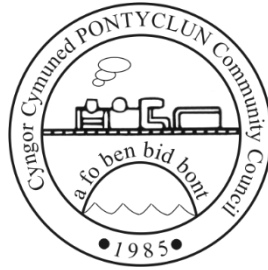


Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
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Minutes

Minutes of the monthly **Meeting** of the Pontyclun Community Council held at Cafe 50, Heol yr Orsaf, Pontyclun at 7.00 p.m. on **Wednesday 20th December 2017**.

PCC Member attendance at ordinary meetings

Member name	May	Jun	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Martin Ashford	Present	Absent	Present	Present	Present	Present	Present				
Margaret Griffiths	Present	Present	Present	Present	Present	Present	Present				
Paul Griffiths	Present	Present	Present	Present	Present	Present	Present				
Neil Holley	Present	Present	Present	Present	Present	Present	Present				
Anne Jackson	Present	Present	Present	Present	Present	Present	Present				
Gwyn Jackson	Present	Present	Present	Present	Present	Present	Present				
Kate Jones	Present	Present	Present	Present	Absent	Present	Present				
Karan Lane	Present	Absent	Present	Present	Present	Present	Present				
Alison Theaker	Present	Present	Absent	Absent	Absent	Present	Present				
Carole Willis	Present	Present	Present	Present	Present	Present	Present				
Mike Davies	Absent	Present	Present	Present	Present	Present	Present				
Present	Present										
Apologies	Absent										
Absent	Absent										

1. Apologies - **None**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - i. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - ii. Where Members withdraw from a meeting because of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.

No interests declared

3. To confirm the minutes of the Council's meeting of 15 Nov. 2017 as a true record of the last Council meeting
 - a. **Confirmed as true record**
 - b. **No matters arising**
4. The Council then took comments/questions from residents who had expressed an interest to do so.
 - a. **Gina Skelly noted that Car Parking was an issue in Pontyclun and appreciated the efforts of the Council to alleviate the position**
 - b. **She then asked if the Council had considered charging for the Car Park in Heol yr Orsaf**
 - c. **The Chair responded that when the car park had previously been run by RCT and they planned to introduce charges the Community Council had negotiated a lease with them to allow us to**

continue to permit free parking. The Council felt that this was in the best interests of the Community and as leaseholders we have not considered charging and indeed we believed we would not have the powers to do so. The Chair explained that as RCT CBC have changed their policy and now do not charge for car parks in small towns/villages the Council had considered relinquishing the lease returning the car park to RCT management. This would mean that a 4-hour free parking limit would be imposed which would be enforced by their traffic wardens. The Community Council had consulted on this option.

- d. Gina Skelly then asked why a note had been circulated to parts of the Community indicating that the Community Council had planned to introduce a charge and that this had been stopped only by the efforts of Councillor Kate Jones
 - e. The Council resolved to confirm that it had never considered introducing charges at the Car Park and had always intended to consult on the option of introducing a maximum parking period of 4 hours. **Action – Clerk to timetable a report from Councillor Kate Jones for the January meeting to allow her to provide her evidence in support of her contention that Pontyclun Community Council had considered introducing a charge for parking at the Heol yr Orsaf Car Park and that Consultation on car parking options was not planned without her intervention. Action MM619**
5. To approve Council payments
 - a. Council approved November payments
 - b. Council approved payments for Non-domestic rates and 7-day cloud storage of webcam footage
 - c. Council deferred approval for flowers/planters till January meeting discussion on budgets
 6. To discuss & agree response to Consultation on concessionary fares
 - a. Council agreed a response for Clerk to send to Welsh Government – see appendix to minutes below
 7. To discuss & agree support for Report on Role of Town & community Councils
 - a. Whilst the Council had no strong views in support of the document as there were no major reasons for not supporting, Council agreed to do so
 - b. Clerk to advise Mick Antoniw's team accordingly Action MM 620
 8. To discuss and agree Community Grant requests
 - a. St David's Church Groesfaen
 - i. Council agreed a grant of £500 to support the work to create and promote a Community Hub for Groesfaen
 - b. After 50 Afternoon club
 - i. Council agreed a grant of £100
 - c. RCT Explorer Scouts
 - i. Council agreed a grant of £100 and an additional £100 conditional on the Scouts supporting a Council Community event such as the Christmas lights festival (e.g. providing marshals, selling raffle tickets)
 - d. Rhondda Symphony Orchestra
 - i. Council agreed £250 to sponsor a concert to be held locally
 - e. Perkin Elmer Ladies Bowling Club
 - i. Council agreed £150 grant
 - f. Noah's Ark Children's Hospital
 - i. Council agreed to help facilitate fundraising for Noah's Ark at one of its events
 - g. Pontyclun WI
 - i. Council agreed a grant of £100
 - h. Action – Clerk to effect payments and advise recipients accordingly Action MM621
 9. To approve implementation of Electronic payments processing
 - a. The Council agreed to process for making Electronic payments
 - b. Action – Clerk to start process to affect this. Action MM622
 10. To discuss report on service improvements for Café 50
 - a. Council agreed to purchase DVD player and Umbrella licence for showing videos using the ear-marked reserve funded by RCT Homes
 - b. Groups to be advised of the facility and appropriate film showings can be built into the calendar
 - c. The Council will review usage after 12m

- d. Clerk to arrange purchases accordingly Action MM623
 - e. Clerk to investigate options for sharing projector with Community Centre and costs to purchase a screen reporting back to Council for decision on purchases. Action MM624
 - f. Council decided that we should work with caterer to improve quality and choice of existing tea/coffee arrangements. Tara to discuss with caterer Action MM625
 - g. Council decided to purchase 12 High wing backed chairs from UK Health Care Chairs
 - i. Users to be consulted on preferred colour choice
 - ii. Action Tara to engage with users and order chairs appropriately once Tesco bags of Help funds are received. Action MM626
 - h. Council agreed to purchase Hearing loop with support from Rybec Homes. Clerk to arrange Action MM627
11. Clerks report
- a. Clerk to provide update on Job Evaluations at January meeting. Action MM628
 - b. Council agreed that we could offer an article on website regarding Habinteg's vacant properties at no charge
 - c. Council agreed to undertake works at Ivor Woods using Marcon subject to satisfactory references for other similar work. Action – Clerk to obtain for Council review at future meeting Action MM629
 - d. Council agreed to ask Cardiff Conservation volunteers for suggestions on providing a raised boardwalk on footpath 341 to help overcome issues with the path which are required for footpath diversion. Action Clerk to contact them and revert with more detailed costings Action MM630
 - e. Council requested Admin working group to review proposed service standards Action MM631

Confirmed as a true copy of the approved minutes of the December Council Meeting. Original signed copy held in Council offices

PCC RESPONSE TO CONSULTATION ON CONCESSIONARY TRAVEL

1. Do you think that the Welsh Government should become the Travel Concession Authority for the administration of the All Wales Mandatory Concessionary Bus Travel Scheme in Wales, or should the functions remain with the local authorities?

No remain with Local authorities with central guidelines

2. Do you think that the eligibility age for older people who are new applicants to receive free bus travel should be increased to match the UK state retirement age in Wales, or be maintained at age 60 for men and for women?

The Council would support an increase up to age 65 subject to savings being used to fund a concessionary travel scheme for young people

3. Do you think that the Welsh Government should maintain the entitlement for disabled people meeting the criteria to be issued with a free travel pass?

Yes

4. Do you think that the Welsh Government should allow more than one companion to travel with a disabled concessionary pass holder where more than one companion is needed to make travel by bus possible?

Yes

5. Do you think that veterans meeting certain requirements should continue to receive a mandatory concessionary free bus travel pass at no cost?

Yes

6. Do you think that free bus travel should be extended to volunteers who volunteer for at least 30 hours a week?

Yes, and we would suggest a time of 20 hours a week

7. Do you think that bus travel using a concessionary bus pass should allow free travel only during off-peak times, or should the ability to travel at any time be maintained?

Travel at all times

8. Do you think that the Welsh Government should introduce an application fee to be paid by some applicants if the fee is limited to the cost recovery for receiving, processing, issuing and auditing passes?

Yes – provided a cost-effective process was introduced

9. If an application fee is introduced for a free bus travel pass, should it be paid by:

- a. Older people
- b. Disabled people
- c. Injured service veterans, or
- d. None of the above?

We would support charging older people who are still in employment and earning above a limit to be set to ensure that those who could benefit from free travel would not lose out e.g. charge those earning above average wage

10. Should the Welsh Government explore the extension of free concessionary bus travel scheme to other modes of local transport services?

No