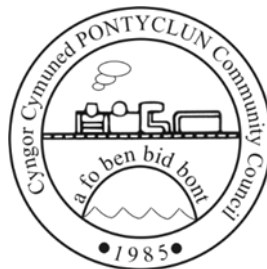


Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
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Minutes

Minutes of the **Meeting** of the Pontyclun Community Council held at Café 50, Heol yr Orsaf, Pontyclun at 7.00 p.m. on **Wednesday 10th October 2018**.

PCC Member attendance at ordinary meetings											
Member name	2017		2018								
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct
Martin Ashford											
Margaret Griffiths											
Paul Griffiths											
Neil Holley											
Anne Jackson											
Gwyn Jackson											
Kate Jones											
Karan Lane											
Alison Theaker											
Carole Willis											
Mike Davies											
Present											
Apologies											
Absent											

1. To receive apologies for absence - **None**
2. Disclosure of personal and pecuniary interest in items of business
 - a. Councillors Margaret & Paul Griffiths declared they were members of the Pontyclun Environment Trust (Agenda item 7)
3. To Confirm minutes of the Council meeting of 12th September 2018 are a true record
 - a. Minutes confirmed with one amendment – Minute 3.b.i, second sentence to read “The car park is now being used for school drop off and pick up.”
 - b. Matters arising
 - i. Clerk has obtained Breakdown cover for the Council van at a cost of just under £35 (inc VAT)
 - ii. Two planning applications which we raised queries for have been approved by RCT CBC
 1. Removal of trees near to Llys Newydd, Talygarn
 2. Extension at 8 castell y Mwnys, Llanharry

4. To confirm Council payments & review budget spend
 - a. Payments for September confirmed
 - b. **Action – Clerk to contact Primary School regarding payment for grass cutting which remains overdue MM606**
 - c. **Action- Clerk to request Full Stop law for their £1500 donation towards Café 50 MM607**
5. To accept external audit for year 2017-8
 - a. Council accepted External audit for 2017-8
6. Report from Social & Cultural working group
 - a. Written report included in papers for the meeting was discussed
 - b. Christmas
 - i. Council agree to work with MacMillan to arrange the Pontyclun Christmas Fair as one combined event at the Pontyclun Athletic Club
 - ii. MacMillan are arranging the indoor stalls and ourselves the outside entertainment and food vendors
 1. We already have 5 confirmed vendors for outside plus 4 fairground rides/games and the Council's own marquee.
 - iii. The Council are also arranging a Santa and face painting (which will be indoors)
 - iv. A Combined leaflet will be designed, and the Council agreed to pay for printing of 1000 copies (bilingual) and to spend up to £200 on banners. The banners to ideally be ones which are "future-proofed"
 - v. If bands can be found for an evening music event, then this can also be run.
 - vi. The Council agreed to seek sponsors for the Christmas event
 - c. Café 50 catering
 - i. The Council endorsed the working groups recommendation for the caterer which included -
 1. Caterer must set up Standing Order for weekly rent payments
 2. They have till mid-November to clear the arrears
 3. If the arrears are not cleared the Council will look at alternative arrangements
 4. **Action – Clerk to confirm above to caterer MM608**
 - d. Peace at last
 - i. Events have been set up and are being promoted
 - ii. Several acts have been confirmed for Poems and pints night
 - iii. The Clerk confirmed that entries for the competition are now being received
7. To consider report from Environment working group
 - a. Written report included in papers was discussed
 - b. Council agreed to include cost of replacement planter at the Windsor in 2019/20 budget
 - c. Council agreed to work with YGGG Llantrisant towards potentially making Pontyclun a less plastic reliant location
 - d. Council agreed spend of up to £50 towards land registry searches to identify landowners along the river so we can encourage them to support keeping the river clean
 - e. Council agreed to pay for removal of 3 trees at the Riverside walk and a damaged limb along Millfield with the Environment trust contributing £440 towards the cost. **Action Clerk to arrange MM609**
8. To consider report from Economy working group
 - a. Written report included in papers was discussed
 - b. Council agreed to include £500 within budget for 2019-20 towards cost of completing and publishing walking routes in the area
9. To consider Report from the Clerk
 - a. Men in Sheds
 - i. The Council wanted to thank Tara Davies for her work in securing this support
 - ii. Council wants to ensure that existing local groups are supported/utilised and agreed to support groups appropriately with use of Council facilities if needed
 - b. Health & safety
 - i. **Action – Clerk to provide costings for the suggested Health & safety measure to include with 2019/20 budget discussion MM610**
 - ii. **Action – Clerk to see if a peer review of our Health & Safety processes can be arranged MM611**
 - c. Ivor Woods Trees
 - i. Council agreed to share cost saving of access via Otters Brook lodge with landowner at 50/50 up to max £50
 - d. Council decided to request donations with social media posts
 - e. Council confirmed they have no intention to place a second noticeboard in Heol yr Orsaf

These are a true copy of the approved minutes of the Pontyclun Community Council meeting of October 2018. A signed copy of these can be viewed at the Council Offices