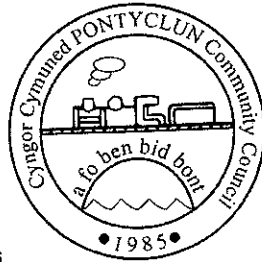


Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
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M I N U T E S

Minutes of the **Sept monthly meeting** of Pontyclun Community Council held at Café 50, Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 21 September, 2016.

PRESENT: Community Councillors: Janis Jones(Chair), Ann Bennett, Ken Forsdyke, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Tony Lane, Huw Rees, Brendan O'Reilly and Bethan Theaker.

1. **Apologies for absence** none received

Sheryll Holley provided a 'speech to text' service free of charge.
Also present 37 members of the public

2. **Declaration of Interest**

Councillor Ann Bennett

Item 9 vi

"Member of Community Centre Management Committee"

The Council was sorry to hear of the passing of Councillor Gordon Norman last month and sends its heartfelt sympathy and condolences to his family.
Mrs G Norman thanked the Council for the condolences and the recognition given to Councillor Gordon Norman of the dedication and long service as a Member of the Council and his community.

Ms C Thomas notified the Council of a recent visit to canvas for the upcoming election at the home of her recent bereavement grandfather causing the family great distress.
A minute silence to remember Councillor Gordon Norman was observed.

A proposal to bring Item 9 i forward was made and seconded.
A recorded vote was requested.

For
Councillors Ann Bennett, Margaret Griffiths, Paul Griffiths, Janis Jones, Huw Rees,
Bethan Theaker

Against
Councillors Ken Forsdyke, Gwynn Griffith, Tony Lane, Brendan O'Reilly.

Councillor Tony Lane left the meeting at 7.05 pm

Janis F Jones
19/10/16

50 is agreed;

(ii) an Administration Group meeting is convened to review the operations of Café 50 to properly analyse its values and burdens and to make recommendations of its findings. A465

Members of the public left the meeting.
The meeting was suspended for 15 minutes.

Councillor Bethan Theaker left the meeting at 8.15 pm

5 Reports and presentations from others

None received

6 To confirm the minutes of the Council's 15 July, 2016 Monthly meeting as an accurate record.

RESOLVED that the minutes of the Council's 15 July, 2016 monthly meeting were approved as an accurate record subject to an amendment of the Council noting Members absences and approving Councillor Gordon Norman's absence.

7 Reporting on Actions from previous meetings – Action Table

i Action 450 – Signs for Pontyclun Park

The Clerk reported both signs were now in place. Members agreed a further sign was required for the football club lower entrance to the park.

RESOLVED that Members noted the new sign had been installed.

ii Action 378 – new e-mail address for Council is clerk@pontyclun-cc.gov.wales
Members requested to change their contact address to this new address.

RESOLVED that Members noted the new address.

8 Report and recommendations from Working Groups/ Meetings attended by Council Representative

i Progress with marketing initiative for Café 50.

Councillor Margaret Griffiths presented the report detailing the service Tracey Gifford is providing this Council through the post of Marketing Officer.
Afternoon Tea held earlier in the day was well attended with a singer providing great entertainment.

RESOLVED that the report was noted

ii Steering Group Meeting recommendations from its 7 July 2016 meeting

a Council to purchase seating on the grassed area outside of Café 50

Jan E Jones
19/10/16

9 Report and recommendations from Clerk

- i To consider Clerks
Report on Audit for year end 31 March 2016
and to note the two areas for review at all councils;
 - 1. arrangements for management of payroll;
 - 2. adoption of Code of Conduct for members

RESOLVED that

- (i) the Annual Return and the External Auditor's opinion given was approved and accepted
- (ii) the reconciling of future budgets with precept requests and the noting of the estimated effect of carried forward figure reserves will be clearly reported
- (iii) the Clerk's report was noted.

- ii To complete and return Members Interest form to Clerk – not all Members have completed the necessary form. Clerk has enclosed a blank form for those still outstanding. Please return at (or before) this meeting.

The Clerk reported all but two Members Interest forms had been received.

- iii To approve the payment of creditors for the months of July and August 2016.

RESOLVED that the payment of creditors for the period 1 to 31 July and 1 to 31 August 2016 were approved and signed by the Chair.

- iv To approve the budget monitoring reports as shown

RESOLVED that an Administration Group meeting is convened to review the budget monitoring reports.

- v Review of Reserves held by this Council and the Ear mark Reserves and Special Project assigned for the 2016/17 financial year.

This item will be included in the above Administration Group meeting

- vi To consider response to the planning applications

Councillor Ken Forsdyke had prepared a summary of the planning applications and handed this out to Members.

RESOLVED that the Council had no comments to make

- vii To receive Clerks
Report from ACTION 459 – Object to style of fencing used in application 16/0636/10 Land South of Nant Coslech, Groes Faen

RESOLVED that the report was noted.

- viii To receive feedback on Clerk appraisal from Chair with one recommendation - 'Award annual increment from scale 29 to scale 30 effective from 1 April 2016

Clerk presented a Report on Rialtas Business Solution Software Package.

Janis F Jones

Group

xiv To receive Clerks Report on Rubbish Bin Storage at Pontyclun Park.

RESOLVED that the Clerk seeks prices for standard metal sheds and report back to Council.

xv To receive Clerks
Report on Actions 433 431 430 429 on
footpath seating, orchard and raised beds at Pontyclun park.

Councillor Ann Bennett gave feedback on a site meeting on the 16 September, 2016 at the park.

Work on the new footpath is scheduled to start on the 10 October, 2016. Enquiries for designs and prices are underway for more benches to be placed in the park. Lisa Williams, a local resident and garden manager in Barry, is assisting with plans for the orchard.

It was reported that vehicles are accessing the park through the lower pedestrian entrance adjacent to the football club. For Health and Safety reasons and to ensure the park's fixtures and fittings are not damaged bollards should be installed to block vehicular access. Only permitted vehicles, using the gates at the upper end of the park, can gain access to the park.

RESOLVED that

- (i) the report was noted
- (ii) bollards are fitted to the lower end of the park to prevent vehicles accessing through this route.

xvi To receive Clerks
Report on Boundary Fence with neighbouring property

RESOLVED that the Councillor Paul Griffiths will call to Mr and Mrs Lewis to further discuss

xvii To receive Clerks
Report on replacing tarmac in MUGA area at Pontyclun Park

RESOLVED that the Council's gratitude be forwarded to the Caretaker and Assistant Caretaker for the monitoring and reporting of all matters arising in the park.

xviii To receive Clerks report on Action 462 Submit an insurance claim for damaged play equipment

RESOLVED that the report was noted.

xix To receive Clerks Report on Footbridge over Nant Dyfrgi

Members recognised this is well used and popular footbridge and its closure is causing a great inconvenience to many local residents. Action to provide access across Nant Dyfrgi is to be pursued and solutions agreed.

RESOLVED that

- (i) the report was noted;
- (ii) further discussions with Rhondda Cynon Taff County Borough Council over the proposed footpath

John F Jones
19/09/16

- xiii To note information through One Voice Wales on Advice to Community and Town Councils on Working with Young People

Due to time constraints this item was not discussed.

- xiii To note letter from the newly appointed Chair of Rhondda Cynon Taff/Merthyr and Caerphilly Area Committee

Due to time constraints this item was not discussed.

- xiii To note One Voice Wales AGM Motions 2016

Due to time constraints this item was not discussed.

- xiii To note One Voice Wales Conference Saturday 1st October 2016

Due to time constraints this item was not discussed.

- xiii To consider a response to the Wales Audit Office's proposals for fee rates and scales. Please see link
http://audit.wales/sites/default/files/download_documents/fee-scales-consultation-english.pdf
Hard copies available form office on request

Due to time constraints this item was not discussed.

- xiii To consider nominations to attend training courses offered by One Voice Wales and Planning Aid Wales

Due to time constraints this item was not discussed.

- xiii To consider a response to the request -
'The Welsh Government is working on restructuring Planning Policy Wales so it fully considers and promotes the well-being goals set out in the Well-being of Future Generations (Wales) Act 2015. As part of this work we are seeking opinions from anyone who uses PPW on its appearance, presentation and structure.
A short online questionnaire is available until Friday 30th September and we will use the feedback to help shape future editions of Planning Policy Wales'.
<https://www.surveymonkey.co.uk/r/Z9YR5JP>

Due to time constraints this item was not discussed.

- xiii To receive correspondence from the Boundary Commission for Wales regarding the publication of its Initial Proposals for change to Parliamentary constituencies in Wales.

Due to time constraints this item was not discussed.

- xiii To consider nominations to attend the Pontyclun Bosom Pals Celebration Day on Saturday 1 October 2016.

Due to time constraints this item was not discussed.

Janis F Jones
19/10/16