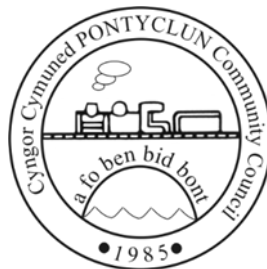


# Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
Heol yr Orsaf  
Pontyclun  
CF72 9EE



Community Council Office  
Pontyclun Community Centre  
Heol yr Orsaf  
Pontyclun  
CF72 9EE

Ffôn: 01443 238500  
E-bost: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)  
Gwefan: [www.pontyclun.net](http://www.pontyclun.net)

Telephone: 01443 238500  
E mail: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)  
Website: [www.pontyclun.net](http://www.pontyclun.net)

## Minutes

Minutes of the **Meeting** of the Pontyclun Community Council held at Café 50, Heol yr Orsaf, Pontyclun at 7.00 p.m. on **Wednesday 11<sup>th</sup> July 2018**.

PCC Member attendance at ordinary meetings												
Member name	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Martin Ashford												
Margaret Griffiths												
Paul Griffiths												
Neil Holley												
Anne Jackson												
Gwyn Jackson												
Kate Jones												
Karan Lane												
Alison Theaker												
Carole Willis												
Mike Davies												
Present												
Apologies												
Absent												

1. To receive apologies for absence
  - a. **Alison Theaker & Martin Ashford**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
  - i. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
  - ii. Where Members withdraw from a meeting because of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.
  - b. **Carole Willis and Margaret Griffiths declared a personal interest as governors of YGGG Llantrisant in relation to item 7**
3. To Confirm minutes of the Council meeting of 20<sup>th</sup> June 2018 are a true record
  - a. **Minutes confirmed as a true record**
  - b. **3 matters arising from minutes**
    - i. **All Councillors have written to Council confirming they do not wish to receive allowances**

- ii. Internal Auditor amended their report relating to working group meetings and Chair signed annual return which was sent to external auditors. **Action Clerk to send revised report to all councillors MM592**
  - iii. Arising from prior minutes. Councillor Gwyn Jackson reported that the Athletic Club wanted to progress discussions on car parking. Meeting agreed that the Economy working group should lead and arrange a date. 3 Councillors to attend meeting based on who was available for the date. **Action MM593 Councillor G Jackson to arrange meeting**
- 4. To confirm Council payments & review budget spend
  - a. **Payments confirmed. Spend approved for park sign**
- 5. Update on Community Events from Councillor Margaret Griffiths
  - a. **Picnic in the park was discussed and a review will be held at the next Social & Cultural meeting which was fixed for 17<sup>th</sup> July at 5pm in Café 50**
  - b. **Arrangements are progressing for Beer festival. Action Clerk to contact organisers to ascertain details for Car park closure and to confirm licence & insurance in place MM594**
  - c. **Peace at last arrangements progressing however Y Pant school have not confirmed arrangements and 3 events planned for their location**
  - d. **Councillors Carole Willis & Anne Jackson to approach primary schools relating to the Photo/Art/Writing competition**
  - e. **Action Clerk to contact Football club to add their events to our calendar MM595**
  - f. **Action Clerk to provide breakdown of spend by event MM596**
- 6. To consider report from Environment Working Group
  - a. **Councillor Karan Lane provided detail on the Environment working group meeting**
  - b. **Council were pleased to note good attendance by external bodies**
  - c. **Council agreed to consider option of planter change at the Windsor car park. Action clerk to contact Rugby Club to check that they are happy and that it will not interfere with the sign usage. MM597**
  - d. **Action Clerk to review minutes of last year to see what support the Council has made for village green application at the Hendy**
  - e. **Action Clerk to advise on Pontyclun Community Council Knotweed treatment ahead of meeting with RCT Knotweed officer MM598**
- 7. To consider request for funding from YGGG Llantrisant
  - a. **Grant of £500 approved**
  - b. **Action Clerk to advise and request that representatives of Pontyclun Community Council attend school in autumn to discuss the role of a community Council**
- 8. To consider report on increasing Welsh language content on website
  - a. **Council agreed to increase Welsh content for events/news and Facebook posts**
  - b. **Review in 6m to see what take up of Welsh content was and if this was causing “clutter” prior to decision on website**
  - c. **Any change to website could also depend on Grant availability and if other changes were to be made**
- 9. To consider consultation on Rights of Way Improvement plan for RCT
  - a. **Council agreed that Environment Working group should review this and report back in September with recommendations for Council. Action MM599 Environment working group.**
- 10. Café 50 update
  - a. **Update was noted. Admin working group to arrange a Confidential meeting to discuss how to improve catering service and contingency options. Caterer to be invited to attend. Action MM600 Admin working group**
  - b. **Members approved budget of up to £250 towards 2 Contact the elderly sessions.**
- 11. To consider Report from the Clerk
  - a. **Data Protection update - Noted**
  - b. **Storage for Council equipment - Members requested Admin working group look at options and revert. Action MM601**
  - c. **Adopt a Station scheme – Members decided railway vouchers would be used as raffle prizes at the various community events in 2018/9**

- 12. Council reviewed planning application in relation to 8 Castell y Mwnys and agreed to write to RCT asking that the Planning committee should be mindful of the boundaries of the relevant properties here and that they should ensure that these are maintained and respected post any approved application**

**These minutes are a true copy of the approved minutes of Pontyclun Community Centre meeting of July 2018. The original signed copy is held at the Council Offices**