control Committee"

**Councillor Ann Bennett**

"Member of Community Centre Management Committee"

The Chair, with Council's agreement, brought forward Item 9 (i)

- i Councillors Ann Bennett, Margaret Griffiths, Paul Griffiths, Janis Jones, Huw Rees and Bethan Theaker

Special Motion proposed under Standing Order 11 (a)

'Pontyclun Community Council is proud of its achievement in maintaining Café 50 since 2013. Working with the community of Pontyclun, volunteers and local businesses, the Council has developed a remarkable service for older residents of Pontyclun which has been commended by Pontyclun residents, the Welsh Government and other community councils throughout Wales.

Café 50 provides over 100 meals a week and engages over 200 older people in a wide range of much valued sociable activities which are crucial to promoting independence and quality of life for older residents of our community.

The Community Council is pleased to provide the necessary administrative support to Café 50 and is committed to continuing this as an integral part of its role in supporting the community of Pontyclun. The Council has no intention of requiring that a private body takes responsibility for administering Café 50'.

Standing Order 11 Rescission of previous resolutions;

a) A resolution (whether affirmative or negative) of the Council shall not be reversed within 6 months except either by a special motion, the written notice whereof bears the names of at least 3 councillors of the Council, or by a motion moved in pursuance of the report or recommendation of a committee.

Mr Gwyn Jackson presented the Council with a 'Petition to Save Café 50' signed by 222 people

Members of the public were invited to address the Council.

Many attending spoke and voiced their opposition to any change in the administration of Café 50.

It was agreed Café 50 offers a valued service to the over 50 age group in our local community through its meal service and the wide range of activities available. It was also agreed that the need for developing local services in the area will increase with a growing elderly population. Concerns were raised over who would be administering Café 50 if not the Community Council. Following the Café 50 Steering Group meeting held on the 7 July, it was made clear the Group would not take over the responsibility administration of Café 50 from this Council. It was recognised that Café 50 is supported by local businesses that participate on the Steering Group and make a generous financial contribution to running the service. A member of the public with experience in running a charity shared the challenges she faces to keep their organisation viable and did not agree Café 50 would benefit from being administered in this way.

Members of the public attending were disappointed that the Council had not consulted with Café 50 service users before passing its motion in June. Members of the public agreed the 'Rescission of previous resolution' now being discussed encapsulated the enthusiasm for the

to a change of management.

Members in favour of the decision made by the Council at its June meeting argued against this agreed decision being overturned.

The Council recognised the additional workload arising from the new services, Café 50 and Pontyclun Park, and the Administration Group had met in July to discuss options of how to resource. A further meeting is scheduled for September.

A recorded vote was requested

**For the motion; Councillors**

Paul Griffiths,  
Margaret Griffiths,  
Ann Bennett and  
Bethan Theaker

**Against the motion: Councillors**

Ken Forsdyke,  
Gwynn Griffiths,  
Tony Lane and  
Brendan O'Reilly.

The motion tabled 9 (i) was withdrawn by its proposers with the intention of being tabled at a later meeting.

Members of the public left the meeting.

The meeting was suspended for 5 minutes.

**3 Matters raised by residents/guests**

To consider the Rotary Club of Llantrisant request to install planter boxes in Pontyclun and plant with purple crocuses supporting projects to eliminate polio from the world.

Members supported the project in principle and discussed various locations where the crocus could be planted.

Working in partnership with Arriva Trains Wales the bank leading down to the south platform from the Brunel Arms side at the railway station was thought to be the most suitable location and would provide a wonderful spring floral display.

**RESOLVED** that the Council suggest purple crocus are planted by the Rotary Club of Llantrisant in the south bank leading down to the platform of the railway station from the Brunel Arms. A453

**4 Reports and presentations from others**

None received

**5 To confirm the minutes of the Council's 15 June, 2016 Monthly meeting as an accurate record.**

**RESOLVED** that the minutes of the Council's 15 June, 2016 monthly meeting were approved as an accurate record.

## 6 Reporting on Actions from previous meetings – Action Table

### i Action 450 – Signs for Pontyclun Park

The Clerk reported both signs were now in place. Members agreed a further sign was required for the football club lower entrance to the park.

**RESOLVED** that one further sign is purchased and placed at the football club entrance to the park  
A454

## 7 Report and recommendations from Working Groups

### i To receive a report from Café 50 Steering Group meeting held on the 7 July, 2016

**RESOLVED** that

(i) the report was noted

(ii) the catering contract as shown was agreed and the Clerk instructed to issue A455

### ii To receive a report from the Pontyclun Festival of Christmas Song and Illumination meeting held on the 23 June, 2016

Positive discussions continue with a further meeting scheduled for 7pm at Café 50 on 8 September, 2016.

Clerk to invite Mr Ian Chaney, Floodlighting and Electrical Services, to the meeting.

**RESOLVED** that

(i) the report was noted,

(ii) two of the new column lights purchased in 2015 are to be fitted in Groes Faen for Christmas 2016.

A456

### iii To arrange Community Consultation Event 2016

**RESOLVED** that the Community Consultation Event 2016 planned for 7 pm Wednesday 28 September, 2016 at Cafe 50 will include

Councillors	Subject
Janis Jones	as Chair of the event
Paul Griffiths	on Pontyclun Park
Margaret Griffiths	on Café 50
Ann Bennett	on the Local Environment
Gwynn Griffith	on Groes Faen A457

## 8 Report and recommendations from Clerk

### i To approve the payment of creditors as shown.

**RESOLVED** that the payment of creditors for the period 1 to 30 June 2016 was approved and signed by the Chair.



- ii To approve the budget monitoring reports as shown

**RESOLVED** that

- (i) the budget monitoring report as shown was approved  
(ii) the September Council meeting includes a review of the reserves held by this Council A458

- iii To consider response to the planning applications

**RESOLVED** that the Council object to application number 16-0636-10, fencing of land in Groes Faen on the grounds of the style of fencing proposed. A459

- iv To receive feedback on Clerk's appraisal from Chair with one recommendation - 'Award annual increment from scale 29 to scale 30 effective from 1 April 2016

Deferred to September meeting for the Chair, Janis Jones, to report following the appraisal.  
A460

- v To receive Clerks report on tenders for hard surface footpath from the gate at the back of Maesyfelin Crescent past the orchard and raised beds to the play area at Pontyclun Park and decide on preferred quote to award a contract.

**RESOLVED** that the contract was awarded to Lewis Lewis and Son. A461

- vi To receive Clerks report on Pontyclun Park with two recommendations –  
(a) The Council agree to authorise the repairs to the damaged play equipment totalling £648.33 plus VAT  
(b) The Council review the £500 upper limit permitting the Clerks to incur expenditure to 'carry out any repair replacement or other work' under regulation 3.4 of its Financial Regulations.

Members requested the Clerk to provide a full report to enable careful consideration to be given to any changes in future to its Financial Regulations.

**RESOLVED** that the Clerk makes an insurance claim against the damaged play equipment. A462

- vii To receive Clerks report on plants being taken from the Council's Summer Floral Displays.

The Council was disappointed to note the report.

**RESOLVED** that the Caretaker is instructed to replace stolen plants whilst stocks are available at the nursery this season and in future years. A463

- viii To receive Clerks report on the footbridge over Nant Dyfrgi, Maesyfelin

The Clerk reported deterioration in the materials of the footbridge and due to safety concerns the Caretaker has had to temporarily close it. Following a site visit with a Chartered Building Surveyor a report will be tabled at the September meeting. Members appreciate the footbridge provides easy access on a well-used walking route through the woodlands.

- ix To note the Wales Audit Office Annual Plan and Reports for 2015-16. Link to document [http://www.audit.wales/system/files/publications/Annual\\_Report\\_2016\\_ENG.pdf](http://www.audit.wales/system/files/publications/Annual_Report_2016_ENG.pdf)  
Hard copy available from the office on request

**RESOLVED** that the Council noted the Reports.

**xi** To decide on request from Marie Curie for financial support for its cause.

**RESOLVED** that the Council's grants support local organisations and activities but not those at a national level.

**xii** To nominate representative to attend the 'Redesigning public services: The strategic importance of digital' event on 13<sup>th</sup> September, 2016 in Cardiff  
<http://www.audit.wales/events/redesigning-public-services-strategic-importance-digital>  
Hard copy available from the office on request

**RESOLVED** that the Council did not nominate a representative.

**xiii** To receive letter from Pontyclun Arts Festival thanking the Council for its financial support.

**RESOLVED** that the letter was noted.

## 9 Notices of Motion from Councillors

**i** Councillors Ann Bennett, Margaret Griffiths, Paul Griffiths, Janis Jones, Huw Rees and Bethan Theaker **i**

Item was brought forward to beginning of meeting.

**ii** The Council seeks to commission the management of the community content of the website [www.pontyclun.net](http://www.pontyclun.net)

**RESOLVED** that a monthly fee of up to £20.00 is paid to Mr Henry Mehta to undertake the management role of the Pontyclun.net website. A464

## 10 Questions from Councillors

None received

## 11 Matters of discussion but not decision

The Clerk reported the large beech tree to the back of the Heol yr Orsaf car park has been found to be diseased and will need to be removed. The tree is on land leased by this Community Council and is legal responsible to remove the tree. However Councillor Paul Griffiths has arranged for Rhondda Cynon Taff County Borough Council to organise and fund its removal. This work is due to be carried out during the month of August.

**Meeting finished at 10.00 pm**

*Janis F Jones*  
22/9/16