

Cyngor Cymuned Pontyclun Community Council

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M I N U T E S

Minutes of the **April monthly meeting** of Pontyclun Community Council held at Committee Room at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 5 April, 2017.

PRESENT: Community Councillors: Janice Jones (Chair) Ken Forsdyke , Ann Bennett, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Neil Holley, Tony Lane, Huw Rees and Brendan O'Reilly.

1. Apologies for absence – none

Absent: Community Councillor Bethan Theaker.

2. Declarations on interest – none declared

3. To consider passing the resolution

By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."

For item 9 ii

The Council passed the resolution

4. Matters raised by residents.

Request by Macmillan Cancer support to erect signage to advertise fund raising event

Council resolved that for future Events Macmillan could erect signage subject to advising the Clerk in advance of the details

5. Reports and presentations from others – none received

6. To confirm the minutes of the Council's 5 Feb Monthly meeting and 8th March extraordinary meeting as an accurate record.

Council resolved that the minutes were an accurate record. The minutes were duly signed and dated by the Chair

7. Reporting on actions from previous meetings

Council Resolved to write to Jon Bunyon re mud on pavement

Council Resolved to write to Caterer advising

- We have noted that arrears of £188 in rent are still outstanding
- There has been no Standing Order set up for future rent
- The Council will be going to tender at the end of current contract and they will be welcome to respond to this.

Council resolved to reduce slope on land next to Cenotaph by way of a banked path using mesh to provide stability.

8. Report and recommendations from Working Groups/Meetings attended by Council Representative – none received

9. Report and recommendations from Clerk

(i) Payment of Creditors

Payments approved by Council Resolution

(ii) Staffing matters (Confidential)

(a) Interim Clerk – Council meeting suspended from 8.15 to 8.45 for members to read confidential supporting documentation

Council resolved the following

Four candidates to be invited for interview on Friday 7th April except D if they could only work evenings.

Sub-Committee of Councillors Janice Jones, Ann Bennett, Paul Griffiths and

Margaret Griffiths appointed to select candidate and appoint Interim Clerk.

Councillor Brendan O'Reilly noted his objections to the agreed process

(b) Café 50 Co-ordinator

Successful candidate has decided not to take up the post

Council resolved to write a letter of regret to the successful candidate

The second choice candidate is still interested in the post and Council resolved that they be offered the role subject to satisfactory references

Council resolved by majority to extend meeting for 10 minutes

(c) Annual leave for Admin Assistant – Left to future meeting

(iii) Consider response to planning applications

(iv) To receive feedback from Clerk on the Annual Inspection at Ivor Woods – left to future meeting

(v) To receive a report from the Clerk on Internal Audit arrangements

Council resolved to appoint Auditing Solutions

(vi) To consider grant application from Pontyclun Road Runners for £600

Council Resolved to agree a grant of £300

(vii) To receive invitation from Y Pant School to its Annual Prize giving – Left to future meeting

(viii) To receive an update on the new footbridge at Nant y Dyfrgi – left to future meeting

10. Questions from Councillors

Councillor Brendan O'Reilly

"How and why the Extraordinary meeting scheduled for 29th April 2017 was cancelled and why the motions were deemed to be political"

This meeting was cancelled following advice from the Monitoring Officer

April Meeting was closed at 10 minutes past 10

Confirmed as true record of the meeting of 5th April