

Cyngor Cymuned Pontyclun Community Council

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE



Community Council Office
Pontyclun Community Centre
Heol yr Orsaf
Pontyclun
CF72 9EE

Ffôn: 01443 238500
E-bost: pontycluncc@hotmail.co.uk
Gwefan: www.pontyclun.net

Telephone: 01443 238500
Email: pontycluncc@hotmail.co.uk
Website: www.pontyclun.net

M I N U T E S

Minutes of the **October monthly meeting** of Pontyclun Community Council held at Pontyclun Day Centre, Heol yr Orsaf, Pontyclun, at 7:00 pm on Tuesday, 14 October, 2014.

PRESENT: Community Councillors: Ken Forsdyke, Margaret Griffiths (Chair), Paul Griffiths, Tony Lane, Huw Rees, Brendan O'Reilly and Bethan Theaker.
Councillor Huw Rees arrived at 8.20pm.

Mr Martin Eaglestone and Mr Robert Symonds were also present.

Following a query raised by Councillor Tony Lane the Chair confirmed that this meeting had been called following the process as stipulated in the Council's Standing Orders. Hard copies of the relevant section 1 (b) were distributed to Members.

1. **Apologies for absence**

Apologies received from Community Councillors Ann Bennett, Gwynn Griffith, Janis Jones and Gordon Norman. The Council accepted all four apologies.

2. **Declaration of Interest**

Councillor Ken Forsdyke declared an interest for Item 3 (ii) Grant Applications.
Member of the Pontyclun Athletic Club
Brendan O'Reilly declared an interest for Item 3 (ii) Grant Applications.
Member of the Pontyclun Athletic Club

3. **Matters raised by residents/guest**

(i) Local Business and Community Pledge presentation from Martin Eaglestone

Mr Eaglestone outlined a concern which has arisen in the village in which young people working for a local business were experiencing difficulties. The Council was advised that complaints made of the poor employment relationships were being investigated by the headquarters of the local business in question.

Mr Eaglestone requested that the Council lead on the development of a Community Pledge encouraging local businesses to support and enhance the opportunities for local young people to gain a positive work experience.

Mr Eaglestone is keen to be involved in the process and also suggested that young people are also included.

RESOLVED: That the Council agreed to organise a meeting to develop a Community Pledge.

A254

(ii) **Grant Application** – Pontyclun Institute Athletic Club. Appendix 1

Robert Symonds Club Secretary of Pontyclun Institute Athletic Club presented a community council grant application to Members. Members raised questions and Mr Symonds answered these.

A further matter was discussed concerning parking in the village which continues to a problem. The Council reported that its car park is full every weekday. Members asked if the club would consider making its car park more widely available when no functions were happening there. Mr Symonds informed the Council of advice received from its insurance company. Concerns had been raised as to the Clubs liability when staff of the local primary school used its parking facility. This matter had not reached a resolution and the facility was withdrawn. The Council asked if Mr Symonds would revisit this matter with the Club's committee.

RESOLVED: That the Council will decide on the grant application at the November meeting.

A255

4. **Reports and presentations from others**

No report was received from police on this occasion.

5. **Minutes**

To confirm the minutes of the Council's monthly meeting, 16 September, 2014 as an accurate record – appendix 2

Councillor Tony Lane disputed that Item 9 (ii) Report on future staffing arrangements was resolved at the September meeting. The remaining councillors who were present at that September meeting did not agree with Councillor Lane and approved the minutes as an accurate record.

Councillor Tony Lane left the meeting.

RESOLVED: That the minutes of the monthly meeting 16 September, 2014 shown in appendix 2 be approved as accurate record.

6. **Matters arising from previous meetings** – Action Table appendix 3

i Proposal from Full Stop Law

The Clerk reported that advice had been sought from One Voice Wales and the Society of Local Council Clerks to confirm the Councils position on accepting the conditional proposal from Full Stop Law. However replies had not been received in time to report back to the Council.

Brendan O'Reilly asked for a recorded vote.

Against: Brendan O'Reilly

For: Councillors Ken Forsdyke, Paul Griffiths, Margaret Griffiths, Bethan Theaker.

RESOLVED: That the Council agree in principal to accepting the proposal as shown in appendix 1, on the understanding that the advice received by the Clerk from OVW and SLCC confirms this to be an acceptable practice. **A256**

ii Improvements to Maesyfelin Playing fields – appendix 5

Councillor Paul Griffiths presented the report and also displayed pictures and poster to support its contents. Members discussed the report.
Councillor Huw Rees arrived.

RESOLVED: That the Council supports continued preparation on the application for a bid to The Welsh Government's Aggregate Levy Scheme to fund improvements to Maesyfelin Field and agrees to public consultation. **A257**

iii Update on the Day Centre -*brought forward from September meeting.* Appendix 6

The report was discussed by Members who accepted the revised financial update showing the best and worst case scenarios. It was agreed that the Council would continue to support the services provided at Café 50

Councillor Margaret Griffiths gave an update on the social and fund raising activities now taking place during the mornings and afternoons. It was acknowledged that rental of the hall during the evening and weekend to draw in an income required further marketing through local outlets such as the Diary and PAG newsletter.

Councillors Paul and Margaret Griffiths were meeting Celtic Catering Wednesday 15 October, 2014 to continue discussions on the contents of a contract. No other Member was available to attend this meeting. It was agreed that an extraordinary meeting would be called should any decisions be required following that meeting.

The Clerk reported a change of staff at Café 50 as the current chef was leaving. The position had been advertised but for interim Celtic Catering will provide mobile staff in the kitchen.

RESOLVED: That the Council agreed to the recommendations of the report and

1. Noted the financial projection for 2014-15 and considered the catering contract
2. Continues to promote the use of the Day Centre
3. Accepts the sponsorship offer from Full Stop Law in principle
4. Writes to local businesses requesting further sponsorship
5. Applies for support from neighbouring community councils
6. Notes that users have supported a change of name from 'Day Centre' to 'Café 50' **A258**

Action 238

RCT CBC has confirmed that there is no objection in principle to exploring the potential of converting the former police room to public conveniences and requested that drawings be submitted. This item will be tabled at the November meeting. **A259**

The Clerk had received a telephone call from a local estate agent who may be interested in buying the existing public convenience building at a price of around £20,000.

Action 186

Tesco continued to use the Council's car park to deliver to the rear of its store. The Clerk reported that no complaints had been received from vehicle owners whose access may, on occasion, be blocked during the delivery of goods. The Clerk will investigate the legal position of the Council to enforce parking restrictions should that measure be required in the future. **A260**

In accordance with its Standing Orders Members were reminded to submit reports for projects that may incur expenditure during the 2015/16 financial year for the Council to consider. **A261**

- iv Welsh Government's Reforming Local Government White Paper.
Report on Future Role of Community Councils – brought forward from July meeting
<http://wales.gov.uk/consultations/localgovernment/white-paper-reforming-local-government/?lang=en> *Hard copy of White Paper available in office*

Letter and report from Mick Antoniw – An increased role for Town and Community Councils

RESOLVED: That Members noted the report.

7 Reports from Working Groups Appendix 8

Note of Meeting with Pontyclun Business Leaders with Pontyclun Community Council Local Economy Working Group held on 22 September, 2014

Councillor Paul Griffiths presented the report and members discussed its contents. The next meeting is on 3 November 2014. It was agreed that a timetable of events for the switch on of Christmas Lights in the village would be collated between all interested parties. **A262**

8. Report from Clerk – appendix 9

- i The Council noted that the amendments had been made.
- ii Schedule of Creditors 1-30 September, 2014

RESOLVED: That the Council approved the payment of creditors as listed.

iii Budget Monitoring Report

RESOLVED: That the Council approved the budget report.

iv Planning applications

RESOLVED: That the Council had no comments to make.

v Christmas Lights

The Council noted the change of working practice to erecting and removing the Christmas trees for 2014/15 and the costs of approximately £1,500 to achieve this safe working practice.

RESOLVED: That the Council

- a) agreed to offer the Assistant Caretaker additional hours to attend the IPAF training course during the Winter period of his contract.
- b) agreed to offer the Assistant Caretaker three additional weeks, of 37 hours each, to assist the Caretaker in collecting and erecting the Christmas Trees in November and the removal of the trees in January.

A263

vi Remembrance Sunday

RESOLVED: That the Council noted the arrangements and Councillors Huw Rees and Ken Forsdyke were nominated to place wreaths at the Cenotaphs. A264

- vii. **Bus Shelters**
- viii **Ivor Woods**
- ix **Community Grant Applications**
- x **School Transport**
- xi **Annual Return**
- xii **Governance Documents**
- xiii **Ramblers Association**
- xiv **Railway Station Tubs**
- xv **E-mail correspondence regarding the submission by Mick Antoniw, Assembly Member for Pontypridd, to the Welsh Government consultation on allotment and community gardens consultation**

RESOLVED: That the Council noted items vii to xv

9. Motions tabled by Councillors

i B O'Reilly

That Motions from councillors are dealt with earlier on the agenda. I would suggest that they are dealt with immediately after Item No 5 [after Police Reports] and that Motions from Councillors are dealt with as Item 6 of the agenda. It is clear that dealing with issues raised in Motions by elected Councillors at the end of meetings is not acceptable, especially when meetings are scheduled to finish at 10pm, as per standing orders, which have had to be suspended several times to deal hurriedly with councillor motions at the end of meetings

and this is clearly not appropriate or acceptable. And it would be helpful if this particular Motion is dealt with as proposed above.

RESOLVED: That the Council agreed to rearrange its Standing Orders Order of Business moving Motions tabled by Councillors from Item 9 on the agenda to Item 6, and moving all Items from 6 down one. **A265**

10 Questions from Councillors

Councillor K Forsdyke

From the balance sheet submitted to September's Council meeting it would appear that £1,326 was spent on the 'Fun Day' (from an agreed budget of £2,052). I believe that a break-down of this was requested in the July meeting but the request does not appear in the minutes thereof. Whilst it is accepted that £325.76 has been received as a donation to the Day Centre from the Fun Day, it is requested that a proper balance sheet for the amount spent by the Council be produced so that Councillors may see who/what was the beneficiary of this 'grant' for which no formal grant application was made. Had it been a formal grant, details of the expenditure on the project would have been expected before the grant was finalised.

RESOLVED: That the Clerk is requested to write to Pontyclun Rugby Club requesting a financial account of the Summer Fun Day 2014. **A266**

11 Matters arising from councillors not previously discussed and not for decision

- i Councillor H Rees
Increase of traffic and the problems arising at Brynsadler

Members discussed the ongoing problem of busy traffic at this location.

Meeting closed 10.00 pm

Next meeting is on Tuesday 11 November, 2014



Pontyclun Day Centre August 2018 Our Proposal for Sponsorship -

For the period of 1 year and 6 months from the date payment is made, we are prepared to sponsor the Day Centre with private funding of £1,500 plus advertising materials supplied by us, to be used, as we see fit.

Our proposal of support is genuine and aimed towards the community of Pontyclun, where we have our head office. Our firm offers a number of initiatives for community funding but none, which currently benefit and target the elder members of our community. This is why we wish to offer such funding.

As with all businesses, we look to find a common ground, i.e. to benefit our chosen beneficiary, which in turn will benefit our business. We will look to recover our funding through marketing, but our goal to recover, is not mandatory and is not by any means to be substituted by the Day Centre if we do not reach our target.

In light of the above we propose the following: -

1. That we hold a legal clinic once a month, 18 in total, at the centre for a duration of 45 minutes, which will be set up during lunch and take place after the lunchtime meal
2. That we are permitted to advertise this clinic and the fact that we are sponsoring the Pontyclun Day Centre, at will. This will also benefit the Day Centre as the services offered may be included in our advertising materials;
3. Once every 3 months, we would wish to use the Day Centre at our discretion, from 5pm to 10pm, to run seminars;
4. Our advertising leaflets / posters are to be prominently on show at the Day Centre throughout the life of our sponsorship.

If you have any questions in relation to our proposals, then please contact 01443 238411 and speak to Victoria Cannon or email info@fullstoplaw.com