

# Cyngor Cymuned Pontyclun Community Council

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## M I N U T E S

Minutes of the **Extraordinary meeting** of Pontyclun Community Council held at Pontyclun Community Centre, Heol yr Orsaf, Pontyclun, at 7:00 pm on Wednesday 2 December, 2015.

**PRESENT:** Community Councillors: Margaret Griffiths (Chair), Ann Bennett, Ken Forsdyke, Gwynn Griffith, Paul Griffiths, Janis Jones and Huw Rees

### 1. **Apologies for absence**

Apologies received from Community Councillor Bethan Theaker

Absent: Community Councillors Tony Lane, Gordon Norman and Brendan O'Reilly.

### 2. **Declaration of Interest**

Councillor Margaret Griffiths

Item 5 (b) I am a member of Rhondda Cynon Taff County Borough Council

Councillor Paul Griffiths

Item 5 (b) I am a member of Rhondda Cynon Taff County Borough Council

### 3 To consider passing the following resolution for Item 10

"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."

**RESOLVED:** That the Council passed the resolution.

- 4 To confirm the minutes of the Council's 18 November, 2015 meeting as an accurate record.  
Heading date showing October – amended to November.  
Spelling of Ken Forsdyke name corrected at bottom of page 5.  
Amendments made on original document.

Appendix 1

**RESOLVED:** That the Council approved the minutes of the 18 November, 2015 meeting as an accurate record as shown in appendix 1.

**5** MaesyFelin Playing Fields

- a** To note the planning consent gained by the Community Council for the installation of a Multi Use Games Area on Maesyfelin Field. Appendix 2
- b** To consider agreeing to the offer of a lease on the land at Maesyfelin to Pontyclun Community Council. Appendix 3
- c** To consider the purchase of insurance to cover the risk of litigation regarding the covenant on the use of the land for the purposes of education
- d** To consider awarding a contract to Sovereign Steels to replace 340 m of the railing fencing along Cowbridge Road on the terms set out in the tender.
- e** To consider awarding a contract to Sutcliffe Play to provide play equipment and a multi use games area on the terms set out in the tender.

Members discussed the documents in appendix 2 and 3 in detail.  
Copies of an Insurance Policy for a restrictive covenant indemnity – Item (c) were handed out at the meeting.

**RESOLVED:** That the Council

- (a) Noted the planning consent gained by the Community Council for the installation of a Multi Use Games Area on Maesyfelin Field.
- (b) Agreed the offer of a lease on the land at Maesyfelin to Pontyclun Community Council.
- (c) Agreed to purchase insurance to cover the risk of litigation regarding the covenant on the use of the land for the purposes of education with Countrywide Legal Indemnities at a cost of £417.00.
- (d) Agreed to award a contract to Sovereign Steels to replace 340 m of the railing fencing along Cowbridge Road with galvanised and powder coated fencing on the terms set out in the tender adding that the work must be complete before the 25 March, 2016.
- (e) Agreed to award a contract to Sutcliffe Play to provide play equipment and a multi use games area on the terms set out in the tender adding that the work must be complete before the 25 March, 2016.

A395

Business Carried forward from the 18 November, 2015 meeting

- 6** To decide on Report on Planning application 15/0522/19 Appendix 16
  - 1. 'The Council instructs the Clerk to engage the services of a suitable contractor to carry out the work on the three trees identified in the report.
  - 2. That the Council instructs the Clerk to advise those residents of The Hollies who have been in correspondence with the Community Council of Rhondda Cynon Taff County Borough Council's decision to the planning application'.

**RESOLVED:** That the Council

1. Instructed the Clerk to engage the services of a suitable contractor to carry out the work on the three trees identified in the report.
2. Instructed the Clerk to advise those residents of The Hollies who have been in correspondence with the Community Council of Rhondda Cynon Taff County Borough Council's decision to the planning application. **A396**

**7** To note Report on Planning application 15/0630/19.

Appendix 17

**RESOLVED:** That the Council noted the report.

**8** To consider and agree Draft Invite Tenders for Contract for converting small room and toilet facilities to two disabled public conveniences.

Appendix 18

**RESOLVED:** That the Council

1. Agreed the Draft Invite Tenders for Contract for converting small room and toilet facilities to two disabled public conveniences.
2. Instructed the Clerk to invite three businesses to Tender for Contract. **A397**

**9** To consider the Café 50 Steering Group report and one recommendation; 'To hold an information day at Café 50 in February to advertise the services of Café 50'.

Appendix 20

**RESOLVED:** That the Council agreed for an information day at Café 50 to be organised by the new temporary contracted employee agreed at its November meeting.

**10** To decide on the report Complaints made by Staff against with one recommendation:  
'The Council fulfils its legal obligations towards its employees and takes appropriate actions to address complaints from its staff.

**In accordance with Data Protection all papers associated with this agenda item are confidential.**

Appendix 22  
*Confidential papers copied on yellow paper*

**RESOLVED:** That the Council agreed to request Paul Lucas, Director of Legal and Democratic Service, Rhondda Cynon Taff County Borough Council to investigate complaints made by staff against a Member. **A398**

**11** To decide on the report from Action 374 Identify an independent mediation service to discuss and make a recommendation to the Council on how (a) Councillors (b) the Council and its Staff can work together with one recommendation:  
'The Council chooses a mediator from those identified in the report'.

Appendix 23

**RESOLVED:** That the Council agreed to request Paul Lucas, Director of Legal and Democratic

Service, Rhondda Cynon Taff County Borough Council to mediate between members of the council.  
**A399**

- 12 To nominate delegate to attend the Crossroads Care Cwm Taf Annual General Meeting. Appendix 24

**RESOLVED:** That the Council will not be attending the Crossroads Care Cwm Taf Annual General Meeting.

- 13 To note the Welsh Government update for Community and Town Councils. Appendix 25

**RESOLVED:** That the Council noted the Welsh Government update for Community and Town Councils.

- 14 To consider a response to the Welsh Government Consultation: Draft Public Services Ombudsman (Wales) Bill .Consultation closes on 18 January 2016.  
<http://www.senedd.assembly.wales/documents/s45205/Consultation%20letter.pdf>  
Following the Report from the Welsh Government Finance Committee:  
Consideration of Powers: Public Services Ombudsman for Wales May 2015.  
<http://www.assembly.wales/laid%20documents/cr-ld10200/cr-ld10200-e.pdf>. Hard copy available on request from the office.
- Appendix 26

Councillor Paul Griffiths will draft a response for the Council to consider at its 16 December meeting.

**RESOLVED:** That the Council will consider the draft prepared by Councillor Paul Griffiths at the meeting 16 December, 2015 **A400**

- 15 To nominate a representative to attend the Devolution Wales conference on the 28 January, 2016. Appendix 27

**RESOLVED:** That the Council will not be sending a representative to attend the Devolution Wales conference on the 28 January, 2016.

- 16 To note the Ramblers Cymru recently updated publication "Paths for people: a guide to public paths for members of town and community councils". Appendix 28

**RESOLVED:** That the Council noted the Ramblers Cymru recently updated publication.

- 17 To consider a response to the South Wales Police and Crime Commissioner Alun Michael budget plans for 2016/17. He is also seeking views on the Police and Crime Plan, which will set the policing priorities for South Wales from April 2016 through to 2021. The consultation ends on November 21st 2015. Appendix 29

**RESOLVED:** That the Council will not be responding to the South Wales Police and Crime Commissioner budget plans for 2016/17.

- 18 To consider a response to the Rhondda Cynon Taff County Borough Council consultation exercise in connection with Active Travel. Please see link to the Council's website. This exercise will run until 15 January 2016. <http://www.rctcbc.gov.uk/en/councildemocracy/consultations/currentconsultation/currentconsultation.aspx> The link will enable you to download (a) Maps of the Active Travel Routes in RCT, (b) Survey Questionnaire, (c) Statement to accompany the Route Maps and (d) FAQ pages about Active Travel and the consultation exercise.

**RESOLVED:** That the Council will not be responding to Rhondda Cynon Taff County Borough Council Active Travel consultation exercise.

**Meeting finished at 8.07 pm**