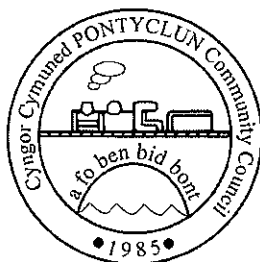


# Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
Heol yr Orsaf  
Pontyclun  
CF72 9EE



Community Council Office  
Pontyclun Community Centre  
Heol yr Orsaf  
Pontyclun  
CF72 9EE

Ffôn: 01443 238500  
E-bost: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)  
Gwefan: [www.pontyclun.net](http://www.pontyclun.net)

Telephone: 01443 238500  
Email: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)  
Website: [www.pontyclun.net](http://www.pontyclun.net)

## M I N U T E S

Minutes of the **February** monthly meeting of Pontyclun Community Council held at Committee Room at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun on Wednesday 15 February, 2017.

**PRESENT:** Community Councillors: Ken Forsdyke (Chair), Ann Bennett, Gwynn Griffith, Margaret Griffiths, Paul Griffiths, Neil Holley, Tony Lane and Brendan O'Reilly.

**1. Apologies for absence**

Community Councillors Janis Jones and Huw Rees.  
Apology noted.

**Absent:** Community Councillor Bethan Theaker.

Clerk was not present due to illness. Recording of the meeting was made.

**2. Declaration of Interest**

**Councillor Margaret Griffiths**

"Member of RCT CBC Development Control Committee"

Items 6 i and 8 iv

**3 Matters raised by residents/guests**

None received

**4 Reports and presentations from others**

None received

**5 To confirm the minutes of the Council's 18 January, 2017 Monthly meeting as an accurate record.**

**RESOLVED** that the minutes of the Council's 18 January, 2017 Monthly meeting were confirmed as an accurate record. The minutes were duly signed and dated by the Chair.

**6 Reporting on Actions from previous meetings – Action Table**

*C/Janis F Jones*  
*5/4/17*

**Action 495** Object to planning application 16/1385/13 Cefn yr Hendy Development  
Agree to draft objection prepared by Councillor Ken Forsdyke.

**RESOLVED** that the draft, as seen, objection to planning application 16/1385/13 Cefn yr Hendy Development be submitted. A498

**MG abstained from vote**

**7 Report and recommendations from Working Groups/Meetings attended by Council Representative**

**i Report on activity of Café 50 Marketing Officer**

Members noted that Ms Gifford will be finishing her work next month.

**RESOLVED** that the

(i) report was noted

(ii) Council thank Ms Tracey Gifford for the work undertaken. A499

- ii** To receive correspondence from Rhondda Cynon Taff County Borough Council confirming funding arrangement for a new Café 50 Coordinator post

**RESOLVED** that the correspondence was noted.

- iii** To receive feedback from Panel (Councillors Ann Bennett, Margaret Griffiths and Janis Jones) on appointment of Café 50 Coordinator Post

Margaret Griffiths reported the interview process and the successful candidate; Mrs Laura Lockett will commence her employment on the 1 March, 2016, subject to a Disclosure Barring Service check and references being satisfactory.

**RESOLVED** that the report was noted.

- iv** To receive feedback from Councillor Ann Bennett, convener of the Environmental Group on Pontyclun Park

Councillor Ann Bennett reported the orchard has now been planted. Access to the Park adjacent to the cenotaph is very steep and slippery. The Council asked the Caretaker to report back with options.

**RESOLVED** that options will be reported back to the Council for consideration. A450

**8 Report and recommendations from Clerk**

- i** To approve the payment of creditors

Check with auditor re Creditors

**RESOLVED** that the payment of creditors for the period 1 to 31 January 2017 was approved and duly signed and dated by the Chair.

- ii To approve the budget monitoring report as shown.

Clerk reports the Caterer remains in arrears with his rental payment.

**RESOLVED** that the

- (i) Clerk was instructed to write to Caterer asking for all outstanding payments to be made immediately and a Standing Order set up for all future payments. It will not be this Council intention to renew the contract whilst the Caterer is in breach of this current one; A501
- (ii) budget monitoring report was approved as shown.

- iii To approve a virement request from the Clerk.

**RESOLVED** that the virement is approved.

- iv To receive the Clerks Report on Budget and Precepts 2017/18  
Decisions required;
  - (a) to confirm the "earmarked" reserves set out in the report;
  - (b) to confirm the budget/precept figures for 2017/2018 and if agreed to forward the precept details to Rhondda Cynon Taff County Borough Council

**RESOLVED** that the

- (i) 2017/2018 earmarked reserves as shown in appendix A was approved;
- (ii) budget figures for 2017/2018 as shown in appendix A was approved;
- (iii) a precept of £111,000 was approved for 2017/2018. A502

To consider response to the planning applications

Councillor Ken Forsdyke read through the applications.

**RESOLVED** that no comments were made on the planning applications shown.

- v To receive feedback from Clerk on the Annual Inspection at Ivor Woods

The Clerk had reported following an annual tree inspection in the woods there are 5 trees identified as dead and dangerous and must be removed and 7 limbs of trees need to be cut back. The Clerk is awaiting an estimate and will report back to Council with costs.

- vi To receive a report from the Clerk on the Council's Insurance Policy due for renewal on the 1 April, 2017.

The Council considered the Clerks report and agreed to change providers to Came and Co. for a 3 year term.

**RESOLVED** that the Insurance Policy from April 2017 is taken with Came and Co. for a three year term. A503

- v To receive correspondence from the president of the Valleys and Vale Speakers Club.

**RESOLVED** that the details of the Valleys and Vale Speakers Club are added to the website.

- vi To receive correspondence from Kidney Wales regarding a Walk for Life event on the 23 April,

2017.

Councillor Margaret Griffiths reported that a Walk for Life is already being organised in Pontyclun.

- vii To receive letter of thanks from Y Pant school and Friends of RCT Community Band for financial donations received from this Council

**RESOLVED** that the letters are noted.

- viii To receive correspondence from Llantrisant Town Trust inviting the Chair of this Council to a thanksgiving service as part of the celebrations of Beating the Bounds On the 17 June 2017.

**RESOLVED** that this matter be brought back to the new Council.

- ix To agree to Rhondda Cynon Taff County Borough Council proposal to replace three Community Council bus shelters.

The Council did not wish for masonry shelter 0295 Heol Y Bryn (Groesfaen direction) to be replaced and the 0287 Leekes (Grosfaen direction) is not in a Pontyclun Community Council ward.

**RESOLVED** that the proposal to replace bus shelters 0288 Leekes (Talbot Green direction) and 0304 Mwyndy Cross (Groesfaen direction) were approved and would assume responsibility for their repair and upkeep should Rhondda Cynon Taff County Borough Council be successful in its grant application to the Welsh Government. A503

- x To respond to the Welsh Government's White Paper Consultation Reforming Local Government – Resilient and Renewed. Closing date 11 April 2017.

<https://consultations.gov.wales/consultations/reforming-local-government-resilient-and-renewed> Hard copy available from office on request.

Councillor Margaret Griffiths and Paul Griffiths attended a community engagement network event, Places Plan, organised by Planning Aid Wales on the 7 February, 2017. A report with notes from the event was circulated to Members.

**RESOLVED** that no comments made to the Welsh Government consultation.

- xi To note the Ombudsman Casebook with summaries of reports between October and December 2016.

[http://www.ombudsmanwales.org.uk/~media/Files/OmbudsmanCasebook\\_en/The%20Ombudsmans%20Casebook%20%20Issue%20%2027%20Jan%202017%20English.ashx](http://www.ombudsmanwales.org.uk/~media/Files/OmbudsmanCasebook_en/The%20Ombudsmans%20Casebook%20%20Issue%20%2027%20Jan%202017%20English.ashx) Hard copy available from office on request.

**RESOLVED** that the Casebook was noted.

- xii To respond to Charter for Trees, Woods and People survey. Closing date Tuesday 28 February 2017. <https://www.surveymonkey.co.uk/r/walestreesurvey>

**RESOLVED** that no comments made to the survey.

- xiii To note Audit General Wales press release: Community councils need to improve financial management and governance

**RESOLVED** that the press release was noted.

**10 Notices of Motion from Councillors**

None received

**11 Questions from Councillors**

None received

**12 Matters of discussion but not decision**

Councillor Brendan O'Reilly wishes to raise

(i) the need a clear sign on the building itself as well as a few others pointing to the new public convenience

The Council agreed more signage was required and the Clerk was instructed to prepare a report with suggestions for locations and costs to the next meeting. A504

(ii) rugby trainers and players to take the muck off their boots before leaving the various pitches - there is muck all along the Cowbridge footpath which is an on-going problem during the playing season.

The Council instructed the Clerk to write to the Rugby Club and Football Club requesting care is taken by players to remove mud from footwear on the grassed areas and to keep paved areas clear. A505

**Meeting finished at 8.30pm**

*Janis F  
5/4/17*