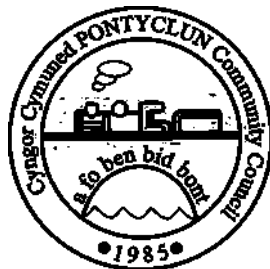


## Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
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### Minutes

Minutes of the **Meeting** of the Pontyclun Community Council held at Café 50, Heol yr Orsaf, Pontyclun at 7.00 p.m. on **Wednesday 13th November 2019**.

PCC Member attendance at meetings	2018		2019									
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov
Martin Ashford												
Margaret Griffiths												
Paul Griffiths												
Neil Holley												
Anne Jackson												
Gwyn Jackson												
Kate Jones												
Karan Lane												
Alison Theaker												
Carole Willis												
Mike Davies												
Present												
Gave Apologies												
Absent												

There were 7 residents in attendance who wished to present to the Council

- They noted that part of the roadside fence at Millfield had been damaged by a tree in a storm.
- Their request was that action be taken to repair this fence as there was a dangerous drop on the far side of this.
- Chairman advised that the fence was on land leased to the Environment Trust and their responsibility to replace if indeed they wished to do so.
- The Residents confirmed that they were prepared to do the work providing the Trust purchased the materials.
- Councillor Margaret Griffiths said she would discuss with the Trust and update the residents accordingly.

1 Resident also had several highways/parking issues which he raised with Councillor Margaret Griffiths in her role as RCT Councillor which she would take forward with RCT Council

1. To receive apologies for absence
  - a. **Due to a family bereavement Councillor Kate Jones gave her apologies. The Council members wished to express their condolences**

2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
  - i. **Councillors Margaret Griffiths, Mike Davies and Karan Lane disclosed their membership of the Pontyclun Environment Group as a personal interest**
3. To Confirm minutes of the Council meeting of 9<sup>th</sup> October 2019 are a true record and discuss matters arising from them
  - a. **Minutes agreed as a true record**
  - b. **Matters arising**
    - i. **The Council has received some hand made thank you cards from the Guides. This was in response to our Grant in September**
    - ii. **The Bus shelter in Groesfaen had two war memorial plaques dedicated by Councillor Carole Willis. Nearly 70 people attended service on Remembrance Day and 6 wreaths were laid. The Council has received some e-mails of thanks from residents and Councillor Willis wanted to record her thanks for the work of the Clerk in ensuring this work was completed.**
    - iii. **Council agreed we should thank Denise Ellis for arranging the Pontyclun Remembrance Day Commemoration which was attended by over 300 people and X wreaths were laid. The Council also thanks those who attended the Commemoration in Miskin.**
4. To confirm Council payments in October and review year to date budget spend
  - a. **Payments confirmed**
5. To receive report from Social and Cultural working group
  - a. **Christmas Festival**
    - i. **Main arrangements now complete with the location full and a complete music programme**
    - ii. **Members were reminded of what tasks they had agreed**
  - b. **Picnic in the Park 2020/ VE75**
    - i. **Council agreed to hold Picnic in the Park on Sat 9<sup>th</sup> May 2020 to coincide with the commemorations of the 75<sup>th</sup> anniversary of VE day**
  - c. **Engaging younger members of the community**
    - i. **Councillors will be meeting representatives of RCT to see if any of our locations are suitable for "Rough play"**
  - d. **Council agreed that we could try and arrange surgeries for EU nationals to obtain help in getting "Settled status"**
  - e. **Councillor Margaret Griffiths confirmed that RCT CBC had agreed to continue with grant towards the Welcome Officer role for a further 2 financial years**
6. To receive report from Administration working group
  - a. **Document retention policy**
    - i. **Council agreed to implement proposed policy**
  - b. **Revised Welsh language policy & update report**
    - i. **Council agreed to implement changes to Welsh Language policy**
7. To receive report from Environment Working Group
  - a. **Pontyclun Environment Group – Lease /Tenancy of Land at Brynsadler Mill**
    - i. **The Council agreed the 5 proposed changes to the Lease. Councillors who had disclosed their interests did not vote**
    - ii. **Council agreed to allow the Environment trust to erect a gate at the entrance to the Riverside walk, provided it was at the bottom of the steps and not at the top (on roadside)**
  - b. **Councils duties under Section 6 of Wales Environment Act 2016**
    - i. **Council confirmed that the proposed report should be submitted on behalf of the Council. Action MM691**
8. To consider update on Water Fountain in Pontyclun park
  - a. **Due to costs and ongoing maintenance regime Council decided not to progress with a water fountain**
9. To receive Monthly crime report from South Wales police
  - a. **Council noted this report**
10. To consider draft recommendations from Independent Remuneration panel for Wales
  - a. **Council confirmed that subject to no changes in the final version of the report Council would follow the same remuneration policy in 2020-21 as this year on the basis that no councillor intended to claim any of the allowances offered.**

The signed original copy of these minutes can be seen at the Council Offices