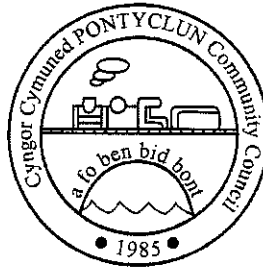


Cyngor Cymuned Pontyclun

Pontyclun Community Council

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Minutes of the Special Meeting of the Pontyclun Community Council held in the Bethel Baptist Church, Heol Miskin, Pontyclun, at 7.00 p.m. on 30 September, 2010.

PRESENT: Community Councillors D Clayton-Jones, P Griffiths, R G Norman, S Rogers and C Willis

ALSO IN ATTENDANCE: Two members of the public

1. **Apologies for absence**

Apologies for absence were received on behalf of Community Councillors S Jenkins, J V Huish and M Rea

2. **Declaration of Interest**

No declarations were made.

3. **Community Council's Income and Expenditure Account, Balance Sheet and Supporting Statements for the year ending 31 March, 2010, together with the Internal Auditor's Report**

The Clerk advised the Council that the approval process of the Council's accounts and Annual Return for the year ending 31 March, 2010 had changed.

It was now necessary to follow a two tier process where, as a first step, the accounts, internal auditor's report and Annual Return were presented to the Council by 30 September, 2010. Following this, copies the completed Sections 1, 2 and 4 of the Annual Return needed to be sent to the Council's external auditors by the appointed date. The second stage would require the accounts to be presented for formal approval by the Council, after receipt of the external auditor's report by

31 December, 2010. After approval, the Annual Return would be sent back to the external auditor for formal certification.

RESOLVED: That the Council note the information provided in the Income and Expenditure Account, Balance Sheet and Supporting Statements for the year ending 31 March, 2010, together with the Internal Auditor's Report.

4. **Annual Return for 2009/10**

The Council received the Annual Return for 2009/10.

RESOLVED: (i) That the information contained in the Annual Return be noted.

(ii) That the Council is content with the information contained in the Annual Return.

5. **Authority to forward Annual Return**

RESOLVED: That the Clerk be authorised to send copies of Sections 1, 2 and 4 of the Annual Return to the external auditor by the appointed date.

6. The meeting ended at 7.20 p.m.